

**SOUTH BERWICK TOWN COUNCIL
JUNE 29, 2010**

The following was reported to the Clerk:

Chairman David Burke called the meeting to order at 6:15pm. Those present included Councilors Michelle Kareckas, Jean Demetracopoulos, Gerald W. MacPherson, Sr., and David H. Webster. Assistant Town Manager Roberta Orsini was also in attendance.

EXECUTIVE SESSION

1. On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to enter executive session at 6:15pm pursuant to 1MRSA §405.6A to conduct a committee member applicant interview.

On a motion by Mrs. Kareckas, seconded by Mr. MacPherson, it was unanimously voted to end the executive session at 6:25pm.

On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to recess the meeting at 6:28pm to accommodate a scheduled special town meeting.

The council meeting reconvened at 6:43pm with the Clerk present.

APPROVAL OF MINUTES

1. Board of Assessors 6-15-10: On a motion by Mr. MacPherson, seconded by Mrs. Demetracopoulos, it was unanimously voted to adopt the minutes as written.

2. Town Council 6-15-10: On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to adopt the minutes after correcting public comment #8 by changing the word loan to loam.

3. Special Town Council 6-21-10: On a motion by Mr. Webster, seconded by Mr. MacPherson, it was unanimously voted to adopt the minutes as written.

SIGNING OF TREASURER'S WARRANT – Sept 14, 2010

On a motion by Mrs. Demetracopoulos, seconded by Mr. MacPherson, it was unanimously voted to sign the warrant.

PUBLIC COMMENT

1. Eric Pelchat, Front St, asked for the status of road work on Witchtrot Road. Mrs. Orsini stated that the road crew is busy with other projects and although Witchtrot is on the list it may not be started until the fall.

2. George Muller, Portland St, expressed his frustration at the lack of movement on the speeding issue in town, especially on Portland Street. He stated that the speeding traffic creates significant noise pollution. He referenced the Police Department Town Report showing an average of 1 traffic stop a day; and commented that is not enough. Mr. Muller also mentioned the no engine brakes sign. He recommended contacting the MDOT to have the sign moved further up the hill. Mr. Muller asked to have the speeding issue placed on an upcoming agenda for discussion.

REPORTS & CORRESPONDENCE

1. Letter from Gary Beers re: Memorial Bridge
-See discussion under new business #6.

TOWN MANAGER'S REPORT

-Made note of the denial of a grant application by the Energy Efficiency Advisory Committee. She added that the EEAC may appeal the decision.

-Maintenance reports for municipal vehicles are available in the finance office for anyone that wished to review them.

-Stated that a request from Ogunquit had been made to include John Miller as a write-in candidate on the Maine Municipal Association Legislative Policy Committee ballot.

- Should be receiving the mold report this week. The invoice is being held until the report is in hand.
- Stated that she would like to move forward with advertising for a public works director if current opportunities being discussed do not come to fruition.
- Currently in discussions with someone in regard to sharing a planning board assistant. Would like to be able to advertise the position if sharing the position does not work.
- Have spoken with Bernstein Shur and they do not recommend tabling setting up a TIF. There is some potential revenue to capture and if we do not get it, we could lose \$200,000 in state revenue sharing. Bernstein Shur is recommending a small TIF on the CMP line; it can be amended later if necessary.
- Met with Paul & Chuck from Southern Maine Regional Planning Commission regarding the Brownfields project on Young Street and clarified many of the financial issues. Mrs. Orsini added that she believes they came up with an excellent solution to needing a Clerk-of-the-Works; Ransom Engineering may be a good fit.

NEW BUSINESS

1. On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to affirm the slate of Municipal Officials as presented for fiscal year 2011. See attached
2. On a motion by Mr. Webster, seconded by Mr. MacPherson, it was unanimously voted to appoint John Branagan to the Energy Efficiency Advisory Committee with a term to expire June 30, 2013.
3. On a motion by Mrs. Demetracopoulos, seconded by Mrs. Kareckas, it was unanimously voted to re-appoint David Stansfield, John Stirling, and alternate Brian Kunkel to the Board of Assessment Review with terms to expire June 30, 2013.

On a motion by Mrs. Kareckas, seconded by Mr. MacPherson, it was unanimously voted to re-appoint David Stansfield and Brad Christo to the Building Committee with terms to expire June 30, 2013.

On a motion by Mrs. Demetracopoulos, seconded by Mr. MacPherson, it was unanimously voted to re-appoint John Rudolph, June 30, 2011, George Muller, June 30, 2012, and Jeff St. Pierre, June 30, 2013 to the Energy Efficiency Advisory Committee.

On a motion by Mrs. Kareckas, seconded by Mr. MacPherson, it was unanimously voted to re-appoint Cliff Cleary and alternate Mike Lassel to the So. Me. Pine Tree Zone Steering Committee with terms to expire June 13, 2013. This is a SMRPC committee and note was made that it is unknown whether the committee has ever met.

On a motion by Mr. MacPherson, seconded by Mrs. Demetracopoulos, it was unanimously voted to re-appoint B. Daniel Boyle and Virginia Jennings to the Historic District Commission with terms to expire June 30, 2013.

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to re-appoint Tim Benoit and Peter Howell to the Library Advisory Board with terms to expire June 30, 2013.

On a motion by Mrs. Kareckas, seconded by Mr. MacPherson, it was unanimously voted to re-appoint John Stirling and alternate Terrence Parker to the Planning Board with terms to expire June 30, 2013.

On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to re-appoint Tracy LaPointe to the Recreation Committee with a term to expire June 30, 2013.

On a motion by Mr. Webster, seconded by Mr. MacPherson, it was unanimously voted to re-appoint Francis Jillson and Smilie Rogers to the Zoning Board of Appeals with terms to expire June 30, 2013.

4. On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to complete the Maine Municipal Association Legislative Policy Committee ballot by casting votes for David Burke of South Berwick and write-in John Miller of Ogunquit.

5. On a motion by Mrs. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to transfer the following amounts from the undesignated fund to cover the following department overruns for fiscal year 2009/2010:

4220: Fire Dept, \$6,000 for repairs

4410: Recreation Dept, \$500 for camp subsidy

4510: Social Services, \$9,900 for General Assistance Grants

6. Memorial Bridge: David E. Webster, Tamarack Dr, and Bobbi Beavers, Woodland Hills, both spoke in favor of sending letters in support of the replacement of the bridge with a bridge that would handle vehicular traffic. Historical significance to the area, continuity of US Route 1, and economic issues were discussed.

On a motion by Mrs. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to send letters to Senators, Representatives, MDOT, State Historic Preservation Commission, the Governor, the Department of the Navy, and emergency management.

7. Complaint against Planning Board:

-Richard Clough, Academy St, stated that he hoped the Council had "the guts" to explain why he was not re-appointed to the Planning Board; and expressed his concern that it was retribution for making a complaint against the Board. Mr. Burke stated that he would ask, but could not compel, other Councilors to answer Mr. Clough under Council Comments.

Mr. Clough expressed his frustration at the lack of action on his complaint. He asked when the Town Attorney would be asked to look into the matter. Mr. Burke stated that the Council has not yet discussed the issue and has not directed anyone to investigate. Mr. Clough asked the Assistant Manager if she had spoken with the Town Attorney. Mrs. Orsini stated that her discussion with Mr. Vaniotis was limited to his suggestion that the Council and Planning Board hold a workshop.

-Norma Tutelian, Butler St, expressed her frustration at the fact that the Council did not re-appoint Richard Clough to the Planning Board. She reiterated her comments made at an earlier meeting in regard to the unprofessional behavior of the Planning Board.

-Owen Stevens, Woods Run Rollinsford, former councilor and school board member, stated that he did not see an issue with board members emailing each other. He then made reference to a recent conversation with Mark Lawrence (current York District Attorney and former State Senator). Mr. Stevens stated that according to Mr. Lawrence the Planning Board had not acted improperly.

-David E. Webster, Tamarack Dr, stated that when none of the Councilors seemed surprised that Mr. Clough's name was not included in the motion, "nobody asked a question. That smells like people talking together about a specific item, that does violate the Freedom of Information Act".

-Audrey Fortier, Rodier Rd, stated that she attends Planning Board meetings and recommended that everyone take the SMRPC training on Boardsmanship. She also stated that the presentation stressed that ex-parte communication amongst board members should not take place. Mrs. Fortier added that the Council's action to not re-appoint Mr. Clough sounds like punishment for bringing up a very legitimate complaint.

-Karen Webster, Tamarack Dr, stated that she also felt like the lack of surprise by any of the Councilors at the omission of Mr. Clough for re-appointment smelled like collusion. She added that if this is a punishment for Mr. Clough what about the Councilor that participated in the emails.

-Eric Pelchat, Front St, stated he was shocked at the Council's action to not re-appoint Mr. Clough to the Planning Board. Mr. Pelchat cautioned about holding discussions by phone with the Attorney; it should be followed up by something in writing.

-Brad Christo, Oldfields Rd, stated that the non re-appointment and the complaint are two separate issues. The innuendos are not helpful and discussion should stick to the agenda item.

-Mr. Burke stated that he had discussed the matter with Manager Schempf and it was decided to review the emails in question and decide for themselves whether they would move forward. He added that he felt the Council has the wisdom and experience to determine if there is a **problem to pursue. "My personal take on those emails, do they come close to the ex-parte definitions that we are having a problem with here? Possibly. But let me emphasize, possibly! I don't believe we are talking about malfeasance here or somebody who is breaking the law, and that is what I think we are all concerned with."** Mr. Burke stated that he appreciated Mr. Clough's efforts in trying to protect the Town.

-Mr. Webster stated that he had read the emails and did not believe the complaint rises to ex-parte communication.

-Mrs. Kareckas stated that she read the emails carefully. She made note that most of the emails were through the Town Planner asking for identification and definition in preparation for meetings. She then added that the Planner mentions that the emails could appear to be ex-parte communication, but continues to send another 20 emails. Mrs. Kareckas stated that she agreed with Mr. Clough that the emails are public record and should be included.

-Mr. MacPherson stated that he read the emails and saw nothing indicating the contemplation of a decision. He added that a good portion of the emails were the **Planner's.**

-Mrs. Demetracopoulos stated that she was the Councilor involved in the emails mentioned during public comment. She added that she spoke with an attorney at MMA prior to giving input to a Planning Board member. Any citizen has the right to contact a Board member. Mrs. Demetracopoulos agreed that the emails could be included in the record. She added that the emails in question do not include discussions and does not believe that any disciplinary action is necessary.

-Mrs. Demetracopoulos **made a motion to dismiss Mr. Clough's complaint as presented. Mr. Webster** seconded the motion. Mrs. Kareckas made a motion to amend to dismiss the complaint of wrong doing but acknowledge and validate that emails are public information. Mrs. Demetracopoulos seconded the amendment.

-Mrs. Orsini suggested that Council consider sending a letter to all boards and committees reminding them of the importance of the situation and that all emails be presented at their meetings to be included in the record as a regular course of business. She also recommended that any judicious board take the Freedom of Access Act training, which is generally provided by the Attorney free of charge.

The motion to amend was voted on and passed unanimously. The original motion as amended was voted on and passed unanimously.

COUNCIL MEMBER COMMENTS

1. Mrs. Kareckas:

-Stated that her motion omitting Mr. Clough for re-appointment was based on her original vote to not appoint him 3 years ago. She added that she looks at members being able to work **together, absenteeism, and in Mr. Clough's case, his requests to reconsider votes taken at meetings he has missed.**

-Commented on a letter questioning whether the Community Development Committee should be dissolved. If there is a lack of members to reach a quorum new members should be appointed.

-**Commented that Mrs. Wetzel's letter regarding Great Hill Road Bridge** should be submitted to the state since it explains the scenic and recreational aspects of the area.

-Made note that there has been no movement on by-laws for the Building Committee. She added that she will try to put something together.

2. Mr. MacPherson:

-Stated that he has known & served on boards with Mr. Clough for many years; however, he has grown to the opinion that Mr. Clough is becoming an obstructionist to local government; causing delays in procedures.

-Mentioned the great success of the Strawberry Festival; the amount of volunteerism is the key. He added that the Grand Lodge of Maine provided **CHIP's (Child Identification Program)** to 87 children for free.

3. Mrs. Demetracopoulos:

-Stated that she chose not to re-appoint Mr. Clough because his rate of absenteeism from meetings from 2008 to April 2010 was 30%. The rate is substantial and exceeded everyone else's.

-Requested that she and the Chair be informed of the start of the annual audit so discussions **can be held in regard to the proper way to invest the Wentworth Fund and the Town's** acceptance of the gift.

-Asked that there be a discussion amongst the Council prior to the **Fire Department's plan to** expend the income from the sale of the jeep on an ATV trailer as a capital expense.

4. Mr. Webster:

-Stated that he did not vote to re-appoint Mr. Clough because of his absenteeism. He added that he thinks the Planning Board needs to go in a new direction.

-Stated that he is in favor of moving forward on the TIF's.

-Asked that the traffic issue on Portland Street be added to an agenda.

-Made note that he and Councilor Kareckas attended the workshop on the Brownfields grant. It was very informative.

5. Mr. Burke:

-Thanked the Strawberry Festival Committee for their great event.

-Informed the Council that Sally Lewin has asked to meet with the Council in either public or executive session in regard to reviewing the election. Consensus was that Ms. Lewin could address the Council during public comment.

-Thanked voters for coming to the special town meeting.

-Stated that he believes Mr. Clough is "a very smart guy", but has "become very non-constructive; a block". He added that Mr. Clough seems to raise flags and fan the flames for no other reason than to fan the flames.

ADJOURNMENT

On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to adjourn the meeting at 8:23pm.

Attest:

Barbara Bennett, CCM

TOWN OF SO. BERWICK
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00052185	140532 NCO FINANCIAL SYSTEMS INC	07/13/2010	15.62
00052186	189999 REFUNDS	07/13/2010	47.50
00052187	010336 AGGREGATE RECYCLING CORP	07/13/2010	3,604.93
00052188	011250 TREASURER, STATE OF MAINE	07/13/2010	3.00
00052189	011300 APPLE BOOKS	07/13/2010	18.35
00052190	020225 BAKER & TAYLOR	07/13/2010	429.16
00052191	021668 BLOW BROS	07/13/2010	53.55
00052192	022250 BOWL-A-RAMA	07/13/2010	486.00
00052193	030510 CENTRAL MAINE POWER	07/13/2010	3,212.53
00052194	030920 CLEAN-O-RAMA	07/13/2010	77.59
00052195	031570 CONSOLIDATED ELECTRICAL	07/13/2010	75.00
00052196	050205 EASTERN TRAIL MGMT DISTRICT	07/13/2010	4,500.00
00052197	050785 ELIMINATOR INC	07/13/2010	696.00
00052198	141000 FAIR POINT COMM	07/13/2010	138.63
00052199	060260 FASTENAL COMPANY	07/13/2010	78.90
00052200	061500 FOSTER'S DAILY DEMOCRAT	07/13/2010	460.35
00052201	071180 GROUP DYNAMIC INC	07/13/2010	165.00
00052202	191330 HANNAFORD'S	07/13/2010	555.91
00052203	080248 HANSCOM'S TRUCK STOP INC	07/13/2010	2,471.63
00052204	022665 C.E. HOLMES CONSTRUCTION	07/13/2010	420.00
00052205	080998 HOME DEPOT	07/13/2010	392.60
00052206	090124 INFORMATION MANAGEMENT CORP	07/13/2010	7,925.00
00052207	090120 INLAND FISHERIES & WILDLIFE	07/13/2010	531.25
00052208	100150 JANETOS MARKET	07/13/2010	111.02
00052209	100185 JENSEN BAIRD GARDNER & HENRY	07/13/2010	87.50
00052210	110219 KID'S DISCOVER	07/13/2010	38.90
00052211	127000 CORRINE J MAHONY	07/13/2010	600.00
00052212	133375 MAINE ENERGY RECOVERY CO.	07/13/2010	2,045.27
00052213	133800 MICK CONSTRUCTION CORP	07/13/2010	15,000.00
00052214	133925 MINUTEMAN TRUCKS INC	07/13/2010	43.50
00052215	132248 MLA/YSS	07/13/2010	12.00
00052216	134200 MAINE MUNICIPAL ASSO (INS)	07/13/2010	11,735.70
00052217	135950 MWDA	07/13/2010	30.00
00052218	140105 NAPA OF SOMERSWORTH	07/13/2010	487.42
00052219	140600 NEPTUNE INC	07/13/2010	12.00
00052220	141215 MAMIE ANTHOINE NEY	07/13/2010	191.50
00052221	141300 NO.BERWICK LUMBER & HARDWARE	07/13/2010	55.64
00052222	141365 NORTHEAST CREATIONS INC	07/13/2010	628.86
00052223	141400 NORTHERN DATA SYSTEMS INC	07/13/2010	3,197.14
00052224	159980 PATRIOT PROPERTIES INC	07/13/2010	6,750.00
00052225	200700 PIKE INDUSTRIES INC	07/13/2010	830.07
00052226	180185 RCP LLC	07/13/2010	387.50
00052227	180400 RED'S SHOE BARN INC	07/13/2010	157.48
00052228	181110 ROCHE LOCKSMITH	07/13/2010	526.81
00052229	022749 STATE TREASURER/MAINE REV	07/13/2010	154.98
00052230	190094 SANEL AUTO PARTS CO	07/13/2010	3,911.03
00052231	190630 SEACOAST LOCK & SAFE CO INC	07/13/2010	172.00
00052232	192900 SO BERWICK WATER DISTRICT	07/13/2010	78,544.07
00052233	193410 SO MAINE REGIONAL PLANNING CM	07/13/2010	2,015.00
00052234	133105 TREASURER OF STATE/C.WPNS	07/13/2010	40.00
00052235	133113 TREASURER OF STATE/ATV	07/13/2010	1,680.30
00052236	201238 TRI-CITY TOOL CRIB	07/13/2010	5,113.39
00052237	210242 TRI STATE FLAG	07/13/2010	132.25
00052238	201300 TWO-WAY COMMUNICATION SERV INC	07/13/2010	5,837.27
00052239	211500 VERIZON WIRELESS	07/13/2010	707.53
00052240	220250 VIRTUAL TOWN HALL LLC	07/13/2010	5,250.00

TOWN OF SO. BERWICK
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00052241	230300 WALMART COMMUNITY BRC	07/13/2010	705.26
00052242	240900 YORK COUNTY REGISTRY OF DEEDS	07/13/2010	13.00
Total Not Prepaid			173,499.77
Total Prepaid			63.12
Grand Total			173,562.89

WARRANT NUMBER _____ \$ 173,562.89 DATE 07/08/2010

* * * TREASURER'S WARRANT * * *

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED
 ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES
 NAMED IN THIS SCHEDULE.

TOWN COUNCIL:

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: July 13, 2010	Item # UB 1
Agenda Item: Accept Brownfields Grant	
Assistant Town Manager's Recommendation	
<p>In accordance with the Town's grant policy. All Grants must be accepted by the Town Council. This grant, awarded by SMRPC's Executive Committee is for the abatement of asbestos, lead paint and mold from the former St. Michael's church on Young Street.</p> <p>The Town's match is 20% (\$40,000) which will be provided with in-kind services to prepare the perimeter drain on the parcel and other administrative tasks as required.</p>	
Requested Action	
Motion to accept the Brownfields grant in the amount of \$200,000.	
Vote	



**SOUTHERN MAINE
REGIONAL PLANNING
COMMISSION**

6-28-10
Town Manager's Office

The Council of Governments
Serving the Municipalities of
Southwestern Maine

- Acton
- Alfred
- Arundel
- Baldwin
- Berwick
- Biddeford
- Brownfield
- Buxton
- Cornish
- Dayton
- Denmark
- Eliot
- Fryeburg
- Hiram
- Hollis
- Kennebunk
- Kennebunkport
- Kittery
- Lebanon
- Limerick
- Limington
- Lovell
- Lyman
- Newfield
- North Berwick
- Ogunquit
- Old Orchard Beach
- Parsonsfield
- Porter
- Saco
- Sanford
- Shapleigh
- South Berwick
- Stoneham
- Stow
- Sweden
- Waterboro
- Wells
- York

June 25, 2010

Town of South Berwick
Roberta Orsini, Acting Town Manager
180 Main Street
So Berwick, ME 03908

Dear Roberta:

Below is the date, and wording from the Executive Committee's acceptance of a Grant to South Berwick.

At the Executive Committee Meeting on January 14, 2010, SMRPC's Executive Committee members **approved a Grant in the amount of \$200,000 to the Town of South Berwick for the removal of asbestos, lead paint and mold from interior of a former church in South Berwick contingent on the Town of South Berwick creating an appropriate non-profit entity closely related to the Town of South Berwick municipal government. Paul Schumacher and Chuck Morgan shall review the articles and certify to the Board that such entity exists prior to disbursement of grant funds.**

If you have any further questions, please do not hesitate to contact me.

Sincerely,

Paul Schumacher
Executive Director

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: July 13, 2010	Item # UB 2
Agenda Item: Approve ballot question for special referendum	
Assistant Town Manager's Recommendation	
<p>In accordance with the specifications approved at the June 21st meeting, the ballot question has been drafted (see attached).</p> <p>Once approved the Town Clerk will create absentee ballots and a warrant will be drafted for your signatures.</p>	
Requested Action	
Motion to approve the ballot question as presented.	
Vote	

ARTICLE ____:

To see if the Town will vote to approve a capital improvement project consisting of library improvements for a sum not to exceed \$1,650,000; to fund the capital improvement project, to authorize the Treasurer and the Chairperson of the Town Council to issue general obligation securities of the Town of South Berwick (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$1,650,000 for a term of 25 years with an interest rate not to exceed 4% per annum for this project, singly or in combination with a bond or bonds for other projects; and to delegate to the Treasurer and the Chairperson of the Town Council the discretion to fix the date(s), maturity(ies), interest rate(s), denomination(s), place(s) of payment, form and other detail of said securities, including execution and delivery of said security(ies) and to provide for the sale thereof.

TOWN OF SOUTH BERWICK FINANCIAL STATEMENT

1. Total Town Indebtedness

A. Bonds outstanding as of June 30, 2010	\$ 1,074,986.85
B. Bonds authorized and unissued	\$ 960,000.00
C. Bonds to be issued if this vote is approved	<u>\$ 1,650,000.00</u>
Total	\$ 3,684,986.85

2. Costs

At an estimated interest rate of 4% percent, with a term not to exceed 25 years, the estimated costs of this bond will be:

Principal:	\$ 1,650,000.00
Interest:	<u>\$ 990,493.47</u>
Total Debt Service	\$ 2,640,493.47

3. Validity

The validity of the bond or the voters' ratification of the bond may not be affected by any errors in the above estimate. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Deputy Treasurer
Town of South Berwick

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: July 13, 2010	Item # NB 1
Agenda Item: Authorize capital expenditure in anticipation of Town Meeting Bond	
Assistant Town Manager's Recommendation	
<p>To maintain the schedule of work on Young Street (copy attached), the Building Committee Chair has requested the Town authorize the architect to proceed with bid specs and design documents for roofing and siding. These fees were included in the bond amount approved at Town Meeting (Young Street property stabilization/protection approx \$200,000).</p> <p>The Capital Account for Public Facilities has a current balance of \$40,000. The estimate for the architect to complete this work is \$20,000. If this expenditure is approved, these funds will be returned to the Capital Account when the bond funds become available in November 2010.</p>	
Requested Action	
<p>Motion to approve the expenditure of funds not to exceed \$20,000 from the Public Facilities Capital account in anticipation of the bond proceeds for the bond approved at Town Meeting.</p>	
Vote	

Proposed Schedule
Library Project

Tuesday 6/15	Discuss Warrant for Bond
Thursday 6/24	Public Meeting on Brownfields Project
*Tuesday 6/29	Sign Municipal Election Warrant for Bond
Tuesday 7/6	Notice of Intent to Award Brownfields Contract
Thursday 7/8	Comment Period on Brownfields Ends
Monday 7/12	Start Perimeter Drain
*Wednesday 7/21	Library Information Meeting – Financing
Thursday 7/22	Award Brownfields Contract
Tuesday 7/27	Sign property transfer
Monday 8/2	Begin contract (inside first)
Tuesday 8/17	Roofing bid package
*Wednesday 8/18	Bond Referendum Public Meeting
*Monday 8/30	Bond Referendum Vote
Wednesday 9/15	End of Brownfields contracts Start roofing Evaluate siding
Friday 10/15	Complete drainage
Tuesday 10/26	Sign property transfer order
Monday 11/1	Transfer property back to Town
Wednesday 12/1	Complete siding

* Bond related

7/9/2010

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: July 13, 2010	Item # NB 2
Agenda Item: Approve Resolution	
Assistant Town Manager's Recommendation	
The Friends of the Library have requested the Council approve a formal resolution in support of the Friends role to fundraise for the new Library.	
Requested Action	
Motion to approve the first resolution as presented.	
Vote	



July 7, 2010

David Burke, Chair
South Berwick Town Council

Dear David,

To assist in our fundraising for the new library, the Friends of the South Berwick Library is requesting a motion from the Council endorsing the Friends' role in fundraising for the new library. A written endorsement will be especially helpful as we apply for grants. As per our conversation July 5th, following are some suggestions, based on individual conversations with four of the five councilors.

Sincerely,

Patti Mitchem
President, Friends of the South Berwick Library

Whereas a library is an important part of community life; and

Whereas the Town has purchased the Young Street property to become part of the current and future economic infrastructure of downtown with the South Berwick Public Library as an anchor for downtown businesses; and

Whereas current economic conditions are favorable to beginning construction as soon as possible;

For the betterment of South Berwick and its citizens, we endorse the combination of municipal bonding and an active capital campaign on the part of the Friends of South Berwick Library, which has set a goal to raise at least \$1 million toward the construction of the new South Berwick Public Library.

Or, as part of a motion to bring to referendum a bond warrant:

Whereas a library is an important part of community life;

Whereas the Town has purchased the Young Street property to become part of the current and future economic infrastructure of downtown with the South Berwick Public Library as an anchor for downtown businesses; and

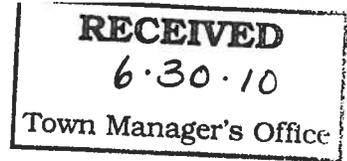
Whereas current economic conditions are such that beginning construction as soon as possible is advisable and interest rates are historically low; and

With the recognition that the Friends of the South Berwick Library have set a goal to raise at least \$1 million toward the construction of the new South Berwick Public Library;

(motion to bring to referendum a bond warrant for \$ _____ over ____ years.)

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: July 13, 2010	Item # NB 3
Agenda Item: Sunset Southern Maine Pine Tree Zone Steering Committee	
Assistant Town Manager's Recommendation	
I contacted SMRPC to determine if this committee is still required. According to Paul Schumacher, the Pine Street Zone is now statewide. There is no further need for this committee.	
Requested Action	
Motion to sunset the Southern Maine Pine Tree Zone Steering Committee effective immediately.	
Vote	



Cheryl H. Dionne
425 Emery's Bridge Road
South Berwick, ME 03908

South Berwick Town Council
David Burke, Chairperson
180 Main Street
South Berwick, ME 03908

June 30, 2010

Chairman,

At their June 22, 2010 meeting, the Council acted on the upcoming terms of several board members, with a unanimous vote to not reinstate one of said members. As in a previous letter forwarded to the council from the Planning Board in regards to communications to and from the Council and decisions made without the input of person(s) or group(s) involved, I personally feel that there continues to be a problem. Whether this is an unintended result of said lack of communication or the council believes that they are better suited to make all decisions, I feel that my time and efforts are being wasted and could be utilized in a more satisfying manner elsewhere.

With this being said I am submitting this correspondence as my letter of resignation from the Planning Board, effective immediately. I am proud to have served on this Board and thank you for the opportunity to represent my community. I can only hope that the remaining board members and any future members continue to make objective judicious decisions while following the ordinances as written.

If you have any further concerns or questions, feel free to contact me.

Sincerely,



Cheryl H. Dionne

CC: Roberta Orsini, Assistant Town Manager

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: July 13, 2010	Item # NB 5
Agenda Item: Discuss Portland Street speed enforcement and signage	
Assistant Town Manager's Recommendation	
As discussed during the June 29 th meeting, this item has been added to the agenda for discussion.	
Requested Action	
Council Wishes	
Vote	