

TOWN OF SOUTH BERWICK, MAINE

ABATEMENT RECOMMENDATION FORM

Owner(s): Donald L. Blanchard
Mailing Address: 22 Spillanes Hill
South Berwick, ME 03908
Abatement # 1
Location: 15-17, 23-25 High Street
Map/Lot: 031-027
Account #: R0530R
Tax Year: 2010/2011

Circumstances: This property consists of (2) two unit buildings on one lot. The buildings can not be sold individually and an appropriate comparison would be 4 unit apartment properties. An inspection of this property and comparison of the assessment to other similar apartment property indicate an over-assessment based in part on limitations of the appraisal software to value multiple buildings on one lot. This adjustment will bring the assessment in line with comparable property and represents a more equitable value.

Recommendation: Approve

Prior Land	\$ 95,300	Revised Land	\$ 95,300
Prior Bldg	\$ 212,800	Revised Bldg	\$ 174,500
<u>Exemption</u>	<u>\$</u>	<u>Exemption</u>	<u>\$ 0</u>
Prior Total	\$ 308,100	Revised Total	\$ 269,800

Value Abated: \$ 38,300

Tax Abatement: \$ 578.33

ABATEMENT: GRANTED / DENIED

_____ Dated _____

Town of South Berwick
Application for Abatement of Property Taxes
(under Section 841, Title 36, MRSA)

Separate application should be filed for each separately assessed parcel of real estate or personal property account claimed to be overvalued. (See other side for instructions).

1. Name of Applicant: Donald Blanchard & Ann Blanchard
2. Mailing Address: P.O. Box 282, South Berwick, ME 03908
3. Telephone #: 207 384-5792
4. Tax Map/Lot #: 31 / 27 Account #: _____
5. Property Address (location): 15-17 & 23-25 High Street
6. Assessed valuation of real estate: 308,100
7. Assessed valuation of personal property: _____

8. I/We have timely filed a current list of Estates Not Exempt from Taxation per MRSA Title 36, Section 706. Yes No _____ ** N/A _____ (** If I have not already filed this required form, I realize I am barred from making an application for abatement or any appeal therefrom.)

9. Abatement amount requested: \$38,300

10. Reason for requesting abatement (please be specific, stating grounds for belief that property is overvalued for tax purposes). *Note: It is important to answer this question fully. In order to prevail at a hearing on an appeal, the applicant must prove by preponderance of evidence that the Assessment is not equitable. (refer to Property Tax Bulletin #10)

Condition deteriorated

11. Date property purchased: Aug. or Sept. 1997 Price: \$120,000.00

In accordance with the provisions of Section 841, Title 36, MRSA, I hereby make written application for abatement of property taxes as noted above. The above statements are correct to the best of my knowledge and belief.

Applicant's Signatures: Donald L. Blanchard Date: 8-24-10
Ann M. Blanchard 8-24-10

This application must be filed within 185 days from the date of commitment.

4 UNIT ASSESSMENTS

MAP-LOT	ST#	STREET	OWNER1	YB	AC	GBA	FBA	BRS	BTHS	HLF	COND	BK-PG	DATE	PRICE	N.LAND	YARD IT	BLDG	TOTAL	
027-008-000-000	51	MAIN STREET	MOORE, F	1900	0.17	5040	3080	0	4	0	AVG-GD	6019-317	1/1/1950		78800	0	147200	226000	
031-113-000-000	64	RAILROAD AVE	WALTERS	1895	0.35	5929	3341	4	4	0	AVG	11453-329	3/8/2002		102900	12100	155900	270900	
031-056-000-000	398	MAIN STREET	IRONS DE	1880	0.24	6365	3318	9	6	0	AVG-GD	15230-139	8/7/2007	325000	V	87700	5800	180500	274000
031-027-000-000	23	HIGH STREET	BLANCHA	1897	0.2	6482	3472	8	4	0	AVG-GD	8400-54	8/1/1997		95300	0	212800	308100	
031-027-000-000	23	HIGH STREET	BLANCHA	1897	0.2	6482	3472	8	4	0	FAIR	8400-54	8/1/1997		95300	0	174500	269800	
028-152-000-000	42	HIGHLAND AVE	FLYNN II T	1900	0.33	6544	3548	8	4	0	GOOD	8206-227	3/1/1997		102500	600	196500	299600	
031-020-000-000	373	MAIN STREET	ROBILLAR	1900	0.37	6619	5152	11	6	0	GOOD	4770-267	1/1/1950		94200	4500	283700	382400	
028-117-000-000	19	HIGHLAND AVE	GRAY, ALI	1900	0.79	6983	4005	8	4	4	AVG-GD	11392-322	2/15/2002		110400	800	201700	312900	
028-094-000-000	135	PORTLAND ST	TEACH A	1920	0.64	9209	4965	13	7	0	AVG	15253-514	9/10/2007	400000	V	95500	900	239800	336200
PROPERTY SORTED BY FINISHED BUILDING AREA																			
KEY TO SUBJECT PROPERTY DATA: BOLD INDICATES CURRENT DATA OF SUBJECT PROPERTY ; PROPOSED VALUE SHOWN ON NEXT LINE IN BOX																			
AC = ACREAGE																			
GBA = GROSS BUILDING AREA																			
FBA = FINISHED BUILDING AREA																			

TOWN OF SOUTH BERWICK, MAINE

ABATEMENT RECOMMENDATION FORM

Owner(s): Donald L. Blanchard
Mailing Address: 22 Spillanes Hill
South Berwick, ME 03908
Abatement # 2
Location: 168 Witchtrot Road
Map/Lot: 008-021
Account #: B0002R
Tax Year: 2010/2011

Circumstances: This property consists of less than a tenth of an acre and a garage building almost completely covers the lot. The valuation has been based on a grandfathered commercial use, however use at the property lapsed and the current permitted use is limited to vehicle parking and/or storage. The adjusted value reflects a value for non-buildable land limited to accessory use.

Recommendation: Approve

Prior Land	\$ 34,200	Revised Land	\$ 4,600
Prior Bldg	\$ 6,800	Revised Bldg	\$ 6,800
Exemption	\$ 0	Exemption	\$ 0
Prior Total	\$ 41,000	Revised Total	\$ 11,400

Value Abated: \$ 29,600

Tax Abatement: \$ 446.96

ABATEMENT: GRANTED / DENIED

_____ Dated _____

Town of South Berwick
Application for Abatement of Property Taxes
(under Section 841, Title 36, MRSA)

Separate application should be filed for each separately assessed parcel of real estate or personal property account claimed to be overvalued. (See other side for instructions).

1. Name of Applicant: Donald Blanchard

2. Mailing Address: P.O. Box 282, South Berwick, ME 03908

3. Telephone #: 207 384-5792

4. Tax Map/Lot #: 8 / 3 Account #: _____

5. Property Address (location): 168 Witchtot Road

6. Assessed valuation of real estate: 41,000."

7. Assessed valuation of personal property: _____

8. I/We have timely filed a current list of Estates Not Exempt from Taxation per MRSA Title 36, Section 706. Yes No _____ ** N/A _____ (** If I have not already filed this required form, I realize I am barred from making an application for abatement or any appeal therefrom.)

9. Abatement amount requested: 29,600

10. Reason for requesting abatement (please be specific, stating grounds for belief that property is overvalued for tax purposes). *Note: It is important to answer this question fully. In order to prevail at a hearing on an appeal, the applicant must prove by preponderance of evidence that the Assessment is not equitable. (refer to Property Tax Bulletin #10)

Use of property is limited, deteriorated condition

11. Date property purchased: _____ Price: _____

In accordance with the provisions of Section 841, Title 36, MRSA, I hereby make written application for abatement of property taxes as noted above. The above statements are correct to the best of my knowledge and belief.

Applicant's Signatures: _____ Date: _____

This application must be filed within 185 days from the date of commitment.

NON-BUILDABLE LOTS

MAP-LOT	ST#	STREET	OWNER1	LUC	ACRES	note	BK-PG	LAND	YARD IT	BLDG	TOTAL
008-021	168	WITCHTROT ROAD	BLANCHARD, DONALD L.	620	0.06	SIZE	1998-116	34200	6800	0	41000
008-021	168	WITCHTROT ROAD	BLANCHARD, DONALD L.	620	0.06	SIZE	1998-116	4600	6800	0	11400
004-063	74	MOUNTAIN ROAD	HARFORD, ADENA R.	620	5.30	REAR	15074-421	9200	700	0	9900
005-019	0	OGUNQUIT ROAD	ROBICHAUD STEPHEN H.	620	8.40	REAR	2892-327	11400	900	0	12300
010-059		TUFTS ROAD	SMITH MARTIN A.	620	12.50	TG	5147-14	3545	8400	0	11945
PROPERTY SORTED BY LAND ACRES											
KEY TO SUBJECT PROPERTY DATA: BOLD INDICATES CURRENT DATA OF SUBJECT PROPERTY; PROPOSED VALUE SHOWN ON NEXT LINE IN BOX											
ANY USE OF PROPERTY OTHER THAN PERSONAL USE OR ACCESSORY TO ADJACENT PROPERTY											
HAS LAPSED DUE TO LACK OF CONTINUED USE PER CODE ENFORCEMENT OFFICER.											

TOWN OF SOUTH BERWICK, MAINE

ABATEMENT RECOMMENDATION FORM

Owner(s): Mark Phillips
Mailing Address: 4313 San Angelo Ave
Las Vegas, NV 89102
Abatement # 3
Location: 0 Old Goat Lane
Map/Lot: 008-049-1
Account #: P1960R

Property Value: 97,200 Tax Year: 2010/2011

Circumstances: This parcel was assessed as buildable for the current tax year, however can not be built on until road access is extended to the lot from the end of Old Goat Lane. The abatement will adjust for the cost associated with road improvements and will reflect an equitable assessment when compared to lots with limited or no improved road access.

Recommendation: Approve

Prior Land	\$ 97,200	Revised Land	\$ 53,400
Prior Bldg	\$ 0	Revised Bldg	\$ 0
Exemption	\$ 0	Exemption	\$ 0
Prior Total	\$ 97,200	Revised Total	\$ 53,400

Value Abated: \$ 43,800

Tax Abatement: \$ 661.38

ABATEMENT: GRANTED / DENIED

Dated _____

SEP 08 2010

Town of South Berwick
Application for Abatement of Property Taxes
(under Section 841, Title 36, MRSA)

Separate application should be filed for each separately assessed parcel of real estate or personal property account claimed to be overvalued. (See other side for instructions).

- 1. Name of Applicant: MARK PHILLIPS
- 2. Mailing Address: 4313 San Angelo Ave LAS VEGAS NV 89102
- 3. Telephone #: 207-333-0103
- 4. Tax Map/Lot #: 8-49-1 Account #: P1960 R
- 5. Property Address (location): OLD GOAT LANE
- 6. Assessed valuation of real estate: \$97,200 -
- 7. Assessed valuation of personal property: N/A

8. I/We have timely filed a current list of Estates Not Exempt from Taxation per MRSA Title 36, Section 706. Yes No ** N/A (** If I have not already filed this required form, I realize I am barred from making an application for abatement or any appeal therefrom.)

9. Abatement amount requested: \$43,800 -

10. Reason for requesting abatement (please be specific, stating grounds for belief that property is overvalued for tax purposes).

currently, no ROAD ACCESS

11. Date property purchased: 10/2/06 Price: \$17,500 -

In accordance with the provisions of Section 841, Title 36, MRSA, I hereby make written application for abatement of property taxes as noted above. The above statements are correct to the best of my knowledge and belief.

Date: 9-3-10 Applicant's Signatures: Mark Phillips

THIS APPLICATION MUST BE SIGNED.

This application must be filed not later than 185 days from the date of Commitment.

**SOUTH BERWICK TOWN COUNCIL
PUBLIC HEARING
CHAPTER 109 PACE ORDINANCE
OCTOBER 12, 2010**

Chairman David Burke opened the hearing at 6:30pm. Councilors present included Michelle Kareckas, Jean Demetracopoulos, Gerald W. MacPherson, Sr., and David H. Webster. Interim Town Manager Roberta L. Orsini was also in attendance.

Mr. Burke began the meeting by asking everyone to observe a moment of silence in honor of former Town Councilor Gloria Roberge who passed away this morning.

The purpose of the hearing was to receive public comment on the proposed Property Assessed Clean Energy (PACE) Ordinance. The ordinance language is taken from the Maine Efficiency Trust Model Ordinance Version 2. Mrs. Orsini explained that the ordinance is required to allow our residents to participate in the financing offered through Efficiency Maine Trust for the purpose of making energy saving improvements to their property.

No one in the public audience wished to speak.

Mrs. Kareckas made note that during a recent refinancing of her home she was provided with information about the PACE program. She added that she was informed that a PACE loan may supersede your 1st mortgage. She did make note that the information was provided by a lender in New Hampshire and was not sure if it was the same in Maine.

The hearing was closed at 6:37pm.

Attest:

Barbara Bennett, CCM

SOUTH BERWICK TOWN COUNCIL OCTOBER 12, 2010

Chairman David Burke called the meeting to order at 6:37pm. Those present included Councilors Michelle Kareckas, Jean Demetracopoulos, Gerald W. MacPherson, Sr., and David H. Webster. Interim Town Manager Roberta Orsini was also in attendance.

APPROVAL OF MINUTES

1. Town Council 9-28-10: On a motion by Mrs. Demetracopoulos, seconded by Mr. MacPherson, it was unanimously voted to adopt the minutes as written.

SIGNING OF TREASURER'S WARRANT – Sept 14, 2010

On a motion by Mrs. Kareckas, seconded by Mr. Webster, it was unanimously voted to sign the warrant.

PUBLIC COMMENT

1. Richard Clough, Academy St, asked if the Council would be requiring Planning Board members to attend training. Mrs. Orsini explained that there are 2 trainings being offered, 1 through SMRPC and 1 through MMA; and several board members have signed up. Mr. Burke stated that he would ask for Council input under the Council Comments section of the agenda.

TOWN MANAGER'S REPORT

-None.

UNFINISHED BUSINESS

1. The Council briefly discussed the Property Assessed Clean Energy Ordinance.

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to adopt Chapter 109, PACE Ordinance.

Mrs. Kareckas received confirmation that the Efficiency Maine Trust will be administering the program and the Town will only be required to provide public record information to the Trust. She also recommended that people looking into the program check with their primary lender to avoid any issues.

Mr. Burke expressed his confusion at the necessity for the ordinance since the requirement for the Town to help in its administration was removed. Mrs. Demetracopoulos stated that it would seem that when the State removed the requirement for the Town to act as fiscal agent they did not go back and review the entire ordinance or its necessity.

NEW BUSINESS

1. On a motion by Mrs. Kareckas, seconded by Mr. Webster, it was unanimously voted to sign the warrant calling for the Municipal Election on Tuesday, November 2nd.

2. On a motion by Mrs. Kareckas, seconded by Mr. MacPherson, it was unanimously voted to **accept John Stirling's resignation from the Conservation Commission.**

3. On a motion by Mr. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to authorize the Interim Manager to sign an agreement with Efficiency Maine Trust for the Property Assessed Clean Energy Program.

4. On a motion by Mrs. Kareckas, seconded by Mr. MacPherson, it was unanimously voted to hold a public hearing on Tuesday, November 9th at 6:45pm to receive comment on the annual updates to the General Assistance Ordinance Appendices.

COUNCIL MEMBER COMMENTS

1. Mr. MacPherson:

-Cautioned anyone looking into the PACE program. He stated that, in his individual case, the program was cost prohibitive. He would have to spend close to \$30,000 on improvements (to increase energy efficiency by 50%) to be eligible for the maximum rebate of \$4000.

He briefly explained the process of obtaining an energy audit on his home, the inspection, and the follow-up audit.

2. Mr. Webster:

-Thanked Mrs. Orsini for getting another stand-up crosswalk sign placed on Portland Street by the monument. He added that additional signs in other locations would be helpful. **"Little steps make a big difference"**.

3. Mrs. Kareckas:

-Stated that she is glad that freedom of access training is available and that some board members have signed up for it.
-Made note that Young Street will be closed to through traffic beginning Monday, October 18th during construction.

4. Mrs. Demetracopoulos:

-Stated that the tour of the Young Street property was very informative. She also made note that the mold remediation seems to have been successful. She asked if the work is on schedule for the property ownership to be transferred back to the Town from the Friends' of the Library. Mrs. Orsini stated that the work should be completed by November 8th; and the property would need to be transferred back to the Town by December 8th or 9th.
-Questioned the status of the Code Enforcement vehicle. Mrs. Orsini stated that repairs are currently being made.

5. Mr. Burke:

-Stated that he is not in favor of mandating training for board members, especially since they are volunteers. He questioned what the consequences would be if someone did not take the training. Mr. Burke then polled the other Councilors for their thoughts.

-Mr. MacPherson: Encourage every board member to attend training and share with those that did not attend.

-Mrs. Demetracopoulos: If should remain an option. Training would have to be provided in house **during the board's regular meeting.**

-Mrs. Kareckas: If done, it should be at a regular meeting. A checklist of those that have taken the training should be maintained.

-Mr. Webster: Board members know it is important and the Council should stress that.

-Expressed his condolences to the local families who have lost last ones over the last week or so.

EXECUTIVE SESSION

1. On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to enter executive session at 7:05pm, pursuant to 1MRSA §405.6D to discuss union negotiations.

The Chair reported the following to the Clerk:

On a motion by Mr. MacPherson, seconded by Mr. Webster, it was unanimously voted to end the executive session at 8:00pm.

On a motion by Mr. Webster, seconded by Mr. MacPherson, it was unanimously voted to enter executive session at 8:00pm, pursuant to 1MRSA §405.6A to discuss a personnel issue.

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to end the executive session at 8:26pm.

ADJOURNMENT

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 8:26pm.

Attest:

Barbara Bennett, CCM

TOWN OF SO. BERWICK
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00052655	060690 FIREMATIC SUPPLY CO	10/26/2010	-265.00
00052812	193670 US BANK CORPORATE TRUST	10/26/2010	127,939.46
00052813	100870 KENNEBUNK SAVINGS BANK	10/26/2010	19,542.93
00052814	140532 NCO FINANCIAL SYSTEMS INC	10/26/2010	29.43
00052815	132500 SECRETARY OF STATE M/V	10/26/2010	5,667.48
00052816	090151 UNITED STATES TREASURY	10/26/2010	76.61
00052817	189999 REFUNDS	10/26/2010	3.00
00052818	140532 NCO FINANCIAL SYSTEMS INC	10/26/2010	29.44
00052819	132500 SECRETARY OF STATE M/V	10/26/2010	10,149.40
00052820	010185 ABBY CHIC LLC	10/26/2010	49.95
00052821	010475 ALERT-ALL CORPORATION	10/26/2010	1,010.32
00052822	010490 ALGONQUIN PRODUCTS CO	10/26/2010	282.84
00052823	020225 BAKER & TAYLOR	10/26/2010	305.83
00052824	021200 BERGERON PROTECTIVE CLOTHING	10/26/2010	613.69
00052825	021510 TOWN OF BERWICK	10/26/2010	1,725.25
00052826	022850 BUSINESS EQUIPMENT UNLIMITED	10/26/2010	252.54
00052827	021590 BJ'S WHOLESALE CLUB	10/26/2010	550.00
00052828	022300 BOWS AND BALLOONS BY BRINA	10/26/2010	100.00
00052829	022710 BROX INDUSTRIES INC	10/26/2010	129.92
00052830	030725 CITIZENS BANK (CHG)	10/26/2010	535.95
00052831	031430 COMCAST	10/26/2010	95.00
00052832	031440 COMFORT INN	10/26/2010	140.00
00052833	032002 ONE COMMUNICATIONS	10/26/2010	1,105.25
00052835	032710 D.J.'S MUNICIPAL SUPPLY	10/26/2010	558.97
00052836	041317 DUNN FARM	10/26/2010	20.00
00052837	060260 FASTENAL COMPANY	10/26/2010	39.07
00052838	060750 FIRE TECH & SAFETY	10/26/2010	176.22
00052839	010525 G&K SERVICES	10/26/2010	1,041.53
00052840	070200 P GAGNON & SON INC	10/26/2010	1,904.47
00052841	070210 GALL'S INC	10/26/2010	64.97
00052842	070600 GEORGE GORMAN	10/26/2010	149.93
00052843	073100 GWI	10/26/2010	100.00
00052844	191330 HANNAFORD'S	10/26/2010	462.49
00052845	080248 HANSCOM'S TRUCK STOP INC	10/26/2010	8,157.93
00052846	080450 HARVARD PILGRIM HEALTH CARE	10/26/2010	20,189.53
00052847	080512 HAUNTED HAY RIDE	10/26/2010	500.00
00052848	100317 REBECCA JOHNSON	10/26/2010	20.77
00052849	141367 KONE INC	10/26/2010	175.50
00052850	120950 LHS ASSOCIATES INC	10/26/2010	2,422.03
00052851	120970 LIBBY SCOTT INC.	10/26/2010	1,769.08
00052852	127000 CORRINE J MAHONY	10/26/2010	600.00
00052853	131700 MAINE CHIEFS OF POLICE ASSOC.	10/26/2010	15.00
00052854	133375 MAINE ENERGY RECOVERY CO.	10/26/2010	2,776.29
00052855	133195 MAINE TURNPIKE AUTHORITY	10/26/2010	10.45
00052856	133374 BRAD MARTIN	10/26/2010	325.00
00052857	134300 MAINE MUNICIPAL EMPLOYEES	10/26/2010	4,285.21
00052858	134601 EXXON/MOBIL	10/26/2010	313.83
00052859	134754 MORIN STEEL INC	10/26/2010	187.68
00052860	134913 MOTOROLA	10/26/2010	2,906.66
00052861	140600 NEPTUNE INC	10/26/2010	215.80
00052862	140814 NEW ENGLAND DETROIT DIESEL	10/26/2010	588.55
00052863	141215 MAMIE ANTHOINE NEY	10/26/2010	76.12
00052864	141300 NO.BERWICK LUMBER & HARDWARE	10/26/2010	20.83
00052865	141400 NORTHERN DATA SYSTEMS INC	10/26/2010	10,009.00
00052866	150280 ORIENTAL TRADING CO	10/26/2010	90.88
00052867	200700 PIKE INDUSTRIES INC	10/26/2010	124.64

TOWN OF SO. BERWICK
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00052868	160692 POLAND SPRING	10/26/2010	112.06
00052869	170000 QUILL CORPORATION	10/26/2010	151.05
00052870	180125 RANSOM ENVIRONMENTAL INC	10/26/2010	666.25
00052871	180185 RCP LLC	10/26/2010	387.50
00052872	180475 STANLEY RICE	10/26/2010	600.00
00052873	191900 SO BERWICK EMERGENCY RESCUE	10/26/2010	6,521.50
00052874	192900 SO BERWICK WATER DISTRICT	10/26/2010	78,793.48
00052875	193622 SPRINGER ELECTRICAL SERV INC	10/26/2010	581.63
00052876	193640 STAPLES	10/26/2010	103.99
00052877	180250 SYSCO:NORTHERN NEW ENGLAND	10/26/2010	535.75
00052878	133125 TREAS, MAINE/ODRVS	10/26/2010	250.80
00052879	201300 TWO-WAY COMMUNICATION SERV INC	10/26/2010	850.00
00052880	210555 JEFF UPTON	10/26/2010	34.02
00052881	211500 VERIZON WIRELESS	10/26/2010	641.51
00052882	230300 WALMART COMMUNITY BRC	10/26/2010	75.70
00052883	230915 WHITED TRUCK CENTERS	10/26/2010	425.90
Total Not Prepaid			157,926.11
Total Prepaid			163,172.75
Grand Total			321,098.86

WARRANT NUMBER _____ \$ 321,098.86 DATE 10/21/2010

* * * TREASURER'S WARRANT * * *

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED
 ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES
 NAMED IN THIS SCHEDULE.

TOWN COUNCIL:

PROJECT DESCRIPTION

Project name Flag Boxes

Describe the project you plan to do.

Over the past couple of years Troop 338 and VFW Post 5744 have been participating together in flag retirement ceremonies. For the ceremonies, we don't have a consistent way of gathering flags. My project will solve this by asking our community to donate their flags, so we can retire them in a proper way.

The plan is to build two boxes which are designed for putting old flags to be retired in. One box is to be placed inside the South Berwick Town Hall and the other is to be located at the transfer station. The Transfer station is a prime location because most citizens in my town visit the dump at least once a week. My town hall is in the center of town and different organizations have meetings there, so they can easily locate that box. In order for the boxes to be displayed at these location, I will have to get permission from our town's Public Works Director, Jay Redimarker at 603-534-4977.

In order for the flags to be collected, a new position in my troop will have to be made. The position would be called, Flag Collector. Once a month the Flag Collector would go to these places and pick up the flags. When he has collected the flags, he can either bring them to the Rod and Gun Club or keep them at his house. The Rod and Gun Club is Troop 338 sponsor and they have given us a place to store equipment in their building. Twice a year the Flag Collector will meet with the VFW, contact Malcom Kenny at 207-384-2605 and organize a flag retirement ceremony. When the Flag Collector position is made in our troop, it will allow for another leadership opportunity so a fellow scout can earn his next rank.

Both boxes dimensions will be 1' wide, 1.5' long, and 3' tall. Above the box, there will be a frame with a paper inside it explaining what the box is for. During one of my troop meetings, I will announce and put out a sign up sheet for people to help me on my project. The jobs would consist of cutting the wood, putting the boxes together, and putting on the fiberglass. Training for the different jobs will be on site and I will make sure that everyone is wearing the correct type of protection for the job that a volunteer is involved in. When the wood is being cut it will be done by Master Sergeant Todd Buttrick. Some of the jobs that are involved in my project use power tool that someone could get hurt by. So I have to make sure that everyone is paying attention and not fooling around. Also when work is being done on my project, there is going to be a first aid kit and three adults at the site just in case a leader needs to bring a scout to the doctors.

What group will benefit from the project?

community of South Berwick and Berwick

Name of religious institution, school, or community

Telephone No.

South Berwick

Maine

03908

Street address

City

State

Zip code

My project will be of benefit to the group because:

My project will benefit the community because it retires well loved flags of our nation. Through this action, it supports Patriotism in my community. Also, my project brings the VFW and our troop together. At the end of each year, the flag collector organizes a flag retirement ceremony with the VFW. When my troop gets together with the VFW, it shows them that we care about the countryman that served to protected us.

This concept was discussed with my unit leader on _____

Date

The project concept was discussed with the following representative of the group that will benefit from the project.

Representative's name

Date of meeting

Representative's title

Phone No.

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: October 26, 2010	Item # NB 1
Agenda Item: Air Pack Upgrades	
Department Head Recommendation: George Gorman	
Approval of bid to upgrade Air Packs	
Interim Town Manager's Recommendation	
\$31,500 was budgeted to upgrade air packs. Due to an administrative error, the original bids were rejected and the air pack upgrades were re-bid. The only bid received is within budget at \$28,425.	
Requested Action	
Motion to authorize the upgrade of 15 Scott Air Packs; work to be completed by Fire Tech & Safety of New England Inc.	
Vote	



Town of South Berwick

180 MAIN STREET
SOUTH BERWICK, MAINE 03908-1535
TEL. 207-384-3300
FAX: 207-384-3303

October 14, 2010

Bid Opening Fire Department Air Pack upgrade bid

The following bids were received and opened in the Town Manager's office on October 14, 2010 at 8:45AM. The bids were opened and read aloud by George Gorman, Fire Chief. Also in attendance: Joe Rousselle, Deputy Fire Chief, Craig Skelton (scribe) and Roberta Orsini, Interim Town Manager.

Bids were received from the following firms, please see attached spreadsheet for specifications.

<u>Bidder</u>	<u>Amount of bid</u>
Fire Teck & Safety of New England	\$28,425.00

The Bid Opening closed at 8:51AM

The bids will be reviewed and awarded at a later date.

Attest:

Craig H. Skelton



**FIRE TECH & SAFETY
OF NEW ENGLAND INC.**

27 Industrial Ave.
Chelmsford, Mass 01824

978-244-0555

1-800-331-7900 FAX (978) 250-0822

QUOTATION

BD818102

PLEASE INDICATE THE ABOVE NUMBER WHEN ORDERING

TO **SOUTH BERWICK FIRE DEPARTMENT
180 MAIN ST.
SOUTH BERWICK, ME. 03908**

QUOTATION DATE 10/13/2010	SALESPERSON B. MULLISON
REQUEST DATE	

ATTN: CHIEF GORMAN

ESTIMATED SHIPPING DATE	SHIPPED VIA	F.O.B.	TERMS	
4-6 WEEKS ARO	BEST WAY	S.B.F.D.	30 DAYS NET	
QUANTITY	DESCRIPTION		UNIT PRICE	AMOUNT
15	SCOTT 2002 NFPA TO 2007 NFPA UPGRADES		\$1,895.00	\$28,425.00
	ALL UPGRADE WORK TO BE PERFORMED AT THE SOUTH BERWICK FIRE STATION			
			TOTAL:	\$28,425.00

WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. THIS QUOTATION IS VALID FOR 30 DAYS. THEREAFTER IT IS SUBJECT TO CHANGE WITHOUT NOTICE.

QUOTED BY: BILL DION ACCEPTED _____ DATE: _____

PLEASE SIGN AND RETURN A COPY WHEN ORDERING.

THANK YOU!

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: October 26, 2010	Item # NB 2
Agenda Item: Cruiser Purchase	
Department Head Recommendation: Chief Dana P. Lajoie	
Approval of 2011 New Cruiser Package	
Interim Town Manager's Recommendation	
<p>A total of \$31,000 was budgeted for a cruiser. \$25,000 for the vehicle and \$6,000 for equipment. The low bid for this purchase is \$22,514. The equipment will be purchased at a later date. The vehicle being retired will be transitioned to the ACO vehicle as decided through budget.</p> <p>This purchase is within budget, request authorization to purchase.</p>	
Requested Action	
Motion to authorize the purchase of a new 2011 Ford Police Interceptor.	
Vote	

To: Interim Town Manager, Roberta Orsini
From: Chief Dana P. Lajoie 
Subject: Vehicle Purchase
Date: October 21, 2010

I am requesting permission to purchase a new Ford Crown Victoria Police Interceptor. At this time Augusta Ford has one vehicle on the Lot meeting our needs. The price quote of \$22,514 is for the vehicle on the lot.

Requests for a quote were sent to the following Dealerships:

1. State Bid – Quirk Ford of Augusta - \$22,514
2. State Bid – Irwin Motors of Laconia, NH - \$22,505 (10 to 12 weeks out)
3. Rowe Ford of Westbrook – no response
4. Lee Dodge of Westbrook – no response

Any questions, please feel free to inquire.

Prepared For:
 STOCK UNIT SPEC'S
 SOUTH BERWICK POLICE DEPT
 180 MAIN STREET
 SOUTH BERWICK, ME 039081535

Prepared By:
 Leo Chicoine
 Quirk Ford of Augusta
 P O Box 1055
 Augusta, ME 043321055
 Phone: (207) 430-1621
 Fax: (207) 622-9528
 Email: lchicoine@quirkauto.com

2011 Fleet/Non-Retail Ford Police Interceptor 4dr Sdn w/3.27 Axle P7B

WINDOW STICKER

2011 Ford Police Interceptor 4dr Sdn w/3.27 Axle		Interior: - No color has been selected.
4.6L/281 CID Gas/Ethanol V8		Exterior 1: - No color has been selected.
4-Speed Automatic w/OD		Exterior 2: - No color has been selected.
CODE	MODEL	MSRP
P7B	2011 Ford Police Interceptor 4dr Sdn w/3.27 Axle	\$27,440.00
OPTIONS		
—	STANDARD EMISSIONS	\$0.00
423	CALIFORNIA EMISSIONS NOT REQUIRED	\$0.00
936	CALIFORNIA EMISSIONS NOT REQUIRED	\$0.00
99V	4.6L SEFI OHC FFV V8 ENGINE	\$0.00
44U	4-SPEED AUTOMATIC TRANSMISSION W/OD	\$0.00
720A	POLICE PREP PKG SERIES ORDER CODE	\$0.00
—	STANDARD PAINT	\$0.00
WT	VIBRANT WHITE	\$0.00
IN	CHARCOAL BLACK, CLOTH FRONT BUCKET SEATS & VINYL REAR BENCH S	\$0.00
45C	LIMITED-SLIP DIFFERENTIAL	\$125.00
96A	INSTALLED FRONT COLOR-KEYED FRONT BODY-SIDE MOLDING	\$30.00
53M	RADIO SUPPRESSION PKG	\$95.00
172	GRILLE LAMP & SIREN & SPEAKER WIRING	\$0.00
51A	DRIVER-SIDE SPOT LAMP ASSEMBLY	\$190.00
61K	HEATED MIRRORS	\$35.00
153	FRONT LICENSE PLATE BRACKET	\$0.00
58Z	AM/FM STEREO W/CD PLAYER <i>DAR Install - Stock Unit</i>	\$185.00
21A	PWR DRIVER SEAT W/LUMBAR	\$380.00
435	KEYED ALIKE CODE 1294X	\$50.00
179	POLICE PWR PIGTAIL	\$25.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 165.2, Data updated 9/28/2010 1:58:00 PM

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Customer File:

Prepared For:
STOCK UNIT SPEC'S
SOUTH BERWICK POLICE DEPT
180 MAIN STREET
SOUTH BERWICK, ME 039081535

Prepared By:
Leo Chicoine
Quirk Ford of Augusta
P O Box 1055
Augusta, ME 043321055
Phone: (207) 430-1621
Fax: (207) 622-9528
Email: lchicoine@quirkauto.com

2011 Fleet/Non-Retail Ford Police Interceptor 4dr Sdn w/3.27 Axle P7B

WINDOW STICKER

478	COURTESY LAMP DISABLE	\$20.00
C09	PRICED DORA	\$0.00
B4A	NET INVOICE FLEET OPTION	\$0.00
—	BID ASSISTANCE Authorization code: 00	\$0.00
SUBTOTAL		\$28,575.00
Advert/Adjustments		\$0.00
Destination Charge		\$875.00
TOTAL PRICE		\$29,450.00
Est City: 16.00 mpg		
Est Highway: 24.00 mpg		
Est Highway Cruising Range: 456.00 mi		

Stock # FK167

\$22,514.00

*MedFloors ELR-DLR
Subject to availability at time of purchase*

Leo Chicoine

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 165.2, Data updated 9/28/2010 1:58:00 PM

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Customer File:

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: October 26, 2010	Item # NB 3
Agenda Item: Authorize MDOT partnership agreement	
Interim Town Manager's Recommendation	
<p>We have received the Three-Party Agreement from MDOT for improvements to a section of Rt. 236. The funds for the Town's share were included in the Town Meeting Bond. According to this document, the Town's match is \$123,000. The reduced bond amount for this project is \$106,000 leaving an estimated shortfall of \$17,000. The shortfall amount will come from the Road Capital Account # 4855-4250.</p>	
Requested Action	
<p>Motion to authorize the Interim Town Manager to sign the Three-Party Agreement with MDOT for PIN # 17852.00: South Berwick, Route 236.</p>	
Vote	



MAINE DEPARTMENT OF TRANSPORTATION THREE-PARTY PARTNERSHIP AGREEMENT

MaineDOT PIN 17852.00: South Berwick, Route 236

This agreement (the “Agreement”) is entered into by the State of Maine Department of Transportation (“MaineDOT”), the Town of South Berwick (the “Town”), and the Kittery Area Comprehensive Transportation System, the designated Metropolitan Planning Organization for the Kittery urbanized area, collectively known as the “Parties.”

Whereas, KACTS programmed PIN 17852.00 for design and delivery by the MaineDOT using Federal and State capital improvement funding allocated by MaineDOT; and

Whereas, the Town supports KACTS’s decision to program PIN 17852.00, which calls for improvements to a portion of Route 236 (the “Project.”)

Now Therefore, the Parties agree that this document will cover the roles and responsibilities of each during the design, permitting and right-of-way stages of the Project through completion of final Plans, Specifications and Estimate (“PS&E”) – and furthermore that this document will cover the financial responsibilities of the Parties through all stages of the project – as follows:

The total estimated cost of the Project is \$1,230,000, and the **Parties** agree to share costs through all stages of the Project under the terms outlined below. (These terms will carry through to the execution of a formal Municipal/State Project Agreement, as described in Section 3.) The financial responsibilities of the Parties, through all stages, are as follows:

Federal share (through KACTS) – 80% of federally participating costs.

State share (through KACTS) – 10% of federally participating costs.

Municipal share (through the Town) – 10% of federally participating costs.

MaineDOT will develop construction plans and specifications for PIN 17852.00 within the scope agreed to by KACTS and the Town as described in *Attachment A*, using MaineDOT’s standard project development process to ensure adherence to federal and state regulations.

After the final PS&E package is prepared, **MaineDOT** and the **Town** will execute a formal Municipal/State Project Agreement covering Project advertise, award, construction and construction engineering. Said Municipal/State Agreement will carry the financial terms outlined in Section 1 above, as well as a schedule for collection of the Town’s share of Project costs.

MaineDOT will share information about the status of the Project with staff from KACTS and the Town periodically to make sure the Parties remain in agreement about the scope, schedule and budget. At a minimum, this “check-in” process will occur at the following milestones, as appropriate:

Project kickoff/initial team meeting/formal public contact.

Completion of the preliminary design report (PDR).

Formal public meeting;

Completion of the final plans, specifications and estimate (PS&E) package.

Changes in the Project Schedule or Engineer’s Estimate.

MaineDOT will consult with staff from KACTS and the Town before adjusting the Project scope. Additionally, **KACTS** and the **Town** will notify MaineDOT of any proposed changes in the Project limits or scope.

The **Parties** will participate as partners in any public meetings held to discuss the Project.

If **MaineDOT** withdraws from the Project before it has been advertised for construction, and that action was not directed by the Town, MaineDOT will cover 100% of the Project costs incurred to date with state funds.

If the **Town** withdraws its financial support for the Project as described in Section 1 above and MaineDOT, as a result, must cancel the Project before it has been advertised for construction, the Town will cover with local funds 100% of Project costs incurred by MaineDOT in reliance on the Town's commitment documented in this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement effective on the day and date last signed.

Date _____

Tom Reinauer, Director
Kittery Area Comprehensive Transportation System

I certify that the signature above is true and accurate. I further certify that the signature, if electronic: (a) is intended to have the same force as a manual signature; (b) is unique to myself; (c) is capable of verification; and (d) is under the sole control of myself.

Date _____

Name, Title
Town of _____

I certify that the signature above is true and accurate. I further certify that the signature, if electronic: (a) is intended to have the same force as a manual signature; (b) is unique to myself; (c) is capable of verification; and (d) is under the sole control of myself.

Date _____

Joyce Noel Taylor, Director, Bureau of Project Development
Maine Department of Transportation

I certify that the signature above is true and accurate. I further certify that the signature, if electronic: (a) is intended to have the same force as a manual signature; (b) is unique to myself; (c) is capable of verification; and (d) is under the sole control of myself.

**Attachment A:
SCOPE OF WORK**

MaineDOT PIN 17852.00: South Berwick, Route 236

KACTS and the Town of South Berwick propose improvements to Route 236 through the village area in two segments:

Highway reconstruction, starting at Main Street and continuing for 0.29 of one mile northerly to the Pam Am tracks. The scope calls for an 11-foot travel lane and 4-foot shoulder in each direction, with construction of a 5-foot concrete sidewalk with granite curbing on the western side of the road. Additionally, the scope calls for horizontal and vertical realignments to correct geometric deficiencies on a curved section near the intersections of Route 236 with Tibbetts Street and High Street, and new subsurface drainage along the western side of the road.

Pavement mill and overlay, beginning at Main Street and continuing 0.15 of a mile southerly to the intersection of Route 4 (Portland Street).

Existing conditions: A field review by staff from MaineDOT, KACTS and the Town on March 31, 2010 showed horizontal and vertical cracking of the section of highway between Main Street and the Pan Am Railway tracks 0.29 miles to the north. The cross section of the travel way is 11.5 foot travel lanes and no shoulder. This section of road lies in the village area with several businesses, apartment buildings and private homes, but there are no sidewalks beyond the intersection with Main Street.

Additionally, the Town has expressed concern about the grade of a curve near the intersection of Tibbetts Street that can create safety problems in the winter. The Town is proposing a slight realignment and centerline grade changes near Tibbetts and High streets as part of the project. Additionally, there are drainage problems on the western side of the road that need to be addressed.

The second section of the project – from the lower Main Street centerline to the northerly side of the intersection with route 4 is 810 feet (0.15 mile) – has a cross section of 11 foot travel lanes and 8 foot shoulders (parking). The base is adequate, according to the Town, requiring only pavement milling and overlay to improve the travel surface and extend the useful life of the road.