

South Berwick Town Council May 10, 2011

The Chair reported the following to the Clerk:

Chairman David Burke called the meeting to order at 6:15pm. Councilors present included Gerald W. MacPherson, Sr., Jean Demetracopoulos, David H. Webster, and John C. Kareckas. Town Manager Perry Ellsworth was also in attendance.

Executive Session

1. On a motion by Mrs. Demetracopoulos, seconded by Mr. MacPherson, it was unanimously voted to enter executive session at 6:15pm pursuant to 1MRSA §405.6A to conduct an interview with a potential Energy Advisory Committee member.

On a motion by Mr. Webster, seconded by Mr. MacPherson, it was unanimously voted to end the executive session at 6:23pm

The regular meeting commenced at 6:30pm with the Clerk present.

Approval of Minutes

1. TC 4-26-11: On a motion by Mr. Kareckas, seconded by Mr. Webster, it was unanimously voted to adopt the minutes after deleting the word 'completely' under Mr. Kareckas' Councilor comment regarding the roofing shingles on the Day house.

Treasurer's Warrant – May 10, 2011

On a motion by Mr. MacPherson, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the warrant in the amount of \$656,529.15

Public Comment

1. Ruth Boston, Emery's Bridge Rd, asked for the status of the Balancing Rock. Mr. Burke stated that no decisions have been made and there will probably be follow-up at a later date.

Reports & Correspondence

1. Jim Howell, Friend's of the Library gave an overview of the fundraising process and efforts. He stated that this is a fundraiser not like others and although the Friends are a private entity they are aware that they are looked upon as part of the Town. Currently the Friends have raised cash and pledges (over one or more years) of about 20% of the goal, which is \$1.1 million. The Friends have implemented their fundraising plan which includes a 'direct asking' effort. Mr. Howell added that Rotary has committed to help and there is solid support from a Washington DC corporate executive.

Mr. Burke asked if grants have been looked into. Patti Mitchem stated that they are looking into it and applying to the Stephen & Tabatha King Foundation is planned. She added however that large foundations like to see community fundraising before they will contribute.

Mr. Kareckas made note of the 6 month notice the Town must give the Library's current landlord for moving out of the building. He added that he would like to meet again around that time (possibly Aug/Sept).

Town Manager's Report

-Informed everyone that the bid date for moving the Rectory has been pushed back until the first week in June; it should have minimal impact to the entire project.

He added that he will have to know exactly how much money the Friends have because he cannot put together a bid package for the entire project without knowing how much money there is to spend. He is still negotiating with an individual to move the Rectory.

-Reminded everyone of several upcoming events: Hike Thru History on Friday the 13th, Memorial Day Parade on Monday, May 30th, Kids' Day on Saturday, June 4th, Strawberry Festival on Saturday, June 25th, and an upcoming dinner dance at the Senior Center.

-Attended a ceremony at the shipyard for the USS Helena. He presented/read a letter on behalf of the Town and Roberta Orsini accepted a plaque presented to the Town by the Officers and crew of the Helena.

-Liberty Street will be closed until early July due to the bridge work on Route 4.

-The opening date for the Great Hill Bridge has been pushed back and should be open about June 15th.

-Asked Mr. Kareckas to meet with him to discuss the proposed changes to the TIF Development Plan so that he can prepare and schedule a workshop.

-Stated that he still conducting contract negotiations with the unions.

Unfinished Business

1. Mr. Ellsworth explained that Waste Management had forwarded a check in the amount of \$550 to the Town in January 2010; however, the check was processed through Public Works as a recycling fee because it did not appear to be sent with an application for a hauler license. We are currently in possession of a \$400 check to cover the cost of a renewal.

On a motion by Mrs. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to grant a Solid Waste Hauler License to Waste Management of NH valid through January 31, 2012.

New Business

1. On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to appoint Paul Arnold to the Energy Efficiency Advisory Committee with a term to expire June 30, 2012.

2. On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to approve the renewal of the Link's at Outlook Golf Club liquor license and special amusement permit.

3. The Council discussed the request to write-off uncollectible real estate and personal property taxes.

On a motion by Mr. Kareckas, seconded by Mr. Webster, it was unanimously voted to write-off the following uncollectible taxes (as presented):

Owner	Acct #	Map/Lot	Year Assessed	Amount
Unknown	O0008R	05/58	2006/2007	\$231.11
Unknown	O0008R	05/58	2007/2008	\$254.99
Unknown	O1920R	02/62	2006/2007	\$243.21
Unknown	O1920R	02/62	2007/2008	\$268.34
Unknown	G0280R	02/43	2007/2008	\$293.70
Unknown	O0009R	04/87	2007/2008	\$144.18
SOBO Books	M3162P		2007/2008	\$ 41.39
SOBO Books	M3162P		2008/2009	\$ 43.21
T. Gray Builders Inc	B2144P		2008/2009	\$ 55.13

4. On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the warrant calling for the SAD #35 Budget Validation Referendum Election on June 14, 2011.

5. The Council discussed whether to reschedule or cancel the meeting of June 14th due to the SAD Election. On a motion by Mr. Kareckas, seconded by Mr. Webster, it was unanimously voted to hold a meeting on Monday June 13th at 6:30pm instead of June 14th.

Council Member Comments

1. Mr. Kareckas:

- Stated that he has looked at the work at the Great Hill Bridge and it is progressing.
- Would like to have the Chair contact the Energy Efficiency Advisory Committee to set up a workshop to discuss their charge, goals and objectives.
- Thanked Mr. Ellsworth for his work on the library.

2. Mr. Webster:

- Commented that the letter received from state taxation regarding a survey was not received in a timely enough fashion to respond by the deadline.
- Commented that he would have liked to attend the ceremony at the shipyard for the Helena.

3. Mrs. Demetracopoulos:

- Apologized for her lack of availability due to having to be out of town a lot.
- Stated that the Woolly Adelgids are a real threat and encouraged wood lot owners to check their trees and obtain information from the State's website.

4. Mr. MacPherson:

- Stated that he would be at the Hike Thru History on Friday.

Mr. Ellsworth reminded everyone of the Town Meeting on June 7th. He added that unfortunately the school district has scheduled a student award ceremony the same evening. The ceremony had been planned for June 8th, but was changed. The Clerk stated that June 8th is the open vote on the school budget at the high school.

Adjournment

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 7:54pm.

Attested:

Barbara Bennett, CCM

TOWN OF SO. BERWICK
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00028153	090151 UNITED STATES TREASURY	05/24/2011	36.37
00028227	192600 SO BERWICK PHARMACY	05/24/2011	-7.23
00028270	090120 INLAND FISHERIES & WILDLIFE	05/24/2011	-1,876.25
00028323	090120 INLAND FISHERIES & WILDLIFE	05/24/2011	1,860.25
00028324	189999 REFUNDS	05/24/2011	16.00
00028325	209999 TAX REFUNDS	05/24/2011	113.21
00028326	140532 NCO FINANCIAL SYSTEMS INC	05/24/2011	16.95
00028327	132500 SECRETARY OF STATE M/V	05/24/2011	12,985.16
00028328	140532 NCO FINANCIAL SYSTEMS INC	05/24/2011	26.72
00028329	010198 ABC LOCK & KEY	05/24/2011	80.00
00028330	010336 AGGREGATE RECYCLING CORP	05/24/2011	1,652.18
00028331	010490 ALGONQUIN PRODUCTS CO	05/24/2011	88.49
00028332	010585 AMAZON	05/24/2011	21.21
00028333	011475 ATLANTIC BROOM	05/24/2011	575.00
00028334	020220 CATALINA BAKAS	05/24/2011	46.33
00028335	020225 BAKER & TAYLOR	05/24/2011	75.16
00028336	021300 BERNSTEIN SHUR	05/24/2011	1,281.24
00028337	021510 TOWN OF BERWICK	05/24/2011	5,086.68
00028338	021668 BLOW BROS	05/24/2011	56.53
00028339	022150 BOSTON CO.	05/24/2011	250.00
00028340	030500 CENTRAL MAINE POWER/CREDIT, COLL	05/24/2011	64.77
00028341	030510 CENTRAL MAINE POWER	05/24/2011	3,411.81
00028342	030725 CITIZENS BANK (CHG)	05/24/2011	336.00
00028343	030920 CLEAN-O-RAMA	05/24/2011	210.74
00028344	030950 ARNOLD T CLEMENT CO	05/24/2011	408.25
00028345	031430 COMCAST	05/24/2011	95.00
00028346	031862 JANE COWEN-FLETCHER	05/24/2011	28.56
00028347	031995 RENDY CROSBY	05/24/2011	20.00
00028349	032002 ONE COMMUNICATIONS	05/24/2011	1,095.70
00028350	040500 VICTORIA DESILETS	05/24/2011	33.98
00028351	032710 D.J.'S MUNICIPAL SUPPLY	05/24/2011	160.76
00028352	050785 ELIMINATOR INC	05/24/2011	204.00
00028353	050798 ELIOT SMALL ENGINE REPAIR INC	05/24/2011	17.99
00028354	141000 FAIR POINT COMM	05/24/2011	136.02
00028355	060260 FASTENAL COMPANY	05/24/2011	143.11
00028356	061203 FOGARTY'S RESTAURANT	05/24/2011	19.96
00028357	061500 FOSTER'S DAILY DEMOCRAT	05/24/2011	337.45
00028358	010525 G&K SERVICES	05/24/2011	1,170.39
00028359	070200 P GAGNON & SON INC	05/24/2011	141.10
00028360	180478 RICHARD GENEST INC	05/24/2011	889.00
00028361	070860 GRANITE STATE CURB SETTERS INC	05/24/2011	3,274.00
00028362	071086 GREAT WORKS FAMILY PRACTICE	05/24/2011	50.00
00028363	071050 GREAT FALLS CLEANERS	05/24/2011	139.40
00028364	191330 HANNAFORD'S	05/24/2011	538.48
00028365	080248 HANSCOM'S TRUCK STOP INC	05/24/2011	11,180.90
00028366	080501 BRUCE HASTY'S PLUMB/HEATNG	05/24/2011	72.00
00028367	080998 HOME DEPOT	05/24/2011	71.01
00028368	090120 INLAND FISHERIES & WILDLIFE	05/24/2011	824.50
00028369	090450 INTERSTATE ALL BATTERY CENTER	05/24/2011	236.30
00028370	090580 IRVING OIL	05/24/2011	19.06
00028371	141367 KONE INC	05/24/2011	183.77
00028372	120810 JEFF LEVESQUE	05/24/2011	50.00
00028373	121110 JERRY LIBRITZ	05/24/2011	13.99
00028374	133375 MAINE ENERGY RECOVERY CO.	05/24/2011	1,838.30
00028375	133225 MAINELY PRINTING	05/24/2011	129.50
00028376	133195 MAINE TURNPIKE AUTHORITY	05/24/2011	13.10

Check Number	Account	Date Paid	Amount
00028377	133811 THE MILL STORE	05/24/2011	707.94
00028378	132248 MLA/YSS	05/24/2011	10.00
00028379	134200 MAINE MUNICIPAL ASSO (INS)	05/24/2011	1,936.75
00028380	134300 MAINE MUNICIPAL EMPLOYEES	05/24/2011	3,773.72
00028381	134601 EXXON/MOBIL	05/24/2011	380.78
00028382	140600 NEPTUNE INC	05/24/2011	280.45
00028383	141080 NEXTEL	05/24/2011	18.96
00028384	141215 MAMIE ANTHOINE NEY	05/24/2011	99.96
00028385	150282 ROBERTA ORSINI	05/24/2011	442.62
00028386	200700 PIKE INDUSTRIES INC	05/24/2011	1,133.84
00028387	160692 POLAND SPRING	05/24/2011	97.33
00028388	160900 PORTLAND NORTH TRUCK CENTER	05/24/2011	17.25
00028389	170000 QUILL CORPORATION	05/24/2011	228.94
00028390	180125 RANSOM ENVIRONMENTAL INC	05/24/2011	63.75
00028391	180185 RCP LLC	05/24/2011	387.50
00028392	180800 RMS ELECTRIC	05/24/2011	120.00
00028393	181220 ROCKINGHAM ELECTRICAL SUPPLY	05/24/2011	8.19
00028394	190705 SEACOAST SHIPYARD ASSOCIATION	05/24/2011	500.00
00028395	132500 SECRETARY OF STATE M/V	05/24/2011	14,491.23
00028396	191533 CRAIG SKELTON	05/24/2011	197.04
00028397	192400 SO BERWICK PETTY CASH ACCOUNT	05/24/2011	129.65
00028398	191950 SO BERWICK HOUSE OF PIZZA	05/24/2011	64.00
00028399	191900 SO BERWICK EMERGENCY RESCUE	05/24/2011	6,759.87
00028400	192900 SO BERWICK WATER DISTRICT	05/24/2011	52.00
00028401	181800 SO BERW BABE RUTH BASEBALL	05/24/2011	2,500.00
00028402	192650 SO BERWICK SEWER DISTRICT	05/24/2011	1,299.00
00028403	193619 SPRING HILL	05/24/2011	224.64
00028404	193660 STARKEY FORD INC	05/24/2011	65.60
00028405	194225 SULLIVAN TIRE INC	05/24/2011	1,228.24
00028406	080239 SUNRISE PRINTING	05/24/2011	445.00
00028407	200545 TERMINIX INTERNATIONAL	05/24/2011	166.00
00028408	201150 ANNMARIE TOWNSEND	05/24/2011	54.00
00028409	133107 TREAS.STATE OF MAINE/DEP	05/24/2011	134.00
00028410	133113 TREASURER OF STATE/ATV	05/24/2011	2,032.50
00028411	201300 TWO-WAY COMMUNICATION SERV INC	05/24/2011	791.12
00028412	211000 VAUGHAN WOODS STATE PARK	05/24/2011	250.00
00028413	230300 WALMART COMMUNITY BRC	05/24/2011	315.71
00028414	240900 YORK COUNTY REGISTRY OF DEEDS	05/24/2011	73.98
Total Not Prepaid			78,253.28
Total Prepaid			13,171.18
Grand Total			91,424.46

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: May 24, 2011	Item # NB 1
Agenda Item: Award Lawn Mowing Bid	
Town Manager's Recommendation	
<p>In accordance with our purchasing policy, the Town has solicited bids for a lawn mowing contract. The low bidder this year is Eastman's Mowing. I recommend awarding the lawn mowing bid for fiscal year 2011-2012 to Eastman's Mowing.</p>	
Requested Action	
<p>Motion to confirm the Town Manager's recommendation to award the bid for lawn mowing to Eastman's Mowing for the fiscal year 2011-2012.</p>	
Vote	

MEMO

To: Perry

From: Jon



Date: May 12, 2011

Re: 2011 Lawn Mowing Bid Award

I request your approval to award the 2011 Lawn Mowing bid to Eastmans Mowing Service.

The Town solicited and received four bids. Eastmans bid is the lowest. The bid results are attached (2 pages). Eastmans bid submittal is attached. This is a unit price contract based on the number of mows.

Once approved, I will prepare a short contract for your signature.

Please let me know if you need anything else.

BID OPENING: LAWN MOWING
APRIL 26, 2011

Present: Jon St.Pierre, Fern Houliares

Time: Opened: 3:00 pm Closed: 3:07 pm

Four (4) bids were received and opened by Jon St.Pierre:

- | | | |
|----|------------------------------------|-----------------------|
| 1. | Bit-O-Green Landscaping | Range of \$25 - \$180 |
| 2. | Salmon Falls Nursery & Landscaping | Range of \$25 - \$125 |
| 3. | Eastman's Mowing Service | Range of \$25 - \$55 |
| 4. | Fine Cut Lawn Care | Range of \$20 - \$120 |

Each bid listed varying prices per location (see attached).

The bids will be reviewed by the Public Works Director based upon the number of proposed mowings at each location.

Attest:



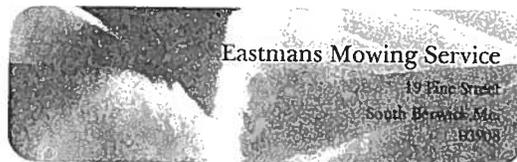
Fern Houliares

Location	mows/ week	mows total	Bit O Green		Salmon Falls		Eastmans		Fine Cut	
			price	cost	price	cost	price	cost	price	cost
Town Hall	2	50	\$35.00	\$1,750.00	\$45.00	\$2,250.00	\$25.00	\$1,250.00	\$30.00	\$1,500.00
Monument	2	50	\$30.00	\$1,500.00	\$25.00	\$1,250.00	\$25.00	\$1,250.00	\$30.00	\$1,500.00
Counting House Park	1	25	\$30.00	\$750.00	\$45.00	\$1,125.00	\$25.00	\$625.00	\$35.00	\$875.00
Little League Baseball Field	1	25	\$90.00	\$2,250.00	\$50.00	\$1,250.00	\$45.00	\$1,125.00	\$50.00	\$1,250.00
Multi-use Ball Field	1	25	\$180.00	\$4,500.00	\$125.00	\$3,125.00	\$50.00	\$1,250.00	\$120.00	\$3,000.00
Soccer Field	1	25	\$70.00	\$1,750.00	\$110.00	\$2,750.00	\$50.00	\$1,250.00	\$65.00	\$1,625.00
New Soccer Field	1	25	\$70.00	\$1,750.00	\$105.00	\$2,625.00	\$50.00	\$1,250.00	\$85.00	\$2,125.00
Willow Drive Common Areas	1	25	\$70.00	\$1,750.00	\$50.00	\$1,250.00	\$55.00	\$1,375.00	\$80.00	\$2,000.00
Turntable	1	25	\$25.00	\$625.00	\$25.00	\$625.00	\$25.00	\$625.00	\$20.00	\$500.00
Bill Bray Park	1	25	\$30.00	\$750.00	\$35.00	\$875.00	\$25.00	\$625.00	\$25.00	\$625.00
Fire Station/Senior Center	1	25	\$25.00	\$625.00	\$30.00	\$750.00	\$30.00	\$750.00	\$35.00	\$875.00
Park & Ride	1	25	\$25.00	\$625.00	\$30.00	\$750.00	\$25.00	\$625.00	\$25.00	\$625.00
Joy Park	1	25	\$25.00	\$625.00	\$30.00	\$750.00	\$25.00	\$625.00	\$20.00	\$500.00
Total				\$19,250.00		\$19,375.00		\$12,625.00		\$17,000.00

Revised 5/5/11 (# of mows)

**TOWN OF SOUTH BERWICK
2011 LAWN MOWING BID FORM**

SITE	LOCATION	PRICE PER MOW
1. Town Hall	180 Main St.	<u>25</u>
2. Monument	Portland/ Agamenticus	<u>25</u>
3. Counting House Park	Liberty Street	<u>25</u>
4. Little league Baseball Field	Willow Drive	<u>45</u>
5. Multi-use Ball Field	Willow Drive	<u>50</u>
6. Soccer Field	Willow Drive	<u>50</u>
7. New Soccer Field	Willow Drive	<u>50</u>
8. Willow Drive Common Areas	Willow Drive	<u>55</u>
9. Turntable	236/Fife's Lane	<u>25</u>
10. Bill Bray Park	Rt. 101	<u>25</u>
11. Fire Station/ Sr. Center	Norton Street	<u>30</u>
12. Park and Ride	Norton Street	<u>25</u>
13. Joy Park	Main Street	<u>25</u>



603-670-5754