

## **VAUGHAN FUND APRIL 26, 2011**

Chairman David Burke opened the meeting at 6:30pm. Trustees present included Gerald W. MacPherson, Sr., David H. Webster and John C. Kareckas. Town Manager Perry Ellsworth was also present. Jean Demetracopoulos arrived at approximately 6:43pm.

### **APPROVAL OF MINUTES**

1. 1-26-10: On a motion by Mr. Webster, seconded by Mr. MacPherson, it was unanimously voted to adopt the minutes as written. Mr. Kareckas abstained.
2. 3-23-10: The Trustees present did not constitute a quorum to take action on these minutes because Mr. Kareckas and Mr. MacPherson were not present at the meeting in question. On a motion by Mr. Kareckas, seconded by Mr. MacPherson, it was unanimously voted to table action on these minutes until the end of the meeting when Mrs. Demetracopoulos would be present. On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to adopt the minutes as written. Mr. Kareckas and Mr. Burke abstained.
3. 11-23-10: On a motion by Mr. Webster, seconded by Mr. Kareckas, it was unanimously voted to adopt the minutes as written. Mrs. Demetracopoulos and Mr. MacPherson abstained.

### **NEW BUSINESS**

1. Mr. Burke gave an overview of the Fund balance. Current investment balances are as follows: Fixed income accounts at Kennebunk Savings Bank \$50,975 and Edward Jones \$51,256, Cash \$16,141, Fidelity Money Market \$15,293, Equities \$247,181, and the General Motors Corporate Bonds have been terminated (due to bankruptcy). Total Fund balance as of April 26, 2011 is \$380,846. Mr. Kareckas received clarification that according to the Policy there is currently \$3508 available for disbursement, however note was made that the Trustees do have the authority to disburse funds at their discretion.

2. The Trustees discussed and took action on 3 grant requests:

1. South Berwick Recreation Dept, \$19,650 for repairs and maintenance at the Youth Center Barn. Sharon Brassard, Recreation Director was present

The Trustees agreed that when funding was requested as part of the budget process the request be made of the Vaughan Fund. (Approval to expend \$10,000 from the Recreation Capital Account has already been given.) Mr. MacPherson stated that funding is necessary to bring the building into compliance. He added that he would be in favor of funding the repairs without limiting the disbursements to the \$3508. Mr. Burke expressed his concerns that not all of the repairs were Code issues.

On a motion by Mrs. Demetracopoulos, seconded by Mr. MacPherson, it was voted 4-1 (Mr. Burke opposed) to approve a grant in the amount of \$19,650 for the purpose of bringing the Youth Center Barn up to Code.

2. South Berwick Babe Ruth, \$3000 for repairs/paint to backstop netting, outfield fence and dugouts. Richard Raitt was present.

Mrs. Demetracopoulos questioned what other funding sources were available and whether these funds would be a match. Mr. Raitt stated that there are no matching funds. Mr. Kareckas expressed his concerns with funding a private facility that is not located in South Berwick. Mr. Raitt explained that there was no location available in South Berwick and the land had been donated. He added that the Marshwood JV team holds its home games at the field. Note was made that the School District does not contribute to the cost, but the Booster Club does.

On a motion by Mr. Webster, seconded by Mr. MacPherson, it was voted 4-1 (Mr. Kareckas opposed) to approve a grant in the amount of \$2500 to South Berwick Babe Ruth.

3. Vaughan Woods Memorial State Park, \$1000 for an Outdoor Display Panel. Mr. Dochtermann was not present.

Mr. Kareckas stated that he is not in favor of covering program expenses; users of a facility should have their own equipment. Mr. MacPherson expressed his concerns with funding a state owned facility. Mrs. Demetracopoulos stated that the users of the facility should be contributing more, and added that a group is being formed to help raise funds.

On a motion by Mr. Kareckas, seconded by Mr. Webster, it was voted 3-2 (Mr. MacPherson and Mrs. Demetracopoulos opposed) to approve a grant in the amount of \$250 to the Vaughan Woods Memorial State Park.

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to authorize the Chairman to make the necessary withdrawals to cover the approved grants in the amount of \$22,400.

#### **ADJOURNMENT**

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 7:31pm.

Attest:

Barbara Bennett, CCM  
Town Clerk

## **South Berwick Town Council July 12, 2011**

Chairman David Burke called the meeting to order at 6:52pm. Councilors present included Gerald W. MacPherson, Sr., Jean Demetracopoulos, David H. Webster, and John C. Kareckas. Town Manager Perry Ellsworth was also in attendance.

### **Approval of Minutes**

1. Council 6-28-11: On a motion by Mr. Webster, seconded by Mr. Kareckas, it was unanimously voted to adopt the minutes as written.

### **Treasurer's Warrant**

On a motion by Mr. MacPherson, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the warrant for June 30, 2011 in the amount of \$52,477.04 and the warrant for July 12, 2011 in the amount of \$562,025.53.

### **Public Comment**

1. Eric Pelchat, Front St, questioned when article 3 (LD1 override regarding the library bond) for the special town meeting on July 19<sup>th</sup> was discussed and decided upon. He also asked what happens if the article fails since it is a bill that must be paid. Mr. Burke stated that the article was discussed at the June 28<sup>th</sup> meeting; and if it fails "we would need to make the necessary adjustments". Mrs. Demetracopoulos stated that the article, if approved, would be a permanent LD1 override to coincide with the referendum vote approving the library bond. The article, as written, recognizes that there would be a cost to the taxpayers to build the new library.
2. Virginia Jennings, Earls Rd, asked if things could be stated in a way that the public will be clear on what is being voted on. Mr. Burke stated that LD1 is very complicated and the Council will do its best to get information out.
3. Ruth Baker, media rep, asked why the Council is seeking an increase in the LD1 limit as opposed to exceeding the limit. Discussion ensued regarding the difference between increasing vs. exceeding the LD1 limit. Increasing the limit is permanent and carries forward in future years. Exceeding the limit is only valid for the one time and the LD1 limit would revert back to the prior limit the next year.  
Mr. Ellsworth explained that we are in a budget dilemma. This year we are \$421,000 behind (over LD1) and we know we have under budgeted for the highway department for 2012. Without the override increase this year, next year the increase could be \$700,000. The lack of economic growth has put us in a tough situation. Mr. Ellsworth added that we need to be more efficient; but also more realistic in regard to what it actually costs to run the Town.
4. Ruth Boston, Emery's Bridge Rd, commented that she hoped the articles would be written so that yes means yes and no means no.
5. Burnell Bailey, Black Swan Dr, asked for clarification of the different terms to exceed and to increase. It was explained that to exceed LD1 would mean a onetime approval to go over the limit; to increase LD1 would reset the limit for all future years.
6. Jean Whitaker, Brookwood Dr, questioned why the trash hauler truck from Kittery that collided with the train in North Berwick would be using Route 236 and Route 4 instead of using I95. [see Mr. Webster's comments under Council comments]

### **Reports & Correspondence**

John Rudolph, Chair of the Seacoast Energy Initiative Steering Committee, (and Oldfields Rd resident) addressed the Council in regard to taking the lead role as fiscal agent for the \$500,000 grant the Committee has received from Efficiency Maine. The grant will be used to fund a revolving loan fund for residents in participating towns including South Berwick, Kittery, Eliot, York, Ogunquit and North Berwick.

The program will allow residents to apply for \$7500 for energy improvements to their homes. The program will also offer incentives to defray the cost of the energy audits and to fund a regional outreach campaign.

The Goggin Company will serve as the administrator and “banker” for the program for at least the first two years.

The Council questioned and expressed concerns with regard to the role South Berwick will play (since Kittery pulled out of the lead), auditing issues, and the potential cost or workload to the Town.

### **Town Manager’s Report**

- Stated that the Rectory will be moved tomorrow.
- Held the pre-bid meeting for construction of the library. Bids are due July 18<sup>th</sup>; 5-6 bids are expected based on questions and contacts.
- The Great Hill Bridge is open.
- The Route 4 Bridge completion has been delayed until September.
- The Route 236 project meeting went well. Major concerns were traffic speed and safety.

### **New Business**

1. Mr. Webster made a motion to authorize the Town Manager to enter into contracts with Efficiency Maine, Goggin Company and SMRPC in order to complete the implementation of the regional energy grant. Mrs. Demetracopoulos seconded the motion.

Mr. Ellsworth stated that Goggin Company will hold all indemnity. The program will help to create local work. He added that we need to support the region to support ourselves.

Mr. Kareckas asked for clarification on who ‘holds the paper’ and administers the loans. Ann Goggin stated that her company is contracted for the first two years; after that the loans could be sold to another servicing agent.

Mr. Webster stated that he is comfortable with the Manager’s recommendation to move forward.

Mr. MacPherson cautioned “buyer beware”. He expressed his concerns that the average projected energy cost savings (30%) may not be realized.

Mr. Burke stated that it is a “perfect example of liars figure and figures lie”. He expressed his concern with potential costs to the Town. He added that he “is confident that money will come back to us”.

The motion passed unanimously.

### **Council Member Comments**

1. Mr. Kareckas:

- Expressed his concerns with comments of the Council not taking care of business in regard to budget overages. He added that the Council transfers of June 28<sup>th</sup> (\$27,300) and tonight’s Town Meeting vote approving \$93,000 amounts to 1.1% of the overall budget.
- Asked the Manager to speak with the Chief in regard to speed enforcement on the new Great Hill Bridge.

2. Mr. Webster:

- Stated that in light of the Maine Turnpike Authority being revamped and the truck/train accident on Route 4 now would be the time to work with other towns to draft a letter to Acting MTA Director Peter Mills and the Governor’s Office regarding truck traffic using local roads instead of the turnpike. Truck traffic should be using the turnpike and most don’t because of the cost.

3. Mrs. Demetracopoulos:

- Stated that a workshop to discuss cemetery issues should be scheduled.
- Agreed with Councilor Webster in regard to the MTA.

4. Mr. MacPherson:

-Stated that the Vine Street Bridge needs to be addressed with the Maine DOT. The bridge is a critical part of our community; it has been the historical corridor to Eliot and Kittery. If the State had money to fix the Great Hill Bridge (although important, it does not service as many residents) there should be a way to fund replacing the Vine Street Bridge. He added that the Brattle Street Bridge is becoming more deteriorated and will also need to be addressed.

**Adjournment**

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 8:47pm.

Attested:

Barbara Bennett, CCM

Draft



TOWN OF SO. BERWICK  
CHECK REGISTER

Check Number	-----Account-----	Date Paid	Amount
00028508	133107 TREAS.STATE OF MAINE/DEP	07/26/2011	-134.00
00028673	090151 UNITED STATES TREASURY	07/26/2011	69.21
00028710	132500 SECRETARY OF STATE M/V	07/26/2011	29,879.20
00028711	189999 REFUNDS	07/26/2011	200.00
00028712	141140 TREASURER, STATE OF NH	07/26/2011	158.00
00028713	132500 SECRETARY OF STATE M/V	07/26/2011	13,182.26
00028714	189999 REFUNDS	07/26/2011	200.00
00028715	030180 CANOBIE LAKE PARK	07/26/2011	1,518.00
00028716	010335 AGGIES FARMSTAND	07/26/2011	24.56
00028717	010336 AGGREGATE RECYCLING CORP	07/26/2011	2,962.53
00028718	010740 AMERIFLEX CLAIMS ACCOUNT	07/26/2011	948.00
00028719	011100 LOUISE ANDERSON	07/26/2011	66.60
00028720	011250 TREASURER,STATE OF MAINE	07/26/2011	33.00
00028721	020225 BAKER & TAYLOR	07/26/2011	523.86
00028722	021200 BERGERON PROTECTIVE CLOTHING	07/26/2011	51.00
00028723	022850 BUSINESS EQUIPMENT UNLIMITED	07/26/2011	1,768.53
00028724	021580 BIT O'GREEN LANDSCAPING LLC	07/26/2011	938.00
00028725	021668 BLOW BROS	07/26/2011	56.15
00028726	022710 BROX INDUSTRIES INC	07/26/2011	67.67
00028727	030300 CENTER FOR EDU & EMPLOY LAW	07/26/2011	124.95
00028728	030725 CITIZENS BANK (CHG)	07/26/2011	269.90
00028729	030950 ARNOLD T CLEMENT CO	07/26/2011	150.80
00028730	031430 COMCAST	07/26/2011	95.00
00028731	032002 ONE COMMUNICATIONS	07/26/2011	1,112.18
00028732	040300 DEMCO	07/26/2011	100.02
00028733	041317 FRED DUNN	07/26/2011	280.00
00028734	050798 ELIOT SMALL ENGINE REPAIR INC	07/26/2011	28.69
00028735	141000 FAIR POINT COMM	07/26/2011	145.90
00028736	060190 KEVIN FARLEY	07/26/2011	100.00
00028737	060260 FASTENAL COMPANY	07/26/2011	296.97
00028738	060300 FAVORITE FOODS INC	07/26/2011	291.35
00028739	010525 G&K SERVICES	07/26/2011	1,020.23
00028740	070200 P GAGNON & SON INC	07/26/2011	1,190.42
00028741	180478 RICHARD GENEST INC	07/26/2011	384.00
00028742	070800 W.W.GRAINGER INC.	07/26/2011	240.98
00028743	070912 GRANITE STATE ZOO	07/26/2011	240.40
00028744	071500 GUNSTOCK GROUP SALES	07/26/2011	135.00
00028745	080248 HANSCOM'S TRUCK STOP INC	07/26/2011	3,850.23
00028746	080450 HARVARD PILGRIM HEALTH CARE	07/26/2011	23,294.76
00028747	080998 HOME DEPOT	07/26/2011	55.30
00028748	081398 PAUL HUSSEY CORP INC	07/26/2011	85.00
00028749	087020 INT'L ASSN/POLICE CHIEFS	07/26/2011	445.00
00028750	088090 INDOOR ASCENT	07/26/2011	200.00
00028751	090124 INFORMATION MANAGEMENT CORP	07/26/2011	8,450.00
00028752	090120 INLAND FISHERIES & WILDLIFE	07/26/2011	1,166.00
00028753	090580 IRVING OIL	07/26/2011	35.92
00028754	100150 JANETOS MARKET	07/26/2011	229.51
00028755	100162 JCJ ARCHITECTURE	07/26/2011	17,667.37
00028756	141367 KONE INC	07/26/2011	183.77
00028757	140500 LABORATORY CORP/AMERICA HOLDIN	07/26/2011	60.45
00028758	120546 DOUGLAS LEACH	07/26/2011	25.36
00028759	120560 LEAVITT & BOUCHER EQUIP	07/26/2011	704.70
00028760	120810 JEFF LEVESQUE	07/26/2011	50.00
00028761	121300 LINCOLN PRESS	07/26/2011	46.20
00028762	130626 MAINE OXY/SPEC AIR GASES	07/26/2011	453.47
00028763	133375 MAINE ENERGY RECOVERY CO.	07/26/2011	7,451.49



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: July 26, 2011</b>	<b>Item # NB 1</b>
<b>Agenda Item: Accept Strawberry Festival Grant: Police Dept.</b>	
<b>Department Head Recommendation: Chief Dana P. Lajoie</b>	
Approval to use Strawberry Festival Grant to purchase 4 In Street Pedestrian Crossing Signs with included 28 lb. base.	
<b>Town Manager's Recommendation</b>	
Accept Grant	
<b>Requested Action</b>	
Motion to accept a grant in the amount of \$932 from the Strawberry Festival Committee.	
<b>Vote</b>	

## South Berwick Strawberry Festival Committee

P.O. Box 371  
South Berwick, ME 03908

July 17, 2011

Jeffrey A. Upton  
South Berwick Police Department  
180 Main St.  
South Berwick, ME 03908

Dear Jeff,

The Strawberry Festival Committee is pleased to grant your request in the amount of **\$932** for **purchasing of four (4) In Street Pedestrian Crossing signs with included 28 lb base.**

Enclosed is the Terms of Award Information sheet, which explains the conditions and requirements of the grant. Please review this document carefully, sign and return it to me at the address listed above. Once we receive this signed document we will forward your check for the project.

Please note that you must spend the entire amount of your award on the project you submitted. We do not co-sponsor projects. If the amount of this award does not fund the entire project, please let me know as soon as possible. Please make sure your expenditure report is filed by the February 28, 2012 deadline. **Failure to file your expenditure report may jeopardize any future request for funds.**

The Festival Committee requires that when your organization mentions this project, the Strawberry Festival Committee is listed as the sponsor.

If you have any questions about the grant or the terms of the award please contact me at 384-2113.

Sincerely,

Terry Poulin  
Chairperson  
Strawberry Festival Committee

**Strawberry Festival Committee**  
**2011**  
**Terms of Award**

July 17, 2011

**Jeffrey A. Upton**

**South Berwick Police Department**

**Description of Project:**

***Purchase four (4) In Street Pedestrian Crossing signs with included 28 lb base***

**Amount of Award: \$932**

Grant awards are made only for the purpose(s) specified in the enclosed award letter. Deposit of the grant award check signifies your intent to comply with the terms and conditions of the award as outlined below, and serves as our receipt for the enclosed grant award payment.

- **Expenditure of Grant Funds**-The grant award is made only for the purpose(s) specified above and in the award letter, and subject to any conditions included therein.
- Grant funds should be expended within 6 months after payment is issued. At the end of this period, any unexpended grant funds should be returned to the Strawberry Festival Committee, or a written request for an extension of time should be submitted to the Committee. **Copies of the expenditure receipts must be forwarded by the end of the 6-month period (by February 28, 2012** to The Strawberry Festival Committee at P.O. Box 371, South Berwick, ME 03908.
- Grants will be returned if the Strawberry Festival Committee determines that the grant recipient has not performed in accordance with the Terms of Award, or met the conditions described in the award letter.
- Publicity for your project must make reference to the support provided by the Strawberry Festival Committee.

I agree to the above Terms of Award.

Signature

**Jeffrey A. Upton**

**South Berwick Police Department**

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Printed Name & Phone #



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: July 26, 2011</b>	<b>Item # NB 2</b>
<b>Agenda Item: Accept Strawberry Festival Grant: Recreation Dept.</b>	
<b>Department Head Recommendation: Sharon Brassard</b>	
<p>Popular Grant State Zoo program  Grant amount \$2,685  After school recreation for Central School, MGWS, Youth Center and Senior Center.</p>	
<b>Town Manager's Recommendation</b>	
Accept Grant	
<b>Requested Action</b>	
<p>Motion to accept a grant in the amount of \$2685 from the Strawberry Festival Committee.</p>	
<b>Vote</b>	

## South Berwick Strawberry Festival Committee

P.O. Box 371  
South Berwick, ME 03908

July 17, 2011

Sharon Brassard  
South Berwick Recreation Dept.  
180 Main St.  
South Berwick, ME 03908

Dear Sharon,

The Strawberry Festival Committee is pleased to grant your request in the amount of **\$2,685** for **popular educational Granite State Zoo program.**

Enclosed is the Terms of Award Information sheet, which explains the conditions and requirements of the grant. Please review this document carefully, sign and return it to me at the address listed above. Once we receive this signed document we will forward your check for the project.

Please note that you must spend the entire amount of your award on the project you submitted. We do not co-sponsor projects. If the amount of this award does not fund the entire project, please let me know as soon as possible. Please make sure your expenditure report is filed by the February 28, 2012 deadline. **Failure to file your expenditure report may jeopardize any future request for funds.**

The Festival Committee requires that when your organization mentions this project, the Strawberry Festival Committee is listed as the sponsor.

If you have any questions about the grant or the terms of the award please contact me at 384-2113.

Sincerely,  
Terry Poulin  
Chairperson  
Strawberry Festival Committee

# Strawberry Festival Committee

2011

## Terms of Award

July 17, 2011

**Sharon Brassard**

**South Berwick Recreation Dept.**

**Description of Project:**

***Educational Granite State Zoo program***

**Amount of Award: \$2,685**

Grant awards are made only for the purpose(s) specified in the enclosed award letter. Deposit of the grant award check signifies your intent to comply with the terms and conditions of the award as outlined below, and serves as our receipt for the enclosed grant award payment.

- **Expenditure of Grant Funds**-The grant award is made only for the purpose(s) specified above and in the award letter, and subject to any conditions included therein.
- Grant funds should be expended within 6 months after payment is issued. At the end of this period, any unexpended grant funds should be returned to the Strawberry Festival Committee, or a written request for an extension of time should be submitted to the Committee. **Copies of the expenditure receipts must be forwarded by the end of the 6-month period (by February 28, 2012)** to The Strawberry Festival Committee at P.O. Box 371, South Berwick, ME 03908.
- Grants will be returned if the Strawberry Festival Committee determines that the grant recipient has not performed in accordance with the Terms of Award, or met the conditions described in the award letter.
- Publicity for your project must make reference to the support provided by the Strawberry Festival Committee.

I agree to the above Terms of Award.

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Signature

**Sharon Brassard**

**South Berwick Recreation Dept.**

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Printed Name & Phone #