

**South Berwick Town Council  
Public Hearing  
Shoreland Zoning Ordinance  
August 9, 2011**

Chairman David Burke opened the hearing at 6:30pm. Councilors present included Gerald W. MacPherson, Sr., Jean Demetracopoulos, and John C. Kareckas. Town Manager Perry A. Ellsworth was also in attendance. David H. Webster was not present.

The purpose of the hearing was to receive public comment on the proposed amendments to the Shoreland Zoning Ordinance. The ordinance is being revised to include the recommendations from the MDEP (Maine Department of Environmental Protection). They are not substantive.

Mrs. Demetracopoulos explained that the Town submitted the Ordinance to the MDEP as required and they have responded with some recommended changes. The changes include a clearer definition of the regulation of tributary streams, §110-3, the re-wording of the effective date of the Ordinance, §110-4(B), and several changes to dimensional requirements in Table C.

Audrey Fortier, Rodier Rd, asked if the situation for Mr. Roberts (property on Old South Rd) had been resolved. Mrs. Demetracopoulos stated that the MDEP is looking to change the requirements for inland wading waterfowl habitat; and therefore Mr. Roberts' property issues are not resolved.

Virginia Jennings, Earls Rd, asked if the State makes changes to the requirements will the Town have to change its ordinance. Mrs. Demetracopoulos stated that the Town can be more restrictive than the State. It will be up to the Town if we chose to make additional changes based on what the State does.

Mr. Ellsworth recommended tabling any action in light of the State's possible changes in the next few months.

The hearing was closed at 6:38pm.

Attest:

Barbara Bennett, CCM



**South Berwick  
Board of Assessors  
August 9, 2011**

Chairman David Burke called the meeting to order at 6:39pm. Assessors present included Jean Demetracopoulos, Gerald W. MacPherson, Sr., and John C. Kareckas. Town Manager Perry Ellsworth and Assessing Agent Craig Skelton were also in attendance. David H. Webster was not present

Mr. Skelton gave an overview; real estate value has increased by \$347,000 and business personal property increased by \$626,200. The total Town valuation for 2011/2012 is \$651,047,353.00. He recommended setting the tax rate at \$15.50 per \$1000 of valuation.

Mr. Ellsworth commented that the proposed increase for the average home (valued at \$237,000) will see an increase of about \$83 for the year. The overlay would be \$273,000; with \$167,000 of that designated for tax relief for next year.

On a motion by Mrs. Demetracopoulos, seconded by Mr. MacPherson, it was unanimously voted to set the overlay for FY 2012 at \$273,313.30 establishing a tax rate of \$15.50.

On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to adjourn the meeting at 6:48pm.

Attest:

Barbara Bennett, CCM  
Town Clerk



## **South Berwick Town Council August 9, 2011**

Chairman David Burke called the meeting to order at 6:49pm. Councilors present included Gerald W. MacPherson, Sr., Jean Demetracopoulos, and John C. Kareckas. Town Manager Perry Ellsworth was also in attendance. David H. Webster was not present.

### **Approval of Minutes**

1. Council 7-26-11: On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to adopt the minutes as written.
2. Special Council 8-2-11: On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to adopt the minutes as written.

### **Treasurer's Warrant – Aug 9, 2011**

On a motion by Mr. MacPherson, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the warrant in the amount of \$616,884.85.

### **Public Comment**

1. Ruth Boston, Emery's Bridge Rd, thanked the Councilors for the time and effort each of them spends doing the Town's business.

### **Town Manager's Report**

-Stated that he met with Ricci Construction. He asked for Council confirmation of his authority to enter into a contract for the library construction. Currently the total available funds for the project are \$1.6 million. The Friends of the Library have \$80,000 toward the project at this point in time.

Mr. Kareckas made a motion to suspend the rules, referencing Administrative Code Section 3-17 (K) and (Y). Mrs. Demetracopoulos seconded the motion. [The Council by a minimum vote of 4 members may suspend the rules and take action on an item not filed with the Town Clerk by noon of the business day next prior to the day of the Council meeting] The motion to suspend the rules passed unanimously.

On a motion by Mr. Kareckas, seconded by Mr. MacPherson, it was unanimously voted to authorize the Manager to execute a contract for the library construction project not to exceed \$1.6 million.

-New 2012 budget numbers are available and in the process of being distributed.

-Letters of hour reductions and terminations have been sent to affected employees. Two resignations have been received; Vicki Desilets (Sept 21st) and Kate Pelletier (Aug 29th).

-Met with the seniors to discuss activities and funding. They are aware that they need to raise the funds to cover all costs of activities. The Recreation Director will take on some duties formerly handled by Vicki Desilets.

-Letters have been sent to all groups (charitable & civic contributions) that had requested funds explaining that due to the budget cuts funding is not available for FY 2012 year.

-Will meet with the Headmaster of Berwick Academy and SAD #35 personnel to discuss the funding of crossing guards. Mr. Ellsworth stated that he would volunteer as a crossing-guard from 7:30-8:00am if necessary.

-Stated that we need to start planning for next year's budget. The capital improvement plan will be reviewed and revised as necessary.

-After Labor Day the transfer station will be closed on Fridays.

-Asked if the Council intended to hold a workshop to discuss outdoor wood boiler regulations. A workshop (with the Planning Board) was tentatively scheduled for 5:30pm on August 23<sup>rd</sup>.

-Commented that Jon Carter is leaving his position as manager in Kittery to accept the same position in Wells.

-Still working on the 2 new union contracts.

-A ribbon cutting ceremony will be held Wednesday, August 10<sup>th</sup> at 2:00pm at the new Great Works Chiropractic office.

-Read his thought for the week. [Abbreviated - Set a goal and stick to it]

## **New Business**

1. Maine Municipal Association election of Vice-President & Directors: On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to cast a vote for Stephan Bunker (Farmington) for Vice-President for a 1 year term and Errol Additon (Leeds), Beurmond Banville (St Agatha) and Laurie Smith (Wiscasset) for Directors for a 3 year term each, as listed.

2. Shoreland Zoning Ordinance: Mrs. Demetracopoulos commented that the State may be making changes in the next several months. Consensus was to wait on adopting amendments in the event that the Town could be making additional changes as a result of the State's actions.

On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to table action on the amendments to the Shoreland Zoning Ordinance until February 2012.

## **Council Member Comments**

1. Mr. MacPherson:

-Stated that he had not received any phone calls from residents in the last three weeks. He did speak with one resident in regard to watering the ball fields and Memorial Island. Mr. MacPherson also commented that the water timers need to be checked due to the high water bill.

-Commented that he did not want the Manager volunteering as a cross-guard; he encouraged others to step-up.

2. Mrs. Demetracopoulos:

-Stated that she will not be able to attend the ribbon cutting tomorrow.

-Anticipates more phone calls after the start of school in regard to the lack of crossing guards.

3. Mr. Burke:

-Stated that traffic control may need to be reviewed once school starts.

4. Mr. Kareckas:

-Stated that the Manager's recommendations in regard to the budget cuts should be followed through.

-Stated that the lack of traffic control will cause an increase in 'cut through' traffic on the side roads. Unfortunately, this will also cause further damage to roadways.

-Read a prepared statement for the record as follows:

"Regarding proposed spending authorization for FY 2011/2012 discussed tonight, what we have proposed represents and is consistent with the majority who voted on June 7 and July 19, 2011.

The current proposal is also consistent with our charge as councilors, solves the immediate problem in order to get the tax bills out, and gives the administration the money required to manage the Town.

What we have done addresses spending only looking out halfway into 2012. More work is required to successfully plan for required future costs which shall bridge from year to year to year.

I believe to create a longer term view, much more public engagement is required and the Council should set this as a high priority. Some of the techniques might include referendum balloting and broadcast of our public meetings."

## **Adjournment**

On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to adjourn the meeting at 7:42pm.

Attested:

Barbara Bennett, CCM

TOWN OF SO. BERWICK  
CHECK REGISTER

Check Number	Account	Date Paid	Amount
<i>A-C-H</i>	190538 SEACOAST ENERGY	08/23/2011	200,000.00
00028884	132500 SECRETARY OF STATE M/V	08/23/2011	10,383.03
00028885	189999 REFUNDS	08/23/2011	3.00
00028886	189999 REFUNDS	08/23/2011	20.00
00028887	010440 ALBERTSONS	08/23/2011	22.77
00028888	010523 ALLEN'S DRILLING & BLASTING IN	08/23/2011	545.75
00028889	020225 BAKER & TAYLOR	08/23/2011	200.06
00028890	021300 BERNSTEIN SHUR	08/23/2011	3,094.00
00028891	021375 H T BERRY COMPANY INC	08/23/2011	631.83
00028892	021668 BLOW BROS	08/23/2011	56.08
00028893	010600 AMERICAN LIBRARY ASSOCIATION	08/23/2011	187.00
00028894	022150 BOSTON CO.	08/23/2011	2,350.00
00028895	022710 BROX INDUSTRIES INC	08/23/2011	144.72
00028896	030530 CENTRAL TIRE CO INC	08/23/2011	745.20
00028897	030510 CENTRAL MAINE POWER	08/23/2011	3,285.76
00028898	031430 COMCAST	08/23/2011	95.00
28899 00028900	032002 ONE COMMUNICATIONS	08/23/2011	1,190.88
00028901	040130 BOB DEARBORN	08/23/2011	100.00
28900 void 00028902	040500 VICTORIA DESILETS	08/23/2011	41.93
00028903	040508 ELIZABETH A DEWOLFE	08/23/2011	75.00
00028904	050785 ELIMINATOR INC	08/23/2011	2,760.00
00028905	141000 FAIR POINT COMM	08/23/2011	135.37
00028906	060300 FAVORITE FOODS INC	08/23/2011	354.39
00028907	061500 FOSTER'S DAILY DEMOCRAT	08/23/2011	200.60
00028908	010525 G&K SERVICES	08/23/2011	1,146.36
00028909	070200 P GAGNON & SON INC	08/23/2011	10.61
00028910	180478 RICHARD GENEST INC	08/23/2011	1,292.00
00028911	070600 GEORGE GORMAN	08/23/2011	20.00
00028912	191330 HANNAFORD'S	08/23/2011	227.98
00028913	080248 HANSCOM'S TRUCK STOP INC	08/23/2011	2,797.91
00028914	080504 TOM HASTY	08/23/2011	30.00
00028915	022665 C.E. HOLMES CONSTRUCTION	08/23/2011	380.00
00028916	080998 HOME DEPOT	08/23/2011	624.47
00028917	081305 HSE GOULD	08/23/2011	87.71
00028918	090120 INLAND FISHERIES & WILDLIFE	08/23/2011	649.00
00028919	090580 IRVING OIL	08/23/2011	33.26
00028920	100162 JCJ ARCHITECTURE	08/23/2011	4,150.00
00028921	141367 KONE INC	08/23/2011	183.77
00028922	120950 LHS ASSOCIATES INC	08/23/2011	176.00
00028923	121300 LINCOLN PRESS	08/23/2011	173.20
00028924	133375 MAINE ENERGY RECOVERY CO.	08/23/2011	5,433.10
00028925	134300 MAINE MUNICIPAL EMPLOYEES	08/23/2011	3,872.17
00028926	134601 EXXON/MOBIL	08/23/2011	541.66
00028927	140975 NEW ENGLAND WIPER INC	08/23/2011	192.00
00028928	141300 NO.BERWICK LUMBER & HARDWARE	08/23/2011	11.58
00028929	150830 PARSHLEY STEEL FABRICATORS INC	08/23/2011	450.00
00028930	200700 PIKE INDUSTRIES INC	08/23/2011	2,694.09
00028931	160692 POLAND SPRING	08/23/2011	102.50
00028932	160900 PORTLAND NORTH TRUCK CENTER	08/23/2011	546.60
00028933	161265 PORTSMOUTH FORD	08/23/2011	619.85
00028934	170000 QUILL CORPORATION	08/23/2011	234.31
00028935	180185 RCP LLC	08/23/2011	387.50
00028936	180400 RED'S SHOE BARN INC	08/23/2011	76.49
00028937	132500 SECRETARY OF STATE M/V	08/23/2011	13,557.35
00028938	191500 MAURICE ROBERGE	08/23/2011	200.00
00028939	191900 SO BERWICK EMERGENCY RESCUE	08/23/2011	6,351.86

Check Number	Account	Date Paid	Amount
00028940	192650 SO BERWICK SEWER DISTRICT	08/23/2011	1,467.00
00028941	193410 SO MAINE REGIONAL PLANNING CM	08/23/2011	2,343.19
00028942	193605 SOUTHWORTH-MILTON, INC	08/23/2011	860.57
00028943	193619 SPRING HILL	08/23/2011	247.20
00028944	133107 TREAS, STATE OF MAINE/DEP	08/23/2011	250.00
00028945	133113 TREASURER OF STATE/ATV	08/23/2011	1,400.40
00028946	201300 TWO-WAY COMMUNICATION SERV INC	08/23/2011	103.12
00028947	211500 VERIZON WIRELESS	08/23/2011	652.40
00028948	230300 WALMART COMMUNITY BRC	08/23/2011	86.25
00028949	230915 WHITED TRUCK CENTERS	08/23/2011	125.99
00028950	240900 YORK COUNTY REGISTRY OF DEEDS	08/23/2011	17.48
Total Not Prepaid			71,023.27
Total Prepaid			210,406.03
Grand Total			281,429.30

WARRANT NUMBER \_\_\_\_\_ \$ 281,429.30 DATE 08/18/2011

\*\*\* TREASURER'S WARRANT \*\*\*

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

**PUBLIC RECORD**

TOWN COUNCIL:

.....  
 .....  
 .....

APPROVED 8-18-2011  
 DATE [Signature]  
 TOWN MANAGER

# York County, Maine Hazard Mitigation Plan Executive Summary



**2011**



**Prepared by:**

**York County Emergency  
Management Agency**

**and**

**Southern Maine Regional  
Planning Commission**



## SUMMARY

The Federal Disaster Mitigation Act (FDMA), passed in 2000, mandates that all localities that wish to continue receiving FEMA funding after hazard events must prepare a local hazard mitigation plan. Under this law any community without such a plan will no longer receive post-disaster relief funding after November 2004. The York County Emergency Management Agency decided that the best way to meet the requirements of the law was to complete a countywide Hazard Mitigation Plan. There were two reasons for making this decision: the county possesses greater hazard mitigation resources than do many of its municipalities and that the hazards faced by its municipalities are similar.

In accordance with the state home rule laws, each of the 29 municipalities in the county has jurisdiction over all land use and planning regulations. Thus, the plan was written with local interests in mind, and must be presented to Boards of Selectman/Town Councils of all 29 cities and towns for adoption.

In 2004, the initial York County Hazard Mitigation plan was completed and adopted by all 29 Cities and Towns and the County Commissioners of York County. The FDMA requires the Hazard Mitigation Plan be updated every 5 years, with the first update due in 2010. [Since a draft of this updated plan was submitted to FEMA for review in 2010, York County is still in compliance with the FDMA.]

Key changes made to the previous plan in this update:

- Consolidated the number of hazard types examined in this plan from 7 to 4.
  - We move Hurricanes/Tropical Storms and Tornadoes into a new category Severe Summer Storms
  - Earthquakes were removed from consideration in this plan as it occurs so infrequently and the predicted severity if one does occur is considered low.
- Updated the Implementation Matrix to reflect progress made.
- Updated the Local Mitigation Project list.
  - Each town identified a list of local projects they plan to implement in order to mitigate hazards identified in this plan. These projects become eligible for FEMA grants once this plan is fully adopted by all 29 towns/cities and the county.

Following, you will find a summary of the hazards identified, a table of the goals, strategies and actions, a table listing local mitigation projects by submitted by each town, details on the plan maintenance and finally contact information for the authors of the plan.

## HAZARDS EXAMINED IN THIS PLAN

The Maine Emergency Management Agency lists 20 different types of hazards, both natural and man-made, faced by the state. After considering the entire range of potential hazard types, four were identified as falling within the scope of the York County Hazard Mitigation Plan:

1. Flood (includes dam failure, coastal erosion, and landslide)
2. Severe winter storm
3. Severe Summer Storm (includes tornado, Hurricanes and tropical storms)
4. Wildfire- Urban Interface and forest fire

The following table summarizes why these four hazard types were identified.

<b>Summary of Hazards Profiled in this Plan</b>		
<b>Hazard</b>	<b>How Identified</b>	<b>Why Identified</b>
Flooding and Dams	Review of FEMA flood studies, FIRM maps, input from residents, review of past disaster declarations, identification of repetitive losses, review of SLOSH Maps, Committee knowledge existing Hazard Mitigation Plan, and State Plan.	Flooding is associated with the effects of hurricanes, ice and snow build-up in the mountains and rivers, ice dams and spring runoff. Several repetitive loss properties and roadways are located in the County. The County contains major rivers and many streams and lakes. It also has dams of high, significant and low hazard potential with some requiring FERC or MEMA EAPs.
Severe Winter Storms	Review of past disaster declarations, inputs from residents, risk assessments, review of library historical data, Committee and local knowledge, records from 1998 and 2009 ice storms, existing Hazard Mitigation Plan, and State Plan.	Maine is frequently hit with major northeaster blizzards. In 1998 and 2009, major ice storms hit Maine, knocking out power in many locations for days. The County is subjected to a wide range of weather conditions. The impacts of winter storms include erosion and wind damage, road and culvert washouts.
Severe Summer Storms	Review of past disaster declarations, inputs from residents, risk assessments, Committee and local knowledge records from the Patriot's Day and Mother's Day storms of 2008, existing Hazard Mitigation Plan, and State Plan.	The County is frequently hit with thunderstorms, heavy wind and rain storms, hail and lightning, and less frequently by hurricanes and tornadoes. Summer storms are often accompanied by high winds, road and culvert washouts. In 2008 two severe summer storms hit the County and caused widespread flooding among neighborhoods and roads.
Wildfires (Urban Interface and Forest)	Review of Maine Forest Service records, input from residents, risk assessments, Committee and local knowledge, existing Hazard Mitigation Plan, and State Plan.	Much of the County is covered with forests. Although there haven't been any significant fires in recent years, there is always a great potential for this hazard to occur.

## MITIGATION ACTIONS BY GOAL AND OBJECTIVE

In this section the goals and objectives are used to define specific mitigation actions that respond to each of the four hazard types considered in the mitigation plan. For each Goal and Objective of the mitigation plan, specific recommended actions are put forth in the matrix below.

Implementing the Actions of this Mitigation Plan will require cooperation from local, county and state governments, as well as the private sector. As a regional plan, much of the responsibility for coordinating these various partners will fall to either the York County Emergency Management Agency (YCEMA) or the Southern Maine Regional Planning Commission (SMRPC). Other Actions will require individual municipalities to take charge, though. The matrix also displays status of each action.

Primary No.	Objectives	Action No.	Action Description	Hazards Addressed	Responsible Parties	Status
<b>GOAL 1: MINIMIZE DAMAGE, INJURY AND LOSS OF LIFE</b>						
<b>1.1.</b>	<b>Discourage future residential and commercial development in hazard-prone areas</b>	1.1.1.	Conduct detailed local inventories of hazard-prone areas	Flood, Hurr./ Trop. Storm, Wildfire	YCEMA, local EMAs	Deferred until Risk Map studies are done
		1.1.2.	Limit public infrastructure expansions in hazard areas	Flood, Hurr./ Trop. Storm, Wildfire	Towns (via land use policies)	Coastal communities are enacting codes to limit; other towns considering doing same
		1.1.3.	Educate property owners and developers about risks of developing structures in hazard-prone areas	Flood, Hurr./ Trop. Storm, Wildfire	EMAs, town officials	Part of Risk Map education 2012-2015
<b>1.2.</b>	<b>Improve emergency evacuation routes and plans</b>	1.2.1.	Develop local evacuation routes and plans	All	Town officials, SMRPC, MDOT	Complete
		1.2.2.	Develop regional evacuation plan	All	SMRPC, MDOT, YCEMA	Complete

<b>Primary No.</b>	<b>Objectives</b>	<b>Action No.</b>	<b>Action Description</b>	<b>Hazards Addressed</b>	<b>Responsible Parties</b>	<b>Status</b>
<b>1.3.</b>	<b>Enact and enforce regulations that reduce the threat of hazard damage</b>	1.3.1.	Reduce allowable densities in hazard-prone areas	Flood, Hurr./ Trop. Storm, Wildfire	Towns (via land use policies)	Coastal communities are enacting codes to limit; other towns considering doing same
		1.3.2.	Enact tougher dimensional standards in hazard-prone areas	Flood, Hurr./ Trop. Storm, Wildfire	Towns (via land use policies)	Coastal communities are enacting codes, other towns considering doing same
		1.3.3.	Strengthen building codes	All	Towns (via land use policies)	Coastal communities are enacting codes ; other towns considering doing same
		1.3.4.	Ensure strong local enforcement of land use and building regulation	All	Towns (local code officers)	Coastal communities are enacting codes ; other towns considering doing same
<b>1.4.</b>	<b>Improve functionality of emergency shelter system</b>	1.4.1.	Equip more facilities for emergency shelter use	All	YCEMA, local EMAs, Towns	Deferred; lack of funding
		1.4.2.	Require backup power generators in emergency shelters	Severe Winter Storm	Town officials	Deferred; lack of funding
		1.4.3.	Enact mitigation measures on shelter structures	All	Town officials	Deferred; lack of funding
<b>1.5.</b>	<b>Improve post-disaster reporting systems</b>	1.5.1.	Create countywide post-disaster reporting system	All	YCEMA, local EMAs	Deferred; lack of funding
		1.5.2.	Establish volunteer corps of citizen reporters	All	YCEMA, local EMAs	Complete by 2014

Primary No.	Objectives	Action No.	Action Description	Hazards Addressed	Responsible Parties	Status
<b>GOAL 2: PROTECT ECONOMIC VITALITY OF BUSINESSES</b>						
2.1.	<b>Ensure that infrastructure is fully restored as quickly as possible after disasters occur</b>	2.1.1.	Create and maintain database of critical infrastructure	All	YCEMA, local EMAs, biz groups	Complete by 2014
		2.1.2.	Enact plans for restoring functionality of priority infrastructure	All	Town officials, local EMAs, utility cos.	2012-2014
		2.1.3.	Offer support services to businesses affected by hazards	All	YCEMA, local EMAs, biz groups, towns	Continuing Public/Commercial Outreach
2.2.	<b>Encourage owners of commercial properties and businesses to enact mitigation measures</b>	2.2.1.	Document long-term economic benefits of mitigation	All	SMRPC, biz groups, DECD	Continuing Public/Commercial Outreach
		2.2.2.	Create and distribute how-to guide for hazard mitigation	All	SMRPC, YCEMA, biz groups	Continuing Public/Commercial Outreach
		2.2.3.	Offer financial incentives for mitigation. Municipalities can apply for grants to help offset the costs of removing homes from flood plains or pay for this entirely from local funds.	All	Town and state officials	Deferred; lack of funding
2.3.	<b>Ensure that all workers and customers can access businesses</b>	2.3.1.	Identify high priority commuter routes for protection	All	SMRPC, MDOT, biz groups	Continued Assessments
		2.3.2.	Ensure that key transportation routes remain open	All	SMRPC, MDOT, YCEMA, local EMAs	Continued Assessments
		2.3.3.	Maintain a business information hotline for post-disaster periods	All	YCEMA, SMRPC	Deferred; lack of funding
		2.3.4.	Encourage companies to promote telecommuting	All	SMRPC, biz groups, DECD	Continuing Public/Commercial Outreach
2.4.	<b>Maintain security during and after hazard events</b>	2.4.1.	Develop property security plans for all hazard types	All	YCEMA, Local EMAs, Sheriff, local police	Continued Assessments

Primary No.	Objectives	Action No.	Action Description	Hazards Addressed	Responsible Parties	Status
		2.4.2.	Coordinate with county and state law enforcement officials	All	YCEMA, Sheriff, ME Pub. Safety	Continued Assessments and Planning Partnerships

Priority No.	Objectives	Action No.	Action	Hazard Addressed	Responsible Parties	Status
<b>GOAL 3: ENSURE CONTINUITY OF COUNTY AND LOCAL GOVERNMENT OPERATIONS</b>						
3.1.	<b>Enact strict mitigation standards for key public facilities</b>	3.1.1.	Identify key public facilities	All	Local EMAs	Identified in Local EOP
		3.1.2.	Develop minimum standards for public buildings	All	YCEMA, town officials	Deferred; lack of funding
		3.1.3.	Seek financial assistance for public facility mitigation	All	YCEMA, town officials	As Funding Allows
3.2.	<b>Develop formal arrangements for sharing of facilities and equipment in case of disasters</b>	3.2.1.	Create electronic database of countywide inventory of facilities and equipment	All	YCEMA, SMRPC	As Funding Allows
		3.2.2.	Identify inventory items most at risk for each hazard type	All	YCEMA, local EMAs, SMRPC	Deferred; lack of funding
		3.2.3.	Institute procedures for sharing facilities and equipment	All	YCEMA, local EMAs	Mutual Aid Agreements/MOU's
3.3.	<b>Encourage municipalities to develop, adopt and implement local hazard mitigation plans</b>	3.3.1.	Provide each municipality with annexes and appendix data from countywide plan	All	SMRPC	Complete
		3.3.2.	Assist localities with collection of inventory data	All	Local EMAs, YCEMA	Continued Assessments and Inventory Updates
		3.3.3.	Offer matching grant program for developing and implementing local hazard mitigation plans.	All	YCEMA	As Funding Allows

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Priority No.	Objectives	Action No.	Action	Hazard Addressed	Responsible Parties	Status
<b>GOAL 4: MAKE EFFICIENT USE OF PUBLIC FUNDS FOR MITIGATION</b>						
4.1.	<b>Protect critical public facilities and services from hazard damage</b>	4.1.1.	Use critical facilities inventory to identify potential mitigation projects for each hazard type	All	Local EMAs, town officials	Need to complete inventory
		4.1.2.	Identify potential funding sources for mitigation projects	All	YCEMA, local EMAs	Continued Assessments
		4.1.3.	Establish a central procurement resource for conducting mitigation projects in York Co.	All	YCEMA	As Funding Allows
4.2.	<b>Prioritize hazard mitigation activities by benefit-cost ratios</b>	4.2.1.	Estimate public costs of mitigation projects	All	Local EMAs, town officials	Continued Assessments
		4.2.2.	Estimate potential damage without mitigation measures	All	Local EMAs, YCEMA, consultants	Continued Assessments and Planning Partnership
		4.2.3.	Compare ratio of public costs to potential damage avoided for potential mitigation projects	All	Local EMAs, town officials	Continued Assessments and Planning Partnership
4.3.	<b>Use public funds to limit development of buildings and facilities in hazard-prone locations</b>	4.3.1.	Identify properties that have suffered repetitive hazard damage	Flood, Hurricane/Trop. Storm	Local EMAs, YCEMA	Continued Assessments and Planning Partnership
		4.3.2.	Acquire high-risk properties in hazard areas	Flood, Hurricane/Trop. Storm	Towns, state, land trusts, consultants	As Funding Allows
		4.3.3.	Purchase development rights to prevent further development in hazard areas	Flood, Hurricane/Trop. Storm	Towns, state, land trusts, consultants	Deferred; lack of funding
		4.3.4.	Offer financial incentives to build on sites that are clear of vegetation	Wildfire	Towns, state, SMRPC	Deferred; lack of funding
4.4.	<b>Preserve invaluable cultural and historic resources in hazard-prone areas</b>	4.4.1.	Identify cultural and historic resources in hazard areas	Flood, Hurricane/Trop. Storm	Local EMAs, planners	Some towns have completed this

Priority No.	Objectives	Action No.	Action	Hazard Addressed	Responsible Parties	Status
		4.4.2.	Enact mitigation projects on properties of cultural and historic importance	All	Local EMAs, planners	Deferred; lack of funding

Priority No.	Objectives	Action No.	Action	Hazard Addressed	Responsible Parties	Status
<b>GOAL 5: RAISE PUBLIC AWARENESS OF AND SUPPORT FOR MITIGATION</b>						
5.1.	Encourage property owners to undertake voluntary mitigation measures	5.1.1.	Create and distribute how-to guide for hazard mitigation (same as 2.2.2.)	SEE ACTION 2.2.2		
		5.1.2.	Offer financial incentives for mitigation (same as 2.2.3.)	SEE ACTION 2.2.3		
5.2	Improve visibility and knowledge of evacuation routes and emergency shelters	5.2.1	Create and distribute regional and local maps of routes and shelters	All	SMRPC	Complete
		5.2.2.	Develop distinctive and uniform signage for evacuation routes	All	YCEMA, MDOT, SMRPC, design consultant	Deferred; lack of funding
		5.2.3.	Notify residents about locations of nearby emergency shelters and preferred evacuation routes	All	Selectmen, town managers, YCEMA	Deferred; lack of funding
5.3.	Educate children about hazard mitigation	5.3.1.	Develop hazard mitigation educational materials aimed at children	All	YCEMA, school districts, SMRPC	Deferred; lack of funding
		5.3.2.	Incorporate materials into the Maine Learning Results	All	School districts, Dept of Ed.	Deferred; lack of funding

## PRIORITIZED LOCAL MITIGATION PROJECTS

**Projects listed in priority order.** Most municipalities in the County identified one or more action items consistent with the County-wide goals, objectives and actions, to mitigate hazards at the local level. The jurisdictions, as well as the specific actions they will pursue, are listed in priority order in the following table. The time frames shown are based upon acceptance of the project by FEMA and the availability of materials and funding.

**Criteria for prioritization.** The list of local projects was developed separately by each municipality. Local officials did not use formal, written criteria for the identification of local projects. Local officials relied on common sense, local knowledge of the frequency and extent of local damages, local knowledge of which projects were of the highest priority, based on frequency and severity of damages, local knowledge of the weather, the geography and topography of the community, and the technical and financial abilities of their respective communities to address hazards and mitigate the impacts of hazards.

**Use of a cost-benefit analysis.** Many of the jurisdictions included in this Plan are small towns run by *part time staff and / or volunteers*. They do not have staff, resources or funding to prepare cost-benefit analyses for the projects included in this Plan. However, in virtually all cases involving expenditure of local funds for implementation, there will be a very rigorous, line-by-line analysis of cost effectiveness during the budget review process and subsequent public discussion *through regular and special meetings*. This review is at least equal to a formal benefit-cost calculation because each expenditure item will be carefully scrutinized rather than simply being plugged into a formula. Nevertheless, MEMA and the County EMA have made it clear to local officials that a formal cost benefit analysis will have to be prepared in the event they apply for mitigation funding.

**Status of completed, deleted or deferred projects.** The table below contains a status column that identifies the completed, deleted or deferred mitigation projects. For deferred projects, the “status” column lists the reason or reasons that no changes occurred.

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
<b>Acton</b>	1	Peacock Rd. - ditching, stone ditch and replace culverts	\$16,000	4 wks	Town Mgr	NEW PROJECT
	2	Sanborn Rd. - ditching, stone ditch	\$10,000	2 wks	Town Mgr	NEW PROJECT
	3	Sam Page Rd. - ditching, stone ditch	\$10,000	2 wks	Town Mgr	NEW PROJECT
<b>Alfred</b>	1	Carpenter Rd. - ditch 2,500' and add (2) 18" x 30' cross culverts	\$9,000	3 wks	Road Commissioner	Planning phase
	2	Federal St. - ditching and replace culverts	\$10,000	2 wks	Road Commissioner	NEW PROJECT
	3	Gore Rd. - ditching and replace culverts	\$10,000	2 wks	Road Commissioner	NEW PROJECT
	4	Witchers Mills Rd. - ditching and replace culverts	\$10,000	2 wks	Road Commissioner	NEW PROJECT
	5	Bracket Hill Rd. - rebuild road base 10,000' x 18' and ditch	\$250,000	4 mths	Road Commissioner	Planning phase
<b>Arundel</b>	1	Downing Rd at Duck Brook - slip line existing 12'8" x 8' x55' arch pipe to increase flow capacity	\$55,000.00	4 wks	Road Commissioner	Planning phase
<b>Berwick</b>	1	Elevate or acquire flood damaged homes.	TBD	TBD	Town Mgr Contractor(s)	NEW PROJECT
	2	Wilson St. - upsize existing underground drainage system between Wilson St. and Salmon Falls River	\$100,000.00	4 mths	Road Commissioner	Planning phase
	3	Little River Rd. - upsize existing twin 24" x 30' culverts with 60" x 40' elliptical pipe.	\$12,000.00	2 wks	Road Commissioner	Planning phase
	4	Adeline Rd. - Add 36" x 40' overflow pipe at brook crossing tying into natural swale	\$6,000.00	2 wks	Road Commissioner	Planning phase

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
<b>Biddeford</b>	1	Granite Point Rd. - elevate road way for 500', expand retaining wall to protect from overflow	\$500,000.00	2 yrs	Public Works	NEW PROJECT
	2	Fortunes Rock Rd. - elevate road, raise retaining wall and replace culverts	\$1,000,000.00	2 yrs	Public Works	NEW PROJECT
<b>Biddeford</b>	3	Route 111@ Maine Turnpike; H&H Study to address storm water flooding events, mitigate as needed	\$150,000.00	24 mths	MDOT,MTA, Public Works	MTA doing study
<b>Buxton</b>	1	Patten Farm Rd. - upsize existing 6' x 7' x24' bridge with 10'x6'x24' box culvert with headwall	\$62,000.00	6 wks	Road Commissioner	Planning phase
	2	Back Nippen Rd. - upsize 48" culvert with 60" culvert, elevate roadway 2', geotextile on slopes and rip rap	\$14,000.00	4 wks	Road Commissioner	NEW PROJECT
	3	Town Farm Rd. - repave roadway and replace culverts	\$56,000.00	2 mths	Road Commissioner	NEW PROJECT
	4	Elden Rd. - ditching, regrade 1525' x 18' roadway and pave. Remove 8 trees, replace culverts in roadway and driveways, rip rap pipes	\$35,000.00	2 mths	Road Commissioner	NEW PROJECT
	5	Henry Hill Rd. - upsize existing culvert and elevate road	\$65,000.00	6 wks	Road Commissioner	Planning phase
<b>Cornish</b>	1	High Rd. (Rt 25 to School St.) - Drainage project to include 18 catch basins and underdrain	\$100,000.00	6 mths	Road Commissioner	Engineering study complete
	2	Roland Day Rd. - elevate 1000' x 3' x 19' and add (3) 24" x 40' culverts	\$45,000.00	4 wks	Road Commissioner	NEW PROJECT
<b>Dayton</b>	1	Hollis Rd. -replace/increase # culverts, rip rap, repave	\$80,000.00	8 wks	Road Commissioner	NEW PROJECT
	2	Hight Rd. - upsize 18' culvert to 24", install rip rap, regrade road	\$50,000.00	5 wks	Road Commissioner	NEW PROJECT
	3	Dennet Rd.-upsized 18" culvert to 24", install rip rap, regrade	\$50,000.00	5 wks	Road Commissioner	NEW PROJECT

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
	4	Murch Rd. - upsize culvert, install rip rap, upgrade road surface	\$80,000.00	8 wks	Road Commissioner	NEW PROJECT
Eliot	1	Frost Hill Rd. - add 48" x 40' culvert to utilize second channel	\$5,000.00	2 wks	Road Commissioner	Planning phase
	2	Cedar/Depot Rd Drainage System - add 48" x 40' culvert on Depot Rd.	\$7,000.00	2 wks	Road Commissioner	Planning phase
	3	Brixham Rd. -upsized culvert	\$5,000.00	2 wks	Road Commissioner	NEW PROJECT
Eliot	4	Old Field Road Bridge - address abutment erosion, possible new abutments	\$440,000.00	16 wks	Road Commissioner	NEW PROJECT
	5	Pleasant St. - Stabilize river bank. Rip rap 30' x 100' x 5' of river bank	\$5,000.00	2 wks	Road Commissioner	Repaired w/ PA funds from DR1644
Hollis	1	Cape Rd. - upsize 36" culvert to 48", elevate road bed approximately 5', shape slopes, repave roadway	\$186,000.00	4 mths	Road Commissioner	NEW PROJECT
	2	Burnham Lane - replace 4 existing culverts with one 72" culvert, elevate roadway	\$53,000.00	2 mths	Road Commissioner	NEW PROJECT
	3	Saco Rd. -elevate roadway 2-3'	\$88,000.00	2 mths	Road Commissioner	NEW PROJECT
	4	Sand Pond Rd. - elevate 500' x 32" x 22', ditch & line 1200', add (3) 24" x 30' culverts and repave	\$25,000.00	6 wks	Board of Selectmen	Planning phase
	5	Clark Mills Rd./Glaude Ave. - ditch 700' , reshape and line ditch	\$7,000.00	2 wks	Board of Selectmen	Planning phase
	6	Hailey Rd. - elevate 300' x 3' x 19', upsize 24" culvert to 36" x 30', rip rap intake and outflow & repave	\$45,000.00	4 wks	Board of Selectmen	Planning phase

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
<b>Kennebunk</b>	1	Scottsman Brook Route 1/Main St. - 800' culvert locations	\$1,200,000.00	8 wks	Public Works, Contractor	90% complete
	2	Alfred Rd. - culvert and drainage	\$400,000.00	6 wks	Public Works	NEW PROJECT
	3	Gooches Beach - replace 1,550' wooden sea wall	\$2,325,000.00	10 wks	Public Works	Partially complete - 700' left
	4	Woodhaven - 4000' underground drainage	\$480,000.00	6 wks	Public Works	Planning phase
	5	Intervale & Partridge - acquire and demolish 3 homes; elevate 11 homes 2' above 2007 HWM	\$1,500,000.00	18 mths	Town Mgr., CEO, Contractors	Completed 2009 - HMGP
	6	Bayberry Ave. - 6000' underground drainage and catch basins	\$720,000.00	6 wks	Public Works	Planning phase
	7	Cole Rd. - drainage	\$350,000.00	4 wks	Public Works	NEW PROJECT
	8	Emmons Rd. - bridge reconstruction and elevation	\$1,000,000.00	8 wks	Public Works	NEW PROJECT
<b>Kennebunkport</b>	1	Dyke Rd. - elevate 2100' x 3' x 24' & repave	\$135,000.00	8 wks	Public Works	Planning phase
	2	Kings Hwy. - elevate 2100' x 3' x 21' & repave	\$115,000.00	8 wks	Public Works	90% complete
	3	Pier Rd. - stabilize head of cove 200' x 10'	\$34,000.00	4 wks	Public Works	Planning phase
	4	Pier Rd. causeway - elevate 25' x 3' x 24' and repave	\$18,000.00	4 wks	Public Works	Planning phase
	5	Ocean Ave. - elevate 2 sections of road 500' x 3'	\$100,000.00	4 wks	Public Works	NEW PROJECT
	6	Goose Rocks Rd. - upsize existing 48" x 40' culvert to 72" x 60' elliptical pipe	\$24,000.00	2 wks	Public Works	Planning phase
	7	Arundel Rd. - elevate road 300' x 3' x 22', repave and add 8' x 50' culvert	\$30,000.00	4 wks	Public Works	Planning phase

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
<b>Kittery</b>	1	Intersection of Government and Walker St. - upsize culvert	\$30,000.00	2 wks	Public Works	NEW PROJECT
	2	Payne Rd. - elevate 700' section of road	\$85,000.00	4 wks	Public Works	NEW PROJECT
<b>Lebanon</b>	1	Poplar Hill Rd. - ditch 30,000' and line 2000' of ditch; upsize (2) 24" x 40' culverts	\$85,000.00	6 wks	Road Commissioner	Planning phase
	2	Dickson Rd. - ditch 30,000' and line 2000' of ditch; upsize (2) 24" x 40' culverts	\$73,000.00	6 wks	Road Commissioner	Planning phase
	3	Shapleigh Rd. - Ditch 15,000, upsize 24" x 40' culvert	\$33,000.00	4 wks	Road Commissioner	Planning phase
	4	Orrills Hill Rd. - upsize culvert	\$30,000.00	2 wks	Road Commissioner	NEW PROJECT
	5	Union School Rd./Lower Guinea Rd.- upsize culvert	\$20,000.00	2 wks	Road Commissioner	NEW PROJECT
	6	Upsize culverts - various locations	\$15,000.00	3 wks	Road Commissioner	NEW PROJECT
<b>Limerick</b>	1	Burnham Rd. - ditch 5000' and install 500' underdrain	\$22,000.00	3 wks	Road Commissioner	NEW PROJECT
	2	Foss Rd. - install additional 36" x 40' culvert and rip rap intake and outflow	\$7,000.00	2 wks	Road Commissioner	NEW PROJECT
	3	Identify all culverts in town with GPS and identify status	\$2,000.00	2 wks	Road Commissioner	NEW PROJECT
<b>Limington</b>	1	Whaleback Rd. -replace 10' x 70' steel culvert, riprap intake and outflow, stabilize banks with geotextile and riprap, ditch 1800' with fabric, riprap and check dams	\$95,000.00	4 wks	Road Commissioner	NEW PROJECT
	2	Moody Rd. - 850' ditch with fabric, riprap and check dams	\$11,000.00	1 wk	Road Commissioner	NEW PROJECT
	3	Mill Turn Rd. - 1900' ditch with fabric, riprap and check dams	\$23,000.00	2 wks	Road Commissioner	NEW PROJECT

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
	4	River Rd. - 2000' ditch with fabric, riprap and check dams	\$26,000.00	2 wks	Road Commissioner	NEW PROJECT
	5	Hanscomb School Rd. - 1200' ditch with fabric, riprap with check dams	\$15,000.00	2 wks	Road Commissioner	NEW PROJECT
	6	Doles Ridge Rd. - upsize existing twin 36" x 40' cmp with 6' x 4' x 40' box culvert and rip rap intake and outflow	\$30,000.00	4 wks	Road Commissioner	Planning phase
<b>Lyman</b>	1	Old North Berwick Rd. - elevate road, replace culverts and ditch	\$200,000.00	6 wks	Public Works	NEW PROJECT
	2	Clarks Wood Rd. - ditching	\$15,000.00	3 wks	Public Works	NEW PROJECT
<b>Newfield</b>	1	Demeritt Rd. - ditching for 750', install culvert at intersection with Lost Mile Road	\$10,000.00	2 wks	Road Commissioner	NEW PROJECT
	2	Stone Rd. - ditch and line 2500', including blasting of ledge	\$10,000.00	2 wks	Road Commissioner	Planning phase
	3	Lewis Rd. - ditch 600' to include blasting of ledge	\$10,000.00	2 wks	Road Commissioner	Planning phase
<b>North Berwick</b>	1	Hartford Ln; Ditch and line 2000' and add check dams	\$20,000.00	4 weeks	Road Commissioner	Planning phase
	2	Dyer St. - replace underdrain. Increase size of storm drainage from 24" to 36" pipes	\$25,000.00	6 wks	Road Commissioner	NEW PROJECT
	3	Little River Rd. - replace 36" culvert with 42" culvert; elevate roadway by 8"	\$17,000.00	3 wks	Road Commissioner	culvert done 11/2010- waiting on elevation
	4	Fox Farm Hill Rd. - replace 18" culvert with 24" culvert; ditching, install stone ditch, replace (6) driveway pipes - upsizing 12" to 18"	\$35,000.00	5 wks	Road Commissioner	NEW PROJECT
	5	Lebanon Rd. - replace 30" culvert with 42" culvert	\$10,000.00	2 wks	Road Commissioner	NEW PROJECT

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
	6	Estes Hill Rd; Ditch and line 2,500 and add check dams	\$25,000.00	4 weeks	Road Commissioner	Planning phase
<b>Ogunquit</b>	1	Captain Thomas Rd; Upsize 36" x 40' to 60" x 40' & 24" x 40' to 36" x 40' culvert raise roadway 2-3' and repave	\$100,000.00	2 mths	Public Works	Planning phase
	2	Kings Highway; Replace foot bridge with 6' x 40' span	\$12,000.00	4 weeks	Public Works	Planning phase
<b>Old Orchard Beach</b>	1	Ross Rd; Elevate and widen 700' x 2' x 24' upsize existing 24" culvert with (2) 48" x 40' culverts and repave	\$145,000.00	6 weeks	Public Works	Planning phase
	2	Walnut St. Ditch and line 2,000' replace sub soil	\$22,000.00	3 weeks	Public Works	Planning phase
	3	Drainage Structure(french drain) at (11) different locations- cost is same for each site	\$50,000.00	12 wks	Public Works	NEW PROJECT
	4	West Grand Ave; Install 3,000' underground stormwater system and add (12) catch basins	\$500,000.00	12 weeks	Public Works	Planning phase
	5	West Grand Ave Area: Conduct hydrologic and hydraulic analysis to assess means to mitigate stormwater related flooding	\$28,000.00	16 weeks	Public Works	NEW PROJECT
	6	Milliken Street Area; Conduct hydrologic and hydraulic analysis to assess means to mitigate stormwater related to flooding	\$24,000.00	16 weeks	Public Works	Planning phase
	7	Tripoli Ave. - stormwater improvements	\$187,500.00	16 wks	Public Works	NEW PROJECT
	8	Tunis Ave. - stormwater improvements	\$359,500.00	6 mths	Public Works	NEW PROJECT
	9	Hampton Ave. - stormwater improvements	\$187,500.00	16 wks	Public Works	NEW PROJECT
	10	Roanoke Ave - stormwater improvements	\$187,500.00	16 wks	Public Works	NEW PROJECT
	11	Puffin St. - drainage system	\$48,100.00	2 mths	Public Works	NEW PROJECT

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
	12	First St. - drainage system	\$83,800.00	12 wks	Public Works	NEW PROJECT
<b>Parsonsfield</b>	1	Hasty Rd; Ditch and line 2,000'	\$20,000.00	3 weeks	Road Commissioner	Planning phase
	2	Pendexter Rd; Upsize culvert to 42" x 36'; raise road elevation 10" add cross culverts as needed, ditch	\$25,000.00	4 wks	Road Commissioner	Planning phase
	3	Deverauz Rd; Ditch and line 2,000' & upsize culvert to 18" x 36'	\$22,000.00	3 weeks	Road Commissioner	Planning phase
	4	Benson Rd; Add (3) 18" x 32' culverts	\$4,000.00	2 weeks	Road Commissioner	Planning phase
	5	Mudget Meadow Rd; Upsize (4) culverts to 18" x 36'	\$5,000.00	2 weeks	Road Commissioner	Planning phase
	6	Chase Rd; Ditch and line 1,000' & add 18" x 36'	\$11,000.00	2 weeks	Road Commissioner	Planning phase
	7	Milliken Rd; Ditch and line 1,000' & Upsize culvert to 42" x 36'	\$14,000.00	2 weeks	Road Commissioner	Planning phase
	8	Cross Rd; Ditch and line 2,000' & upsize (3) culverts to 18" x 36'	\$23,000.00	3 weeks	Road Commissioner	Planning phase
	9	New County Rd; Ditch and Line 1,000' & upsize culvert to 42" x 36' & add (4) 18" x 36'	\$13,000.00	2 weeks	Road Commissioner	Planning phase
	10	Mountain Rd; Ditch and Line 1,000' & Upsize (3) culverts to 18" x 36'	\$13,000.00	2 weeks	Road Commissioner	Planning phase
	11	Maplecrest Rd; Ditch and line 1,000' & Upsize (3) culverts to 18" x 36'	\$13,000.00	2 weeks	Road Commissioner	Planning phase
	12	Dearborn Rd; Ditch and line 500' & add 18" x 36' culvert	\$6,000.00	1 week	Road Commissioner	Planning phase

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
	13	West Rd; Add 18" x 36' culvert	\$1,500.00	1 week	Road Commissioner	Planning phase
	14	Lost Mile Rd; Dich and line 500'	\$5,000.00	1 week	Road Commissioner	Planning phase
	15	Lombard Hill Rd; Ditch and line 2,000'	\$20,000.00	3 weeks	Road Commissioner	Planning phase
	16	Dutch Rd; Ditch and line 1,000'	\$10,000.00	2 weeks	Road Commissioner	Planning phase
	17	Chick Rd; Ditch and line 1,500'	\$15,000.00	2 weeks	Road Commissioner	Planning phase
	18	Stacey Lane; Ditch and line 500'	\$5,000.00	1 week	Road Commissioner	Planning phase
	19	Arthur Morrill Rd; ditch and line 500'	\$5,000.00	1 week	Road Commissioner	Planning phase
	20	Bob Day Rd; Ditch and line 1,000'	\$10,000.00	2 weeks	Road Commissioner	Planning phase
<b>Parsonsfield</b>	21	Smith Rd; Ditch and line 1,000'	\$10,000.00	2 weeks	Road Commissioner	Planning phase
	22	Pratt Rd; Ditch and line 1,000'	\$10,000.00	2 weeks	Road Commissioner	Planning phase
	23	Woodward Rd; Ditch and line 500'	\$5,000.00	1 week	Road Commissioner	Planning phase
	24	Hobbs Swamp rd; Ditch and line 500'	\$5,000.00	1 week	Road Commissioner	Planning phase
	25	Stagecoach Rd; Ditch and line 500'	\$5,000.00	1 week	Road Commissioner	Planning phase
	26	Kezar Mountain Rd; regravell road, ditch and line 5000' rt and lt & upsize (3) culverts to 18" x 36'	\$35,000.00	4 wks	Road Commissioner	Planning phase

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
Parsonsfield	27	Long Pond Rd. - removal of roughly 200 lf of ledge, widen road, reshape ditches, pave widened portion.	\$55,000.00	8 wks	Road Commissioner	NEW PROJECT
	28	Joe Berry Rd. - regravell, reshape and ditch 1800' of roadway	\$35,000.00	4 wks	Road Commissioner	NEW PROJECT
	29	Road Between the Ponds - remove pavement, widen road width, replace culverts, ditch, repave. Removal of trees and resetting of Telephone poles required	\$50,000.00	6 wks	Road Commissioner	NEW PROJECT
	30	Middle Rd; add gravel, regrade,ditch and line 3,000'	\$45,000.00	3 weeks	Road Commissioner	Planning phase
Saco	1	York County Emergency Shelter; Install French drain 500' and install redundant sump pump in basement	\$18,000.00	3 weeks	Public Works	Planning phase
	2	Route 1; clean and improve 1,000' ditch line S of Route 1	\$3,000.00	1 week	Public Works	Planning phase
	3	Heath Rd; Install underground drainage 18" x 500', rip rap outflow	\$15,000.00	4 weeks	Public Works	Planning phase
Sanford	1	Gowan Park Dr; Upsize (2) 24" x 40' cmps to 36" x 40' cmps, elevate 500' x 3' x 24' and repave	\$32,000.00	4 weeks	Public Works	Planning phase
	2	Walnut Brook/Twombly Rd; Upsize and realign existing 18" x 40' culvert with 30" x 150' culvert	\$22,000.00	3 weeks	Public Works	Planning phase
	3	Rosenfield Development; Install (10) catch basins & 2000' x 24", 48" x 1200' underground drainage	\$205,000.00	8 weeks	Public Works	Planning phase
	4	North St; Install (10) catch basins & upsize 12" x 600' to 18" x 600' underground drainage	\$127,000.00	8 weeks	Public Works	Planning phase
	5	Cottage Street (North Ave. to Island Ave) upgrade culverts	\$25,000.00	4 wks	Public Works	NEW PROJECT
	6	Mousam Way Trail - upgrade granite culvert to either box culvert or metal arch	\$35,000.00	4 wks	Public Works	NEW PROJECT

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
	7	Stiles Ave/Howard St; Upsize twin 36" x 150' rcp with 50" x 150' rcp.	\$29,000.00	3 weeks	Public Works	Planning phase
	8	Deering Neighborhood Rd; Upsize 18" to 36" x 150' culvert and repave 8' x 40'	\$21,000.00	3 weeks	Public Works	Planning phase
	9	Sam Allen Rd - upsize culvert to either box culvert or pipe arch	\$35,000.00	2 weeks	Public Works	Planning phase
	10	Whiches Mills Rd; Upsize and realign existing 50" x 40' culvert with 60" x 60' culvert	\$14,000.00	2 weeks	Public Works	Planning phase
	11	Sacopee Rd; site 1 - Upsize existing 48" x 40' culvert with 6' x 4' x 40' box culvert	\$30,000.00	4 weeks	Public Works	Planning phase
	12	Sacopee Rd; Upsize existing 18" x 40' cmp with 24" x 40' culvert & add additional 18" x 40' culvert approx. 500' from existing pipe.	\$4,000.00	2 weeks	Public Works	Planning phase
<b>Sanford</b>	13	Horace Mills Rd / Sam Allen Rd; Install (2) 18" x 40' culverts, ditch 800'	\$4,800.00	2 weeks	Public Works	Planning phase
<b>Shapleigh</b>	1	Ferguson Rd; Add 30" x 40' culvert and rip rap	\$2,800.00	1 week	Road Commissioner	Planning phase
	2	Cross Rd; Upsize to 40" x 30' squash pipe	\$3,000.00	1 week	Road Commissioner	Planning phase
<b>South Berwick</b>	1	Clarks Lane (Quamphegan Brook Watershed); perform H&H study to correct runoff flooding to driveways near Marshwood High School.	\$30,000.00	3 wks	Contractor	Planning phase
	2	Thurrell Rd; Elevate 800' x 22' x 8' stabilize banks and add relief culverts as needed, repave	\$100,000.00	8 weeks	Public Works	Planning phase
	3	Emery's Bridge Rd @ White Marsh; upsize culvert and raise road bed	\$600,000.00	n/a	Public Works	Planning phase

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
	4	Lower Main Street-replace drainage system	\$100,000.00		Public Works	NEW PROJECT
	5	Belle Marsh Rd; Ditch 1000'	\$2,500.00	1 week	Public Works	Planning phase
	6	Pond Road by Lover's Brook; Elevate road 2' x 1000' to reduce flooding hazard		n/a	Public Works	2007 - Completed with 406 mitigation from DR-1693
	7	Hooper Sands Rd along Great Works River; Buy out house and restore site	\$150,000.00	5 months	Town Manager	Planning phase
<b>Waterboro</b>	1	Chadborn Hill Rd; Ditch and line 300' or roadway	\$3,000.00	1 week	Road Commissioner	Planning phase
	2	Reset lower and rip rap intake and outfall (3) 15" x 40' culverts	\$2,500.00	1 week	Road Commissioner	Planning phase
<b>Wells</b>	1	Coles Hill Rd; Install 48" x 40' smoothbore overflow culvert, or as determined by H&H study	\$6,000.00	1 week	Public Works	Planning phase
	2	Post Rd @ Cozy Corner @ Merriland River - replace existing concrete structure w a wider taller structure, raise Rt 1 and Rt 9 travel way	\$1,200,000.00	1 yr	Public Works, Contractor	NEW PROJECT
	3	Bragdon Rd @ Merriland River - upsize culvert and elevate roadway	\$35,000.00	4 wks	Public Works	NEW PROJECT
	4	Deerwood Park -improve drainage and create retention structures	\$100,000.00	4 mths	Public Works	NEW PROJECT
	5	Furbish Rd. - elevate roadway	\$125,000.00	4 mths	Public Works	NEW PROJECT

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
	6	Bald Hill Rd. -upsized culverts and elevate roadway	\$100,000.00	4 mths	Public Works	NEW PROJECT
	7	Wire Rd. - improve drainage	\$20,000.00	4 wks	Public Works	NEW PROJECT
York	1	Long Beach from Sea Rose Lane - <b>Outflow J</b> - Outfall Culvert Replacement	\$500,000	6 months	Public Works	Planning phase
	2	Long Beach Ave/ Anchorage Motel Drainage Improvement - <b>Outflow L</b>	\$350,000	6 months	Public Works	Planning phase
	3	Mitchell/Ridge Road Drainage System Upgrade	\$450,000	6 months	Public Works	Partially Town funded
	4	Sentury Hill/ York Street drainage improvement	\$100,000	3 months	Public Works	Planning phase
	5	York Village Square - drainage improvements, upsized system and crossings	\$175,000	1 month	Public Works	Planning phase
	6	York Street ( cont. Long Beach Ave.) Drainage System Upgrade - <b>Outflow P</b> in town plan	\$450,000	6 months	Public Works	Planning phase
	7	Birch Hill Road at Shorey's Swamp replace box culvert with two (2) 4' culverts	\$290,000	1 month	Public Works	Partially Town Funded Hydrology Done
	8	Orchard Farm/ Greenacre Drive Development - drainage improvements, upsized culverts and crossings	\$125,000	3 months	Public Works	Planning phase
	9	Greenleaf Parsons Road - upsized existing culvert with larger box style culvert	\$200,000	1 month	Public Works	Hydrology Done
	10	Little River Drainage Canal - Cleaning of debris - RTE 95 to the sea - Flows into <b>Outflow O</b>	\$50,000	1 month	Public Works	Partially Completed
	11	Winterbrook Drive Development- drainage improvements, upsized system and crossings	\$225,000	3 months	Public Works	Planning phase

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
	12	Pine Hill Road at Jade Lane Drainage Improvement	\$50,000	2 weeks	Public Works	Planning phase
	13	Pine Hill Road at Teeny Brook	\$25,000	2 weeks	Public Works	Planning phase
	14	Shore Road - Keyes Pond to Ogunquit line drainage system - replace and upsize capacity	\$75,000	2 weeks	Public Works	Planning phase
	15	Shore Road - near Cliff House - upsize culvert from 18" to 30"	\$8,000	1 week	Public Works	Planning phase
	16	Agamenticus Ave - south side- install collection pool and new 18" culvert to divert water coming down hill	\$19,000	2 weeks	Public Works	Planning phase
	17	York Beach Square Commercial District Drainage System Upgrade - <b>Outfall G1</b> in town plan - Penstock 2 separate projects	\$2,500,000	6 months	Public Works	PDMG/Town Funding
<b>York</b>	18	Long Beach Ave./Northern end by Cutty Sark Motel Drainage System Upgrade - <b>Outflow I</b> in town plan	\$350,000	8 months	Public Works	Town Funded
	19	Broadway Ave. Drainage System Improvements - <b>Outflow G2</b> in Town plan	\$900,000	6 months	Public Works	Town funded PE Stage
	20	Ridge Road - at Spring Point Estates - replace and size culvert - flows into <b>Outflow K</b>	\$25,000	2 weeks	Public Works	Town Funded
	21	Barrel Lane (between RT. 1A & RT 103) Drainage System Upgrade - <b>Outflow R</b> in Town Plan	\$280,000	6 months	Public Works	Completed
	22	Roaring Rock Road - Upsize to 12"x200' with 36"x200' culvert	\$35,000	6 weeks	Public Works	Completed
	23	York Street/ Raydon Road- upsizing of existing culvert cross culvert system	\$25,000	1 week	Public Works	Completed
	24	Reserve Street/ Sea Rose parallel drainage system upgrade-	\$150,000	1 month	Public Works	Completed

Town		Project (in Priority Order)	Cost	Time line	Responsible Agency	Project Status
York	25	North Berwick Road culvert - add additional 4' culvert	\$10,000	1 week	Public Works	Completed
	26	Logging Road at Linney's Swamp - add additional 3' culvert	\$9,000	1 week	Public Works	Completed
	27	Birch Hill Road - Emos Way - upsize 2' to 3'/ add additional 2' overflow with present 3' culvert	10,000	1 week	Public Works	Completed

## **MAINTAINING AND UPDATING THE PLAN**

The Disaster Mitigation Act stipulates that not only must localities develop Hazard Mitigation Plans; they must also take steps to ensure that these plans get implemented and updated as needed. It is therefore necessary to include procedures for maintaining and updating the plan.

Each year following the completion of this plan, the York County EMA will distribute a survey form to each of the 29 local EMA directors in the county. This form will ask each director to comment on how his or her town has or has not addressed the plan's objectives in that year. The County EMA will take the individual municipality results and compile an annual progress report that will be distributed to local officials and the media. The County EMA also intends to work with the Southern Maine Regional Planning Commission in periods following disasters to better understand how the region needs to respond to future disasters in order to ensure that roads, critical facilities and businesses can remain functional.

The York County EMA intends to update this plan five years from its adoption. The update process should focus on evaluating the successes and failures of this plan. This would be done in two ways. First, the information gathered annually from each town would provide input on how each municipality has performed in terms of implementation. Secondly, new information collected on new or changing hazard conditions would provide the base for altering elements of the plan.

## CONTACTS AND MORE INFORMATION

A full copy of the plan and all appendices has been delivered to each municipal office in York County. If you would like to see a copy of the plan, please contact your Town or City Hall. Also, the plan is available for downloading from the Southern Maine Regional Planning Commission's project website at [www.smrpc.org/hazmit.htm](http://www.smrpc.org/hazmit.htm).

If you would like to speak with those responsible for creating this plan, the contacts are:

Kimberley White-Kaiser, Director  
York County Emergency Management Agency  
5 Swetts Bridge Rd  
Alfred, Maine 04002  
Telephone: 207-324-1578  
Facsimile: 207-324-4997  
E-Mail: [kwhite-kaiser@co.york.me.us](mailto:kwhite-kaiser@co.york.me.us)

Mr. Chris MacClinchy, Planner  
Southern Maine Regional Planning Commission  
21 Bradeen Street, Suite 304  
Springvale, Maine 04083  
Telephone: 207-324-2952  
Facsimile: 207-324-2958  
E-Mail: [cmacclinchy@smrpc.org](mailto:cmacclinchy@smrpc.org)

# MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 35

Serving the communities of ELIOT & SOUTH BERWICK

**Mary C. Nash, Ph.D.**  
*Superintendent of Schools*

**Randy T. Stewart**  
*Business Manager*

**Eric F. Waddell**  
*Curriculum Director*

**Carole A. Smith, Ed.D.**  
*Director of Special Services*

To: Members of South Berwick's Town Council  
From: Board of Directors, MSAD 35  
Date: August 19, 2011  
Re: Elimination of School Crossing Guards and Traffic Control Officers

The Superintendent of Schools for MSAD 35, Dr. Nash, has informed us that she met with Town Manager, Perry Ellsworth, Police Chief, Dana LaJoie and Lieutenant Chris Burbank on August 10, 2011 and was informed that two crossing guards and two traffic control officer positions had been cut from the town budget effective September 3, 2011. MSAD 35 Board of Directors is extremely concerned with this decision.

It is the Board's understanding that the Town Council directed its Town Manager, Perry Ellsworth, at a July 26, 2011 special budget workshop and at a regularly scheduled Town Council meeting, to identify "non-essential" services and personnel budget cuts so as to "not limit or severely restrict departments from operating in effective ways."

South Berwick has 18,000 vehicles entering and exiting the town center daily. The School Board's concern is that approximately 100 school children ages 4-10 cross directly in front of the Central School every day, 180 days a year starting this year on September 6, 2011. As you know, there are no traffic lights in South Berwick center even though two state highways, route 4 and route 236, run directly through the center of town with two state highways intersecting in town center at the junction of Portland and Main Streets. Many tractor-trailer trucks enter South Berwick center daily. Without any traffic lights, crossing guards or traffic control officers as of September 4th there will not be any traffic law enforcement at all in the town center. How is abandoning all traffic law enforcement in the town center a safe plan and justified as "non-essential services"?

Mr. Ellsworth, the Town Manager, suggested to Dr. Nash that the Board should consider recruiting "volunteers" to help children cross Main Street safely in the morning and afternoon hours. The Board does not support the strategy of using volunteers to solve this dilemma (including the use of parents, teachers or other Good Samaritans) because without traffic lights, crossing guards or traffic control officers, the Board feels strongly that even adult safety will be at risk due to a lack of any traffic law enforcement at all in the town center after September 3rd.

Mr. Ellsworth and Chief LaJoie noted to Dr. Nash that they do not consider the removal of the crossing guards and traffic control officers a "safety risk". The Board believes that traffic law enforcement on Main Street, South Berwick, is the responsibility of the town as a safety priority. The Board believes that both the crossing guards and the traffic control officers should be categorized as "essential services". Therefore, the Board of MSAD 35 respectfully (and with great urgency on behalf of its students) requests that the Town Council restore these positions forthwith.

Cc: David Burke, Town Council Chairperson  
Gerald MacPherson, Sr., Town Council Vice-Chairperson  
Jean Demetracopoulos, Town Council Member  
David Webster, Town Council Member  
John Kareckas, Town Council Member  
Perry Ellsworth, South Berwick Town Manager  
Dana LaJoie, Chief of Police, South Berwick



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: August 23, 2011</b>	<b>Item # UB 1</b>
<b>Agenda Item: Set Date for Public Hearing: Zoning Ordinance</b>	
<b>Town Manager's Recommendation</b>	
<p>During the June 13<sup>th</sup> meeting the Council made a motion to wait until August to schedule a public hearing on the Zoning District Boundary changes submitted to the Council in May. Accordingly, we have held two other Planning Board recommendations outlined in the attached memo from John Stirling.</p>	
<b>Requested Action</b>	
<p>Motion to schedule a Public Hearing for the purpose of hearing comments on the proposed Zoning and Subdivision Ordinances.</p> <p>Suggest: September 27<sup>th</sup> at 6:30 pm</p>	
<b>Vote</b>	

## AMENDMENTS TO ZONING DISTRICT BOUNDARIES ON A PORTION OF AGAMENTICUS ROAD

Amend Sec. 140-12. District Boundaries as follows:

\*New Text Underlined

- C. Village Residential District - R1: that land immediately surrounding the village more particularly bounded: beginning at the thread of the Salmon Falls River on lower Main Street and proceeding downstream to the confluence of the Great Works and Salmon Falls River below Leighs Mill Pond; then proceeding in an easterly direction through the center of Leighs Mill Pond and the thread of the Great Works River to the bridge on Brattle Street then extending 200 feet on Brattle Street in a northerly direction to the intersection of Route 236; then following the center line of Route 236 for 200 feet to the intersection of Academy Street; then proceeding along the center line of Academy Street for approximately 800 feet whereupon the boundary shall extend 300 feet northeasterly or to the rear lot line, whichever is closest from the center line to the intersection of Academy Street and Drury Lane; including Map 7 Lot 13B; then proceeding in an easterly direction then northerly along the westerly side of Map 32, Lot 71 to the northwest corner of the lot; then along the rear lot lines of Map 32, Lots 53 - 71 in the Old Mill Subdivision; then proceeding down the side lot line of Lot 53 to the intersection of Alder Drive; then extending down the center line of Alder Drive to the intersection of Hickory Lane; at Hickory Lane extending 129 feet along the lot line abutting Alder Drive and then continuing along the rear lot lines of Map 35, Lots 5 - 10; then proceeding across the outlet stream to the Great Works River to the rear of Map 35, Lot 14; then proceeding along the rear lot lines of Map 35, Lots 14 - 40. At the northwest corner of Map 35, Lot 40 extending ~~to the center line of Crooker Lane; then proceeding down the center line of Crooker Lane to the intersection of Agamenticus Road;~~ in a northwesterly direction to Agamenticus Road then continuing in a southwesterly direction ~~along the~~ whereupon the boundary shall extend 300 feet northeasterly or to the rear lot line which ever is closest from the center line of Agamenticus Road to a point 275 feet northeasterly from the intersection with Portland Street; then proceeding in a northerly direction along a line 275 feet southeast of and parallel to the Portland Street center line to the Berwick Town line ~~northern edge of Tax Map 29, Lot 20; then along the common lot line of Tax Map 29, Lots 20 and 19, to the center line of Portland Street; then proceeding in a northerly direction along the center line of Portland Street to the Berwick Town line;~~ then proceeding in a northerly then westerly direction along the Berwick Town line until the point of beginning; excepting those lands which are described in Zoning Districts B1, B2 or BR.
- G. Transitional Residential District - R3: all land bounded by a point beginning on Harvey Knights Pond Road at the North Berwick Town line and proceeding along the center line of Harvey Knights Pond Road in an easterly direction to Hooper Sands Road; then proceeding along the center line of Hooper Sands in an easterly direction to Emery's Bridge Road; then continuing north along the center line of Emery's Bridge Road to the intersection of Belle Marsh Road; then proceeding in a southerly direction along the center line of Belle Marsh Road to the York Town line; then proceeding in a southwesterly direction along the York and Eliot Town lines to Shorey's Brook and the Salmon Falls River; thence proceeding in a northerly direction to the confluence of the Salmon Falls and Great Works River; excepting those lands which are subsequently described in another zoning district.
- H. Rural Residential District - R4: all land bounded by a point beginning on Harvey Knights Pond Road at the North Berwick line and following the northern side for the R-3 District just described along Hooper Sands Road to the intersection of Emery's Bridge Road; at Emery's Bridge Road, extending in a northerly direction to the intersection of Belle Marsh Road, whereupon the boundary shall extend 300 feet to the southeast from the center line of Emery's Bridge Road and continue in a northerly direction to the intersection of Ogunquit Road; at Ogunquit Road proceeding along the center line in a southeasterly direction for 500 feet to the intersection of Tufts Road; then proceeding along the center line of Tufts Road to the Wells line; then continuing in a northerly direction along the Wells Town line to a point joining the Towns of Wells, North Berwick, and South Berwick; then proceeding

in a southwesterly direction to the point of beginning; excepting those lands described in another zoning district.





# *Town of South Berwick*

**To:** South Berwick Town Council  
**From:** South Berwick Planning Board  
**Date:** June 28, 2011  
**RE:** Ordinance amendments

Please find attached two proposed ordinance amendments the Planning Board is recommending for adoption. Below is an explanation of each:

- 1. Amendments to Chapter 140 (Zoning) & 121 (Subdivisions) to update the number of plans required to be submitted to the Planning Board for review.** This amendment will:
  - Increase the number of plans required to be submitted by an applicant from 5 to 10. This ensures that all Planning Board members and staff (code enforcement officer, public works director, etc.) receive a copy for review.
- 2. Amendments to Chapter 140 (Zoning) to require a progress schedule of construction for all major site plan/subdivision applications.** This amendment will:
  - Allow the Planning Board to require an estimated schedule of construction for projects requiring Planning Board approval.
  - Provide the code enforcement officer with a better understanding of the timing and sequence of construction and/or demolition.

The Planning Board held public hearings on these amendments and believes these changes will aid in the review of land use applications by the Board and staff members.

Sincerely,

John Stirling  
Planning Board Chairman

**AMENDMENTS TO  
CHAPTER 140 (ZONING) OF THE TOWN OF SOUTH BERWICK CODE OF  
ORDINANCES TO REQUIRE A PROGRESS SCHEDULE OF CONSTRUCTION  
FOR ALL MAJOR SITE PLAN APPLICATIONS**

**New text underlined in bold type**

**Add the following subsection to Section 140-77 (D)(2) (Site Plan Review) as follows:**

- (2) For major site plan review, the following information is also required:
- a) The location of all present and proposed utility systems, including sewerage system; water supply system; telephone, cable and electrical systems; and storm drainage systems, both existing and proposed. A written statement from the servicing utility district documenting the availability of service shall be required if appropriate.  
Amended 1-8-2007]
  - b) A stormwater management plan, prepared by an engineer licensed in the State of Maine, if required by the Board. Any site plan triggering Maine DEP Chapter 500, Stormwater Management Rules, shall conform to those regulations. The applicant shall obtain all necessary Maine DEP permits before the Planning Board grants site plan approval, unless the Planning Board grants approval with conditions.  
[Amended 6-15-2009]
  - c) An erosion and sedimentation control plan, if required by the Board.
  - d) Existing and proposed topography at a minimum of five-foot contours. The Board may require two-foot contours if conditions warrant such mappings. The location of any one-hundred-year floodplain shall also be shown and base flood elevations given. Indicate areas within the proposed site and within 50 feet of the proposed site, where ground removal or filling is required and give its approximate volume in cubic yards. A soils map based on the York County Soils Survey shall also be provided. The Board may require a high-intensity soils map, prepared by a soils scientist licensed in the State of Maine, if conditions warrant.
  - e) A landscape plan, prepared by a registered landscape architect showing all existing natural land features, trees, forest cover and water sources and all proposed changes to these features including size and type of plant material. Water sources will include ponds, streams, lakes, brooks, wetlands and drainage retention areas.
  - f) Zoning district boundaries within 500 feet of the site's perimeter and zoning boundaries which may transect the site and zoning overlay boundaries.
  - g) Traffic flow patterns within the site, entrances and exits, loading and unloading area, curb cuts on the site and within 100 feet of the site. The Planning Board may require a detailed traffic study, conforming to the South Berwick Planning Board's Submission for Traffic Impact Studies, on file in the South Berwick Planning Office, and prepared by a professional engineer, for large developments or for those in heavy traffic areas, to include but not be limited to:
    - 1) The projected number of motor vehicle trips to enter or leave the site, estimated for daily and peak hour traffic levels.
    - 2) The projected traffic flow pattern including vehicular movements at all major intersections likely to be affected by the proposed use of the site.
    - 3) The impact of this traffic upon existing abutting public and private ways in relation to existing road capacities. Existing and proposed daily and peak hour traffic levels as well as road capacity levels shall be given.
    - 4) Any impacts on pedestrian movements in areas adjacent to the site.
  - h) For new construction alterations to any existing building, a table containing the following information must be included:

- 1) The area of building to be used for a particular use such as retail operation, restaurant, office, etc.
  - 2) The maximum number of employees.
  - 3) The maximum seating capacity, where applicable.
  - 4) The number of parking spaces existing and required for the intended use.
- 
- i) Elevations and plans at an appropriate scale for all exterior facades of the proposed structures and/or existing facades, plus additional plans and elevations, at a larger scale if required, showing design features and indicating the type and color of materials to be used. Streetscapes and historical structures shall also be shown.
  - j) Cost of the proposed development and evidence of financial capacity to complete it. This evidence should be in the form of a letter from a bank or other source of financing indicating the name of the project, amount of financing proposed, and interest in financing the project.
  - k) **An estimated sequence of and schedule for construction and/or demolition.**

**AMENDMENTS TO  
CHAPTER 140 AND 121 OF THE TOWN OF SOUTH BERWICK CODE OF  
ORDINANCES TO UPDATE THE NUMBER OF PLANS REQUIRED TO BE  
SUBMITTED FOR PLANNING BOARD REVIEW**

**New text underlined in bold type**

**Amend Section 140-77 (Site Plan Review) as follows:**

D. Site plan review application and submission requirements.

1. Applications for site plan review shall be submitted on application forms provided by the Town. The complete application form, required fees, and the required plans and related information shall be submitted to the Planning Board Chairman in care of the Town Planner/Planning Coordinator. The submission shall contain at least the following exhibits and information:

- a) A fully executed and signed copy of the application for development review.
- b) ~~Five~~ **Ten (10)** copies of written materials plus ~~five~~ **ten (10)** sets of maps or drawings containing the information listed below. The maps or drawings shall be **standard-sized (24" x 36") and** at a scale sufficient to allow review of the items listed, but in no case shall be at scale of more than 50 feet to the inch for that portion of the tract of land being proposed for development. The following shall be included:

[Amended 6-15-2009]

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**Amend Section 121-27 (Procedures) as follows:**

- A. At the time of the preapplication inspection, the subdivider shall submit for informal discussion a sketch plan (~~see Appendix pages iii and iv Editor's Note: Said appendix documents are on file in Town offices.~~) and other data relative to the proposed subdivision which may be of assistance to the Planning Board in making its determinations.
- B. After such preliminary review, the Planning Board shall, within 30 days, inform the subdivider, in writing, of the contour interval which will be required for his preliminary plan.
- C. The Planning Board shall determine whether the sketch plan complies with these standards and shall, where it deems necessary, list the necessary changes or required improvements, in writing, to be incorporated by the applicant in his subsequent submissions.

- D. Applicants are advised to read the Appendix to this chapter, especially Responsibilities of Developers and Planning Boards, a Hypothetical Case, and the illustrated examples of sketch plans, preliminary plan and final plan.

*Editor's Note: These documents are on file in the Town offices.*

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**Amend Section 121-28 (Submissions) as follows:**

- A. The **Ten (10) copies of the** sketch plan shall be submitted to the Planning Board at the time of or prior to the on-site inspection. **The plan shall be presented on a standard-sized sheet (24" x 36") and at a scale of 50 feet to the inch or less.**
- B. The sketch plan shall show, in simple sketch form on a topographic map, the proposed layout of streets, lots and other features in relation to existing conditions. (See Appendix pages iii and iv.)
- C. The sketch plan, which may be a freehand penciled sketch, should include the data listed in § 121-31 or such of it as the Planning Board determines is necessary for its consideration of the proposed sketch plan.
- 

**Amend Section 121-31 (Preliminary Plan Submissions) as follow:**

**The applicant shall submit ten (10) copies of the preliminary plan.** When practicable, a standard sized sheet 24 inches by 36 inches shall be used for all plans **The plan shall be presented on a standard-sized sheet (24" x 36") and at a scale of 50 feet to the inch or less** and shall contain the following information:

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**Amend Section 121-36 (Final Plan Submissions as follows:**

**The applicant shall submit ten (10) copies of** ~~the plan, which may~~ **shall** be presented on **a standard-sized sheet (24" x 36") and at a scale of 50 feet to the inch or less** ~~one or more sheets of standards twenty four by thirty six inch size~~ and shall contain the following information:



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: August 23, 2011</b>	<b>Item # NB 1</b>
<b>Agenda Item: Approve York County Hazard Mitigation Plan</b>	
<b>Town Manager's Recommendation</b>	
<p>Each municipality is required to have an approved mitigation plan in place in order to be eligible for Federal post disaster funding. York County EMA determined the best approach was to submit one plan for the entire county. This is the first update to the original plan approved in 2004. Our new County EMA Director, Kimberly Kaiser will join South Berwick's EMA Director, Blain Cote to present the plan for your approval.</p>	
<b>Requested Action</b>	
<p>Motion to approve the York County Hazard Mitigation Plan as presented.</p>	
<b>Vote</b>	



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: August 23, 2011</b>	<b>Agenda Item NB # 2</b>
<b>Agenda Item: Liquor License for Isidore On The Rocks</b>	
<b>Department Head Recommendation:</b>	
This is a new business and a new liquor license request.	
<b>Town Manager's Recommendation</b>	
<b>Requested Action</b>	
Schedule a public hearing for September 13, 2011 @ 6:30pm.	
<b>Vote</b>	

**Department of Public Safety  
Division**



**Liquor Licensing & Inspection**

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

<u>BUREAU USE ONLY</u>	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

**PRESENT LICENSE EXPIRES** \_\_\_\_\_

INDICATE TYPE OF PRIVILEGE:  MALT  SPIRITUOUS  VINOUS

**INDICATE TYPE OF LICENSE:**

- |  |   |
|--|---|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV)  | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)       |
| <input type="checkbox"/> HOTEL-OPTIONAL FOOD (Class I-A) | <input type="checkbox"/> HOTEL (Class I,II,III,IV)          |
| <input type="checkbox"/> CLASS A LOUNGE (Class X)        | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I) |
| <input type="checkbox"/> CLUB (Class V)                  | <input type="checkbox"/> GOLF CLUB (Class I,II,III,IV)      |
| <input checked="" type="checkbox"/> TAVERN (Class IV)    | <input type="checkbox"/> OTHER: _____                       |

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

1. APPLICANT(S) - (Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>ROBERT E. MILLER</u> DOB: <u>08/03/74</u>		2. Business Name (D/B/A) <u>TSIDORE ON THE ROCKS</u>	
DOB:		Location (Street Address) <u>18 PORTLAND AVE</u>	
DOB:		City/Town State Zip Code <u>SOUTH BERWICK ME 03908</u>	
Address <u>338 Diamond Hill Rd</u>		Mailing Address	
City/Town State Zip Code <u>BERWICK ME 03901</u>		City/Town State Zip Code	
Telephone Number Fax Number <u>207 752 2854</u>		Business Telephone Number Fax Number	
Federal I.D. #		Seller Certificate #	

3. If premises are a hotel, indicate number of rooms available for transient guests: N/A
4. State amount of gross income from period of last license: ROOMS \$ N/A FOOD \$ N/A LIQUOR \$ N/A
5. Is applicant a corporation, limited liability company or limited partnership? YES  NO

complete Supplementary Questionnaire, if YES

6. Do you permit dancing or entertainment on the licensed premises? YES  NO
7. If manager is to be employed, give name: MELISSA MILLER
8. If business is NEW or under new ownership, indicate starting date: Nov 11, 2011  
Requested inspection date: Nov 1, 2011 Business hours: 11:30am - 9pm
9. Business records are located at: N/A
10. Is/are applicants(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
ROBERT MILLER		
MELISSA CAIVERT		

Residence address on all of the above for previous 5 years (Limit answer to city & state)  
338 Diamond Hill Rd  
BERWICK, ME 03901

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: JAMES FLYNN  
Austriabaz Uarmegye ut 3-5 Budapest 1052 Hungary

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required)  
FULL SERVICE RESTAURANT & BAR

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES  NO  Applied for: \_\_\_\_\_

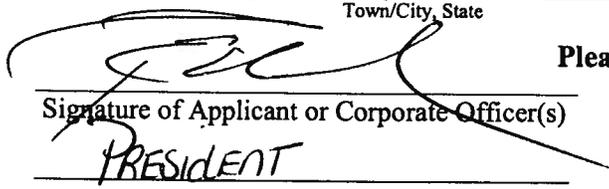
19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? OVER 300 FT Which of the above is nearest? School

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO   
If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: BERWICK, ME on August 18, 20 11  
Town/City, State Date

  
Signature of Applicant or Corporate Officer(s)  
PRESIDENT

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Print Name

Print Name

**NOTICE – SPECIAL ATTENTION**

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

**THIS APPROVAL EXPIRES IN 60 DAYS.**

**FEE SCHEDULE**

<b>Class I</b>	Spirituos, Vinous and Malt .....	\$ 900.00
	<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b>	Spirituos, Vinous and Malt, Optional Food (Hotels Only) .....	\$1,100.00
	<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b>	Spirituos Only .....	\$ 550.00
	<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b>	Vinous Only .....	\$ 220.00
	<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b>	Malt Liquor Only .....	\$ 220.00
	<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b>	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	\$ 495.00
	<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b>	Spirituos, Vinous and Malt – Class A Lounge .....	\$2,200.00
	<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b>	Spirituos, Vinous and Malt – Restaurant Lounge .....	\$1,500.00
	<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	
<b>FILING FEE</b> .....		\$ 10.00

**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: South Berwick, Maine York, Maine
City/Town (County) SS

On: Date

The undersigned being: Municipal Officers County Commissioners of the
City Town Plantation Unincorporated Place of: South Berwick, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE - SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. Hearing. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses.

- A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau.

2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

- A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. [1993, c.730, §27 (rp).]

4. No license to person who moved to obtain a license. (REPEALED)

5. (TEXT EFFECTIVE 3/15/01) Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

STATE OF MAINE  
**Liquor Licensing & Inspection Unit**  
 164 State House Station  
 Augusta, Maine 04333-0164  
 Tel: (207) 624-7220 Fax: (207) 287-3424

**SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES AND LIMITED PARTNERSHIPS**

1. Exact Corporate Name: T. Sidore On The Rocks LLC

Business D/B/A Name: SOME

2. Date of Incorporation: 08/18/2011

3. State in which you are incorporated: MAINE

4. If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine:  
 \_\_\_\_\_

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list percent of stock owned:

Name	Address Previous 5 Years	Birth Date	% of Stock	Title
ROBERT MILLER	338 Diamond Hill Rd BERWICK, ME 03901		100	PRESIDENT

6. What is the amount of authorized stock? 100% Outstanding Stock? \_\_\_\_\_

7. Is any principal officer of the corporation a law enforcement official? ( ) YES  NO

10 Roetland Ave  
Old Fellows Block

PREMISE DIAGRAM

