

TOWN OF SOUTH BERWICK, MAINE

ABATEMENT RECOMMENDATION FORM

Owner(s): Bogh, Leonard & Maya

Mailing Address: 26 Butler Street
South Berwick, ME 03908

Abatement # 1
Location: 19 Highland Avenue
Map/Lot: 028-117
Account #: F0550R

Tax Year: 2011/2012

Circumstances: An inspection of this property indicates an over-assessment based on the condition of the building. This adjustment will bring the assessment in line with comparable property and represents a more equitable value.

Recommendation: Grant Abatement

Prior Land	\$ 110,400	Revised Land	\$ 110,400
Prior Bldg	\$ 202,500	Revised Bldg	\$ 157,400
Exemption	\$ 0	Exemption	\$ 0
Prior Total	\$ 312,900	Revised Total	\$ 267,800

Value Abated: \$ 45,100

Tax Abatement: \$ 699.05

ABATEMENT: GRANTED / DENIED

_____ Dated _____

**South Berwick Town Council
Public Hearing
General Assistance Appendices
October 25, 2011**

Chairman David Burke opened the hearing at 6:30pm. Councilors present included Gerald W. MacPherson, Sr., Jean Demetracopoulos, David H. Webster, and John C. Kareckas. Town Manager Perry A. Ellsworth and General Assistance Administrator Roberta Orsini were also in attendance.

The purpose of the hearing was to receive public comment on the annual updates to appendices A-C of the General Assistance Ordinance. Mrs. Orsini explained that the only change is a small increase allowed for income. The maximum benefits for food and housing have not been changed.

Mr. Burke asked what would happen if the Council did not agree with the State's recommend amounts. Mrs. Orsini explained that the Council could do its own housing study, which the State would then review. If the State agrees with the study the housing maximums would be adjusted accordingly and locked in for a three year period. Mrs. Orsini also explained that the State figures are the maximum benefit. All applicants have to qualify and may receive up to the maximum amounts allowed.

No one in the public audience wished to speak.

The hearing was closed at 6:34pm.

Attest:

Barbara Bennett, CCM

South Berwick Town Council October 25, 2011

Chairman David Burke called the meeting to order at 6:35pm. Councilors present included Gerald W. MacPherson, Sr., Jean Demetracopoulos, David H. Webster, and John C. Kareckas. Town Manager Perry Ellsworth was also in attendance.

Approval of Minutes

1. Council 10-11-11: On a motion by Mrs. Demetracopoulos, seconded by Mr. MacPherson, it was unanimously voted to adopt the minutes **after amending Mr. Burke's comment by changing that he stated the moisture problem at the library will be monitored to asking if it would be monitored and clarifying the Manager's statement that electrical power at the new library will be single phase not 3 phase.**

Treasurer's Warrant – Oct 25, 2011

On a motion by Mr. MacPherson, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the warrant in the amount of \$262,814.57.

Public Comment

No one in the audience wished to speak.

Town Manager's Report

-Library update:

-Authorized up to \$1.6 million for construction of the new library, current cost is \$1.579 million. Close to the end of construction phases 1 & 2.

-Received a \$25,000 check from the Friends of the Library last week.

-Meeting with the Friends on Friday to discuss construction phase 3 needs.

-Believes the project is coming along well and should be on schedule for completion by December 30th.

-Met with Avesta (Young St property) on Monday and a workshop will be scheduled with the Council followed by a public hearing.

-Minor road work is finishing up.

-Will be meeting with Ethel's Tree of Life and Louise Anderson from the Teen Barn to discuss a contract.

-Will be meeting with the Berwick Town Manager and representatives from both South Berwick and Berwick Police Departments to discuss how to work more cooperatively toward saving money for both budgets. The goal would be to function more as in an interlocal agreement rather than the current mutual aid agreement. The departments would not be merged, but would probably share scheduling. He emphasized that the goal is not to cut positions.

-Will be meeting with the Professional Employees Union on Wednesday. We have reached an impasse with the Public Works Union and will be going to fact finding and arbitration.

-On November 13th there will be a search and rescue training taking place at the Day property.

-Commented that he is looking for zero based budget training opportunities for Council and staff (including Berwick). Everyone needs to be on the same page with what zero based budgeting is.

Unfinished Business

1. Traffic Control & Crossing-Guards: School Superintendent Mary Nash, SAD Board members Ellen Breed and Fred Wildnauer, Business Manager Randy Stewart, Central School Principal Vicki Stewart, and teacher Kathy Bousquet were all present for the discussion.

Mrs. Breed stated that the SAD Board unanimously voted to supply the funds for one crossing guard for both morning and afternoons contingent on there being a traffic control officer in the square.

The Council discussed the issue. Areas of concern were safety, hours of coverage, and funding options.

On a motion by Mr. Webster, seconded by Mr. Kareckas, it was unanimously voted to appropriate \$9800.00 from the undesignated fund to cover the cost of a morning traffic control officer in the square until June 30, 2012.

New Business

1. On a motion by Mr. MacPherson, seconded by Mr. Webster, it was unanimously voted to adopt the updated appendices A-C of the General Assistance Ordinance, as presented.

2. On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to confirm the appointment of Roberta Orsini as the General Assistance Administrator and Perry Ellsworth and Wanda Cannell as Deputy General Assistance Administrators.

Mr. Ellsworth explained that to facilitate the change in GA Administrators (privacy & confidential record storage) the GA office would be moved to the Town Hall to the space currently used by the Sewer District. The Sewer District has been offered a different space at Town Hall but has chosen to move elsewhere.

3. The Council discussed the resident request for a 25mph speed sign on Millstream Lane. Mrs. Demetracopoulos recommended including a request to place a 25mph sign northbound on Portland Street just after the Oddfellows Block and moving the speed limit sign on the southbound side of Portland Street further up the hill toward the Berwick line.

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to authorize the Manager to send a letter to MDOT requesting speed zone review for Millstream Lane and any other road that the Manager feels is appropriate.

4. The Council discussed parking on Vine Street. Mr. Ellsworth stated that he and the Public Works Director have checked the area and feel that there is room **in the Town's right-of-way** to put 1-2 parallel parking spaces on Vine Street. He explained that the cost would be minimal because the plan is to erect two signs designating the parking spaces.

On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to table the issue until more information is available.

5. **The Council briefly discussed the Sewer District's proposal to** draft easement language for the Young Street property to accommodate a residential hook-up to the sewer system. Mr. Ellsworth stated that other alternatives are being looked at and recommending tabling indefinitely.

On a motion by Mr. Kareckas, seconded by Mr. Webster, it was unanimously voted to indefinitely table a Sewer District easement for the Young Street property.

6. On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to approve the CMP request for a pole permit on Hooper Sands Road. Note was made that the **application shows the location to be on Knight's Pond Road, but the Public Works Director has** verified that it (pole 159) is actually on Hooper Sands Road. [Proper notation will be made on the approved application prior to sending it to CMP]

Manager Ellsworth recommended that the Council consider authorizing the Road Commissioner to take action on future pole permits.

Council Member Comments

1. Mr. Kareckas -

-Endorsed the candidacy of Mr. MacPherson and Mr. Webster for their re-election to the Council. He also thanked them for their service.

-Stated that the construction at the library is looking good.

-Asked that the Council hold an executive session prior to the next meeting with Avesta Housing to review the options (for the remainder of the Young Street property).

2. Mr. Webster -

-Stated that in light of the upcoming election this could be his last meeting and it has been a pleasure to serve.

3. Mr. Burke -

-Commented that while the Town is in preliminary discussions with Avesta Housing regarding the development of the Young Street property there are no set plans. Mr. Burke added that the Council had invited developers to approach the Town many months ago if they had interest in developing the site. Mr. Burke also agreed with Councilor Kareckas that an executive session may be necessary if and when things progress.

-Wished Councilors MacPherson and Webster good luck at the upcoming election.

4. Mrs. Demetracopoulos -

-Wished Councilors MacPherson and Webster good luck at the upcoming election.

-Reminded everyone of the exceptional Veteran's Day celebration at Marshwood Middle School and encouraged everyone to attend.

-Thanked the road crew for the nice work they've done on the roads this year, and within budget.

5. Mr. MacPherson -

-Commented that there are a number of Veteran's Day celebrations planned; Central School on November 2nd, Great Works School on November 7th, and the Middle School on November 10th.

-Stated that it has been his pleasure to serve on the Council.

Manager Ellsworth reminded everyone of the upcoming election and urged everyone to vote. He also reminded everyone that the meeting scheduled for November 8th had been moved to November 15th.

Adjournment

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 8:00pm.

Attested:

Barbara Bennett, CCM

TOWN OF SO. BERWICK
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00029313	132500 SECRETARY OF STATE M/V	11/08/2011	7,735.33
00029314	080512 HAUNTED HAY RIDE	11/08/2011	465.00
00029315	132500 SECRETARY OF STATE M/V	11/08/2011	12,048.65
00029316	011250 TREASURER, STATE OF MAINE	11/08/2011	27.00
00029317	011422 KERA ASHLINE	11/08/2011	46.15
00029318	020225 BAKER & TAYLOR	11/08/2011	57.18
00029319	021375 H T BERRY COMPANY INC	11/08/2011	328.75
00029320	021510 TOWN OF BERWICK	11/08/2011	72.00
00029321	021668 BLOW BROS	11/08/2011	55.75
00029322	022240 GARY BOUCHER	11/08/2011	244.34
00029323	022300 BOWS AND BALLOONS BY BRINA	11/08/2011	90.00
00029324	030530 CENTRAL TIRE CO INC	11/08/2011	39.90
00029325	030500 CENTRAL MAINE POWER/CREDIT, COLL	11/08/2011	1,042.32
00029326	030510 CENTRAL MAINE POWER	11/08/2011	1,284.38
00029327	030725 CITIZENS BANK (CHG)	11/08/2011	145.00
00029328	031425 COLONIAL LIFE & ACCIDENT INS.	11/08/2011	1,608.62
00029329	031430 COMCAST	11/08/2011	99.95
00029330	031510 COMPLIANCE POSTER COMPANY	11/08/2011	305.70
00029331	031579 CONSTELLATION NEW ENERGY	11/08/2011	1,774.71
00029332	034950 DATAMAXX	11/08/2011	319.00
00029333	040497 GEORGE DERBY	11/08/2011	500.00
00029334	040800 DOUCETTE EXCAVATING	11/08/2011	715.00
00029335	050785 ELIMINATOR INC	11/08/2011	1,383.00
00029336	050815 EMPLOYEE HEALTH & BENEFITS	11/08/2011	648.90
00029337	050965 ESRI	11/08/2011	400.00
00029338	070200 P GAGNON & SON INC	11/08/2011	1,447.70
00029339	070565 GORHAM LEASING GROUP	11/08/2011	96.56
00029340	070600 GEORGE GORMAN	11/08/2011	60.24
00029341	071086 GREAT WORKS FAMILY PRACTICE	11/08/2011	200.00
00029342	071107 GREENWOOD EMERGENCY VEHICLES	11/08/2011	660.00
00029343	071180 GROUP DYNAMIC INC	11/08/2011	165.00
00029344	071500 GUNSTOCK GROUP SALES	11/08/2011	200.00
00029345	191330 HANNAFORD'S	11/08/2011	297.12
00029346	080248 HANSCOM'S TRUCK STOP INC	11/08/2011	12,308.81
00029347	080450 HARVARD PILGRIM HEALTH CARE	11/08/2011	22,176.90
00029348	080998 HOME DEPOT	11/08/2011	379.76
00029349	081055 FERN HOULIARES	11/08/2011	8.92
00029350	081305 HSE GOULD	11/08/2011	1,968.18
00029351	090120 INLAND FISHERIES & WILDLIFE	11/08/2011	395.25
00029352	100150 JANETOS MARKET	11/08/2011	55.60
00029353	100200 JEWETT/EASTMAN MEMORIAL COM	11/08/2011	263.00
00029354	100870 KENNEBUNK SAVINGS BANK	11/08/2011	25,000.00
00029355	120510 LAWSON PRODUCTS INC.	11/08/2011	87.58
00029356	121100 LIBRARY JOURNAL	11/08/2011	157.99
00029357	133375 MAINE ENERGY RECOVERY CO.	11/08/2011	3,942.62
00029358	132247 MAINE LABOR RELATIONS BOARD	11/08/2011	450.00
00029359	130670 MAINE RESOURCE/RECOVERY	11/08/2011	40.00
00029360	132400 MAINE SAD #35	11/08/2011	510,943.27
00029361	133358 W.B.MASON	11/08/2011	152.96
00029362	133795 MICK BODYWORKS	11/08/2011	43.86
00029363	134300 MAINE MUNICIPAL EMPLOYEES	11/08/2011	3,742.12
00029364	134400 MAINE MUNICIPAL ASSOCIATION	11/08/2011	180.00
00029365	127000 CORRINE J MAHONY	11/08/2011	1,420.00
00029366	135130 MTCCA/MMA	11/08/2011	40.00
00029367	141080 NEXTEL	11/08/2011	264.62
00029368	141300 NO.BERWICK LUMBER & HARDWARE	11/08/2011	248.24

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: NOVEMBER 15th	Item # NB 1
Agenda Item: GRANT APPROVAL	
Department Head Recommendation: GEORGE GORMAN FIRE CHIEF	
<p>SAFETY ENHANCEMENT GRANT FROM THE MAINE MUNICIPAL ASSOC. FOR THE FIRE DEPARTMENT TO PURCHASE 10 COLLAPSIBLE BARRICADES. SEE PAPERWORK. COST WILL BE AROUND \$1,822.00 THE TOWN'S COST WILL BE ONE THIRD OR \$607.33</p> <p>THE FIREFIGHTERS ASSOCIATION WILL PAY FOR THE TOWN'S COST.</p>	
Town Manager's Recommendation	
<p>Recommend the Council accept the Safety Enhancement Grant in the amount of \$1,214.67.</p>	
Requested Action	
<p>Motion to accept the Maine Municipal Safety Enhancement Grant in the amount of \$1,214.67 for the purpose of purchasing collapsible barricades for the Fire Department.</p>	
Vote	



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
PO Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
RMS Fax (207) 626-0513
Fax (207) 624-0127

November 1, 2011

Lt. John Leach
Town of South Berwick
180 Main Street
South Berwick, ME 03908

RE: Safety Enhancement Grant Program Application for October 2011

Dear Lt. Leach:

The selection committee has reviewed your application and is pleased to approve your request. This grant is to be used exclusively for purchasing the set of Traffic Safety Equipment, as stated in your application.

The grant is intended to cover two-thirds of your cost up to, but not exceeding \$1214.67. When your project is complete, please send us proof of payment (cancelled check, treasurer's warrant, "paid" stamped invoice, etc.) so that reimbursement can be made. The grant must be used within one year from the date of this letter or it will be withdrawn.

We have enclosed a press release that may be used to announce your Safety Enhancement Grant to your community. If you have any questions, please call Jon Hachey at 624-0140 or contact me directly at 624-0138. Congratulations on your grant! We appreciate your interest in workplace safety.

Sincerely,

Edward MacDonalld
Loss Control Manager

App: 10-11-072

cc: Perry Ellsworth

PRESS RELEASE

For Immediate Release

Municipal Officials are pleased to announce that the Town of South Berwick has received a Safety Enhancement Grant awarded by the Maine Municipal Association in the amount of **\$1214.67**.

The Safety Enhancement Grant and Scholarship Grant programs offer financial incentives to members of the Maine Municipal Association Workers Compensation Fund. These grants are used to purchase safety equipment or services that assist in reducing the frequency and severity of workplace injuries. Improving workplace safety for municipal employees saves taxpayers money by reducing lost hours at work, cost of insurance claims and overtime expenses for employees who might have to fill in for injured co-workers.

The Maine Municipal Association has been awarding safety grants to Members of their Workers Compensation Fund since 1999. The Grant program has assisted municipalities by bestowing more than **\$2.40 million** through funding of **1921** Safety Enhancement Grants and **349** Scholarship Grants.

Ed MacDonald, Loss Control Manager for Maine Municipal Association, advises the program received **124** applications for this grant period and **\$114,002.26** was awarded. Grants are awarded in May and October each year.

For more information about any of the Maine Municipal Association Risk Management Service programs, including Safety Enhancement Grants eligibility and applications, please visit their website at www.memun.org and click on the Risk Management Services link, or call at 1-800-590-5583.



**Maine Municipal Association
Risk Management Services
Safety Enhancement Grant Application**

Name: John Leach Title: Lt.
 Entity (City/Town etc.) Town of South Berwick Department: Fire Dept.
 Address: 180 Main St City: South Berwick ME. Zip: 03908
 Phone: 384-2731 Cell Phone: 1-207-252-2156

STOP If you have not read all of the instructions, please do so now!

Please describe the safety equipment/services you are considering purchasing. Include the intended purchase, installation or completion date for your project.

This is for the purchase of ten collapsable barricades with the intended purchase date of 12/11

Why is this safety equipment/service needed? (You are welcome to attach additional sheets).

see attached

How will this safety equipment/service help to reduce workplace injuries and provide your entity with a safer work environment?

see attached

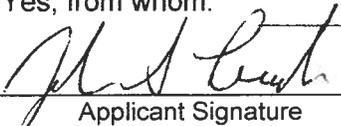
Cost (or quote) of equipment/service. (Attach to application). \$1822.00

Have you committed funds for your portion of this activity? Yes No

Have you applied for or received grants or funding from other sources for this endeavor? Yes No

If Yes, from whom:

Amount (\$):


 Applicant Signature 9/16/11
 Date


 Key Official Signature 9/29/2011
 Date
 (City/Town Mgr., Selectperson, Director)

For further information regarding this program, please contact:
Edward MacDonald or Deborah Balmer at 1-800-590-5583

Please mail or fax the completed application and supporting documents. (Keep a copy for your records).

To:

**Maine Municipal Association
Risk Management Services
60 Community Drive
PO Box 9109
Augusta, ME 04332-9109
Attn: Loss Control Dept.
Fax: 207-626-0513**

(We will accept applications by Fax, but illegible or incomplete applications will not be considered.)

PERRY ELLSWORTH
TOWN MANAGER
SOUTH BERWICK, MAINE 03908

SEPTEMBER 27, 2011

DEAR PERRY.

THE FIRE DEPARTMENT WOULD LIKE TO SUBMITT A GRANT REQUEST TO THE MAINE MUNICIPAL ASSOCIATION FOR A SAFETY ENHANCEMENT GRANT.

THE FIRE ASSOCIATION WILL PAY FOR THE TOWNS PORTION OF THE COST AND ANY OTHER CHARGES IF WE RECEIVE THE GRANT.

A handwritten signature in black ink, appearing to read "Patrick M. Gorman". The signature is written in a cursive style with a large initial 'P'.

PATRICK GORMAN
PRESIDENT OF THE
SOUTH BERWICK
FIREFIGHTERS ASSOCIATION

WHY IS THIS SAFETY EQUIPMENT NEEDED? THIS EQUIPMENT IS NEEDED TO AUGMENT OUR WORK ZONE SAFETY EQUIPMENT, DELINEATE STAGING AND REHABILITATION AREAS AT INCIDENT SCENES AND TO MARK OUT HAZARDS AREAS AT THESE SCENES.

THE COLLAPSIBLE BARRICADES WILL BE USED IN CONJUNCTION WITH TRAFFIC CONES AND SIGNAGE TO FURTHER ENHANCE OUR WORK ZONE SAFETY AREAS AT MOTOR VEHICLE ACCIDENTS. THEY WILL BE USED TO SET UP STAGING AND REHABILITATION AREAS WITH ONE POINT OF ENTRY AND EXIT.

BECAUSE THE BARRICADES ARE COMPACT AND EXPANDABLE IT WILL ALLOW US TO CARRY THEM ON OUR FIRE DEPARTMENT VEHICLES.

HOW WILL THIS SAFETY EQUIPMENT HELP TO REDUCE WORKPLACE INJURIES?

THE ABILITY TO ENHANCE OUR WORK ZONE SAFETY AREAS AT MOTOR VEHICLE ACCIDENTS IS KEY IN PROTECTING FIREFIGHTERS. BECAUSE OF THE EXPANSE OF THE AREA AT MOTOR VEHICLE ACCIDENTS IT IS DIFFICULT TO THOROUGHLY DELINEATE A PROPER WORK ZONE. THE BARRICADES WILL ALLOW THE DEPARTMENT TO MARK OUT A LARGER AND SAFE WORK ZONE.

AT INCIDENTS WHERE FIREFIGHTER FATIGUE WILL BECOME A FACTOR THE BARRICADES WILL BE USED TO SET UP A REHAB AREA SO FIREFIGHTERS CAN REST AND HAVE FOOD AND WATER.

THE BARRICADES WILL ALSO BE USED TO SET UP A STAGING AREA FOR MANPOWER AT THE INCIDENT SCENE. THIS WILL ALLOW THE INCIDENT COMMANDER TO INSURE THERE IS ADEQUATE MANPOWER TO CONTROL THE INCIDENT AND TO PREVENT FIREFIGHTERS FROM ROAMING INTO THE WORK ZONE WHERE THEY ARE NOT NEEDED.

THE BARRICADES WILL ALSO BE USED TO SET UP AN ENTRY AND EXIT POINT TO AN INCIDENT SCENE. AT THIS ENTRY POINT THE CREW GOING INTO THE WORK ZONE WILL HAND THE ENTRY POINT OFFICER THEIR ACCOUNTABILITY TAGS THAT WILL BE PLACED ON THE ACCOUNTABILITY BOARD THAT INDICATS WHERE THEY ARE GOING IN THE WORK ZONE.

WHEN THEY EXIT THE WORK ZONE THEY MUST GO TO THE ENTRY POINT AND PICKUP THEIR ACCOUNTABILITY TAGS. THEY WILL PROCEED TO THE RE-HAB AREA OR TO THE STAGING AREA. WITH THIS SYSTEM WE KNOW WHERE EVERYONE IS AT ALL TIMES.

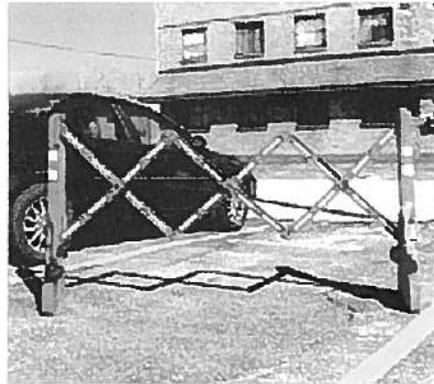


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- Can be ballasted internally with sand or water
- Locks in place at any length up to 7-1/2 ft.



Usually Ships in 1 Week



Model #	Description	Dimensions	Weight	1 - 5	6 +
01JB1401	Qwik Gate	90" l x 19" w x 43" h open 4" l x 19" w x 43" h closed	17 lbs	\$248.00 \$188.85 ea	\$248.00 \$159.00 ea
					+ shipping

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From \$32.95



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TOWN COUNCIL
Agenda Information Sheet

Meeting Date: November 15, 2011	Item # NB 2
Agenda Item: Council Transfer	
Department Head Recommendation:	
<p>As per the attached memo, the Animal Control budget is overspent (currently by \$576). Although Council has the authority to transfer money between departments within a Town meeting article, this cannot be done until the last 3 months of the fiscal year.</p> <p>In order to fund the Department (and associated benefits) through June, I estimate an additional \$3500. At the current rate of spending, approximately \$2500 (wages and benefits) would cover until that 3 month time frame.</p> <p>Any funds that are not ultimately spent for Animal Control will revert back to the Undesignated fund.</p>	
Town Manager's Recommendation	
<p>Patrol is handling all dog calls except those that involve bites. State law requires a certified Animal Control Officer to inspect kennels. I ask that you move \$2,000 from the general fund to the animal control budget leaving us with \$1,424 to expend until such time, if needed, that we can move money from other policing accounts.</p>	
Requested Action: Motion to move \$2,000 from the General Fund to the Animal Control Account (#4231).	
Vote	

Date: November 1, 2011
To: Perry
From: Fern
Re: Animal Control

When the Animal Control budget was reduced, there was discussion that the Patrol officers would be handling the calls during their shifts. Only \$800 was allotted for payroll for calls until September 1 and \$1200 for the annual fee to the shelter.

As of the September reports, the department was overspent by \$134. During October, payroll charges continue and the department is now overspent by \$508.

If the officers will not be handling animal calls, there should be an additional appropriation by Council to cover this overage and future payroll costs. (We are currently paying approximately \$34 per hour for each call.) Although the Town Meeting Warrant article also includes Police and Dispatch, Council does not have the authority to transfer funds among them until the last 3 months of the year. A separate appropriation from the undesignated fund is necessary.

To cover funding through June 30, I would estimate a Council transfer of \$3,500 (\$3,000 for payroll and \$500 for FICA, Workman's comp and Retirement).

Also, in the past the Animal Control budget always exceeded the revenues we received for dog licensing and ordinance fines. If Animal control costs (payroll, vehicle) are "blended" into the Police budget and are not tracked separately, any animal related revenue that we receive must be carried forward to the next fiscal year. That issue that might need to be addressed during the next budget cycle.

Please let me know if you have questions or require any additional information.

Thank you.