

**VAUGHAN FUND**  
**JULY 26, 2011**

Chairman David Burke opened the meeting at 6:34pm. Trustees present included Gerald W. MacPherson, Sr., Jean Demetracopoulos, David H. Webster and John C. Kareckas. Town Manager Perry Ellsworth was also present.

**Approval of Minutes**

1. 4-26-11: On a motion by Mr. Webster, seconded by Mr. Kareckas, it was unanimously voted to adopt the minutes as written.

**New Business**

1. Mr. Burke **stated that there are 2 CD's** (each approximately \$50,000) coming due in August, 1 with Edward Jones and 1 with Kennebunk Savings Bank. A decision needs to be made as to their disposition. He recommended keeping them in a safe, guaranteed investment. He suggested comparing CD rates with other banks or brokers before simply allowing them to roll over where they are.

**Consensus was to roll over the CD's for 12-18 months**, whichever will be the most beneficial in regard to rates.

Mr. Burke made note that the current Fund balance is approximately \$342,000, which is down compared to 6 months ago, due to \$22,000 in grants being issued in the spring and the reduction in value of some of the investment vehicles.

**ADJOURNMENT**

On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to adjourn the meeting at 6:47pm.

Attest:

Barbara Bennett, CCM  
Town Clerk



**VAUGHAN FUND SUMMARY**

**2011 DISBURSEMENTS:**

South Berwick Recreation	\$19,650	Youth Center renovations
South Berwick Babe Ruth	2,500	Back stop netting
Vaughan Woods State Park	250	Informational panel
<b>TOTAL 2011</b>	<b>\$22,400</b>	

**2010 DISBURSEMENTS:**

Vaughan Woods State Park/So Berwick Recreation	\$1,825	Snowshoes
South Berwick Youth Center	1,000	Television
South Berwick Recreation	4,800	Portable Skating Rink
South Berwick Recreation	1,150	Winter programs
Vaughan Woods State Park	575	Warm up stations
Vaughan Woods State Park	750	Maple Sugaring
<b>TOTAL 2010</b>	<b>\$10,100</b>	

**2009 DISBURSEMENTS:**

South Berwick Babe Ruth	\$1,500	Fence repair
Powderhouse Ski Club	2,000	Groomer
<b>TOTAL 2009</b>	<b>\$3,500</b>	

pending

**2008 DISBURSEMENTS:**

None

**2007 DISBURSEMENTS:**

South Berwick Recreation	\$3,000	Winter programs
<b>TOTAL 2007</b>	<b>\$3,000</b>	

**2006 DISBURSEMENTS:**

So Berwick Youth Center/So Berwick Recreation	\$5,000	Winter programs
Children's Leadership Council	1,000	Winter carnival
MHS Baseball Booster Club	1,232	Training in Florida
South Berwick Babe Ruth	2,000	Infield Maintenance
<b>TOTAL 2006</b>	<b>\$9,232</b>	

**2005 DISBURSEMENTS:**

Central School 3rd Grade	\$500	"Our Town" Workbook
South Berwick Babe Ruth	1,500	Batting Tunnel, Pitching Machine, Netting
So Berwick Youth Center/So Berwick Recreation	1,363	Snowshoeing, Cross Country Ski Programs, Geocaching
<b>TOTAL 2005</b>	<b>\$3,363</b>	

**2004 DISBURSEMENTS:**

None

**2003 DISBURSEMENTS:**

Marshwood Hockey Boosters	\$2,000	
<b>TOTAL 2003</b>	<b>\$2,000</b>	

**PROPOSED 2012 SPENDING LIMIT:**

Balance 1/1/11:			
	FIDELITY	284,816	
	KENN SAV	50,913	
	TOTAL 1/1/11 EDW JONES	51,244	
		386,973	
Balance 12/31/11:			
	FIDELITY	204,936	
	KENN SAV	51,151	
	TOTAL 12/31/11 EDW JONES	51,454	
		307,541	

Change in Investment Value (Loss): -79,432  
 A withdrawal of \$22,400 was made to fund last year's applications.

**70% of Change in Investment Value (Loss): -55,602**



*Elizabeth Vaughan Fund*  
**Application Rating**  
*(for Trustee use only)*

Applicant: SoBo Central

Amount Requested: \$ 5,000

Policy Criteria	Circle Choice	Notes
1. Recreation	Passive or Active	
2. Winter	Yes or No	
3. Youth	Yes or No	
a. South Berwick	%	
b. Other	%	

Has applicant received funds previously? Yes or No

If yes, please list dates: \_\_\_\_\_

Other funding sources & amounts: \_\_\_\_\_

Is project/activity long term or short term?

Notes/Comments:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## Town of South Berwick Elizabeth Vaughan Fund Application for Funds Deadline: February 28th

The goal of the Elizabeth Vaughan Fund is to provide funding for projects that enhance recreational opportunities for the youth of South Berwick, with an emphasis on winter recreation. The Trustees have the ultimate discretion to disburse funds as they see fit.

The Trustees often receive requests in excess of available funds and will attempt to distribute funds equitably. The Trustees encourage organizations to seek alternate sources of funding for ongoing or long term projects. Their intent is not to fund the operating budget of a group.

All Fund recipients will be required to submit a final report detailing the activity held, final cost, number of participants (with a breakdown of South Berwick residents) and other sources of funds.

Name of Organization: SoBo Central

Address: 46 Witchtrot Road South Berwick, ME

Contact Person: Nicole St. Pierre

Phone: 603.534.4889

Funds requested: \$5,000.00

email: making.pies@yahoo.com

Please provide a detailed description of the activity for which funds are being requested.

**Please see attached page for details.**

How many people will benefit from your request? What percentage of this number are So Berwick residents?

Are matching funds available? Please indicate other fundraising efforts.

Has your group received funds previously? If yes, please indicate year, amount, activity description, final cost, number of participants and other funds received.

**If you have any questions regarding this application, please contact the Town Manager's office at 207-384-3300 or email: [rorsini@sbmaine.us](mailto:rorsini@sbmaine.us)**

**Applications must be postmarked or delivered to Town Hall by February 28th.**

Please return to: The Town of South Berwick  
Elizabeth Vaughan Fund  
180 Main Street South Berwick, ME 03908

Town of South Berwick  
Elizabeth Vaughan Fund

Name of organization: SoBo Central  
Address: 46 Witchtrot Road, South Berwick, ME 03908  
Contact Person: Nicole St.Pierre Phone : 603.534.4889  
Funds Requested : \$5,000 Email : [making.pies@yahoo.com](mailto:making.pies@yahoo.com)

### **Description of Activity:**

SoBo Central is an umbrella organization that includes six key programs in our community – Friends of Powder House Ski Hill; Hot Summer Nights Concert Series; Keep South Berwick Warm fuel program; the Community Food Pantry; Smart Growth South Berwick and GreenUp South Berwick. These groups provide very diverse services to our town and local communities. From running our little ski hill to presenting a weekly music series, to providing food and fuel to those in need of assistance, to advocating for green practices and sustainability, SoBo Central plays an important role in this town. We are run completely by citizen volunteers and have been incorporated since 2009. Our mission is "to nurture the town's unique sense of place by connecting and engaging citizens in community life and fostering the long-term balance of the town's cultural, economic and social well-being as well as its built and natural environment."

We are asking for funding for our second annual Lantern Fest, which will be held in August of 2012. This "festival of light" will include lantern-making, a lantern parade, picnicking and launching boat lanterns into Knights Pond in South Berwick. The goal of Lantern Fest is to bring the community together for a night of free healthy outdoor fun, exercise, music and art.

In order for Lantern Fest to remain free to the public, we need to solicit more funding. We will be using these funds to buy lantern-making supplies, floating and sky lanterns, decorative lanterns to place around the grounds, safety equipment, posters, and other marketing materials that can be reused yearly.

### **How many people will benefit from this event?**

Many people benefitted from Lantern Fest 2011 and we're looking to increase those numbers across the board. We're unsure of exact numbers, but a large majority of the event's attendees were South Berwick residents.

- 200 Marshwood Middle School students made hundreds of lanterns for our festival.
- 40 Marshwood High School students donated time - at Hot Summer Nights Concerts to help young children make lanterns, organizing and planning for Lantern Fest, working at the event, and then helping to clean up afterward. They lit lanterns, ran children's activities, danced, sang, played instruments, sold t-shirts, and helped run the parade. Some of them even learned to Jitterbug with the Seniors!
- 65 community volunteers donated their time to help before, during and after Lantern Fest.
- 100 Senior Citizens holding a dance at Spring Hill had so much fun that they're bringing their own homemade lanterns so they can participate in the parade next year!
- 700+ people attended Lantern Fest (and we're expecting to double that number next year!).

**Are matching funds available? Please indicate other fundraising efforts.**

We have applied for a grant from Enel Energy and are working on one for Kennebunk Savings Bank. We are also looking at other possible sources of funding. We have not yet heard from Enel Energy. We will be trying to raise funds by soliciting sponsors for our flower barrels in down town South Berwick, by doing a membership drive campaign this fall, and also by selling items at Lantern Fest.

**Has your group received funds previously?**

No, we have not received any grants from this fund. We understand that in these tough economic times that full funding may not be possible. We would appreciate any funds that you could provide for this wonderful community event.

**Elizabeth Vaughan Fund**  
**Application Rating**  
*(for Trustee use only)*

Applicant: Vaughan Woods State Park

Amount Requested: \$ 1,307

Policy Criteria	Circle Choice	Notes
1. Recreation	Passive or Active	
2. Winter	Yes or No	
3. Youth	Yes or No	
a. South Berwick	%	
b. Other	%	

Has applicant received funds previously? Yes or No

If yes, please list dates: \_\_\_\_\_

Other funding sources & amounts: \_\_\_\_\_

Is project/activity long term or short term?

Notes/Comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Town of South Berwick Elizabeth Vaughan Fund

Project :

02-27-12

The goal of the Elizabeth Vaughan Fund is to provide funding for projects that enhance recreational opportunities for the youth of South Berwick, with an emphasis on winter recreation.

The purpose of this report is two fold. It will serve as verification to the Trustees that the funds disbursed were used for their rightful purpose. It will also help you evaluate the success of your program.

Name of Organization: Vaughan Woods State Park

Address: 28 Oldfields Rd, S.B. Maine  
03908

Contact Person: Glenn Dochtermann Phone: 384-5760

Funds received: \$1,307.00 email: glenn.dochtermann  
@maine.gov

Please provide a description of the activity for which funds were received.

Double Swing Set

How many people participated in your activity? What percentage were South Berwick residents?

20,000 + / yr

What was the final cost of your activity? What other funds were received? — None

\$1,307.00 labor in kind / vol + staff

How would you rate the overall success of your activity? To make this project even more successful, what changes would you make?

Part playground items used all the  
time very successful!

Glenn Dochtermann  
Thank you

Please return this report to: The Town of South Berwick  
Elizabeth Vaughan Fund  
180 Main Street  
South Berwick, ME 03908

**RECEIVED**

2.27.12

Town Manager's Office

(2)

**SATE OF MAINE DEPARTMENT OF CONSERVATION**

To: Town of South Berwick  
RE: Elisabeth Vaughan Fund  
From: Vaughan Woods M.S.P.  
Req: Swing set for playground  
Date: 02/27/12

I am submitting a request for one additional item to complete the playground at Vaughan Woods Memorial State Park here in South Berwick, Maine. In the past we have received funding for some recreational items that are used here at the park for recreational programs. The snowshoes are great when we have snow and when not I make good use of the Maple sugaring equipment, both the public and school classes enjoy helping collect and boiling sap to syrup.

We have put together a small playground in the past 3 years that receives a lot of use year round. Even this year almost daily people are at the play area with kids using the equipment. The one item missing is a SWING SET, we have built some items from your grant money and also used our donation fund to buy some horizontal bars and two chin up bars, but now we are out of funding. What I have found out from visitors is that the one thing they would like to see is a swing set, just a two seat set would work and fits into this area, sort of the finishing touch.

I have contacted Miracle Recreation Equipment Company and they have given me a price for what we need and even discounted the item by shipping to us free, I have attached the quotation from them. The dealer is here in Maine, and I have purchased the other two items from him and they are great. He has also given me a price for materials to install the equipment; any labor would be in house and done with my staff in the spring.

I see more and more use here in this park over the past dozen years, because the park is open more, some improvements to the trails, and adding some more activities for people to recreate and enjoy. Also with the cost of traveling, it is easier and cheaper to do things more locally. We have over 20,000 visitors each year now and see more young families and their kids here using the park. I think this would be a great addition and round off what should be in a small playground for visitors to enjoy while at the park before or after a hike on our several miles of trails.

Cost for swings \$1,107.00 + \$200 material cost = \$1,307.00 total.

Thank you form the time to review this request and I would be glad to show you around the park, and the playground anytime you would like.



Glenn A. Dochtermann, Park Manager, Bureau of Parks and Lands,  
28 Old Field Rd., So. Berwick, ME 03908  
TEL. 384-5160 (w) 441-4465 (c)



**Equipment Quotation**

**Sales Representative**  
 Maine Park and Recreation Equipment Co.  
 Eric Welzel  
 347 Lunt Road  
 Brunswick, ME 04011  
 Phone: (207) 729-9368 Fax: (207) 729-9368

**Quote Number:** 68120002  
**Quote Date:** 01/04/2012  
**Customer Number**  
**Terms of Sale:**  
**Customer Class:** 1. Parks & Rec  
**Shipping Method:**  
**Freight Terms:**  
**Approximate Ship Date:**  
**Cust PO Num:**

**Prepared For:** Vaughan Woods State Park  
 28 Oldfield's Road  
 South Berwick, ME 03908

**Location:** Vaughan Woods State Park  
 28 Oldfield's Road  
 South Berwick, ME 03908

glenn.dochtermann@maine.gov

**Payment/Accounting Contact:** Glen Dochtermann (207) 384-5160

**Shipping/Delivery Contact:** Glen Dochtermann (207) 384-5160

Quantity	Item Number	Description	Price Each	Price Total
1	7188522s	3 1/2" OD ARCH SWG FRAME W/2 S/P SEATS MC	\$1,107.00	\$1,107.00

**Color List:**

System: SWG Item Number: 7188522s Quantity: 1

**Equipment Total:** \$1,107.00  
**Freight:** \$216.46  
**Discount:** \$216.46

**SubTotal:** \$1,107.00

**Grand Total:** \$1,107.00

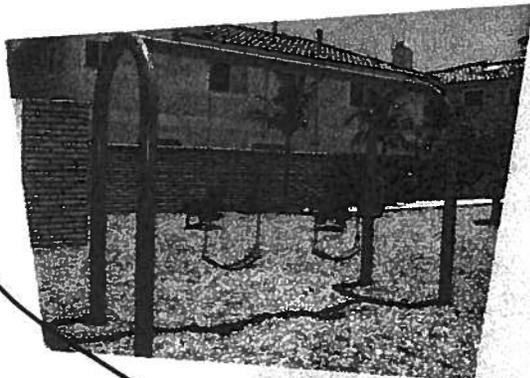
*material cost!* 2001.00  
*Concrete 20 bags*  
*Sonotube*

*G. Total \$ 1,307.00*

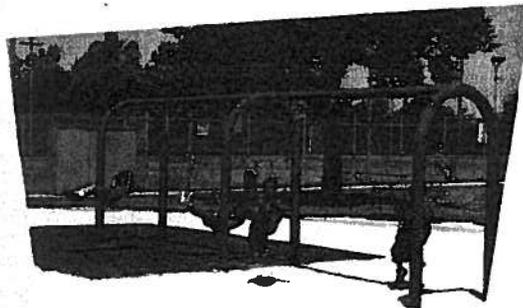
This Quote shall not become a binding contract until signed and delivered by both Customer and Miracle Recreation Equipment Company ("Miracle"). Sales Representative is not authorized to sign this Quote on behalf of Miracle or Customer, and signed Quotes cannot be accepted from Sales Representative. To submit this offer, please sign below and forward a complete signed copy of this Quote directly to "Miracle Sales Administration" via fax (417) 235-3551 or email: orders@miraclerec.com. Upon acceptance, Miracle will return a fully-signed copy of the Quote to Customer (with copy to Sales Representative) via fax or email.

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. Miracle objects to any other terms proposed by Customer, in writing or otherwise, as material alterations, and all such proposed terms shall be void. Customer authorizes Miracle to ship the Equipment and agrees to pay Miracle the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by Miracle. Payment terms are Net-30 days from invoice date with approved credit and all charges are due and payable in full at 8445 Solution Center, Chicago, IL 60677-8004, unless notified otherwise by Miracle, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the Equipment at its own expense. Purchase orders and payments should be made to the order of Miracle Recreation Equipment Company.

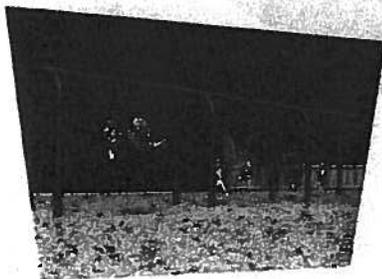
*Like this one*



**5" OD Arch Swing, with 2 Belt Seats**  
#714-852-2S • \$1,726



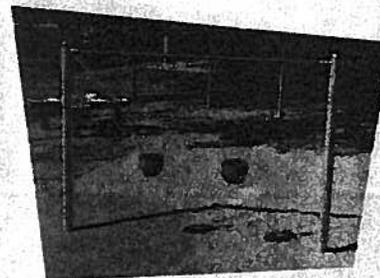
**5" OD Arch Swing, with 4 Belt Seats**  
#714-852-4S • \$2,931



**5" OD Arch Swing, with 6 Belt Seats**  
#714-852-6S • \$4,143



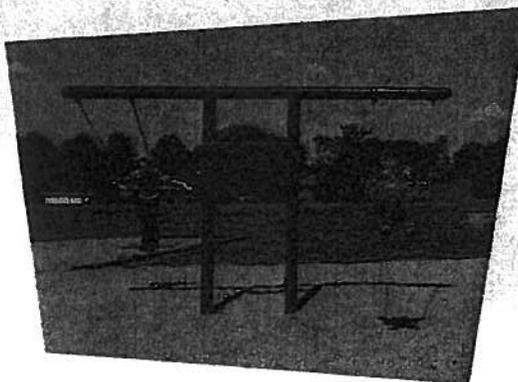
**3 1/2" OD Arch Tot Swing, with 2 Belt Seats**  
#718-852-2S • \$895



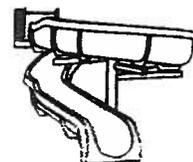
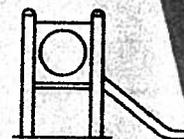
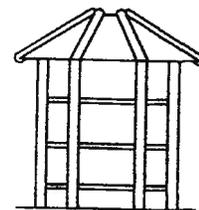
**Single-Post Swing, with 2 360° Tot Seats**  
#714-735-2T • \$1,011



**Single-Post Swing, with 6 Belt Seats**  
#714-735-6S • \$2,166

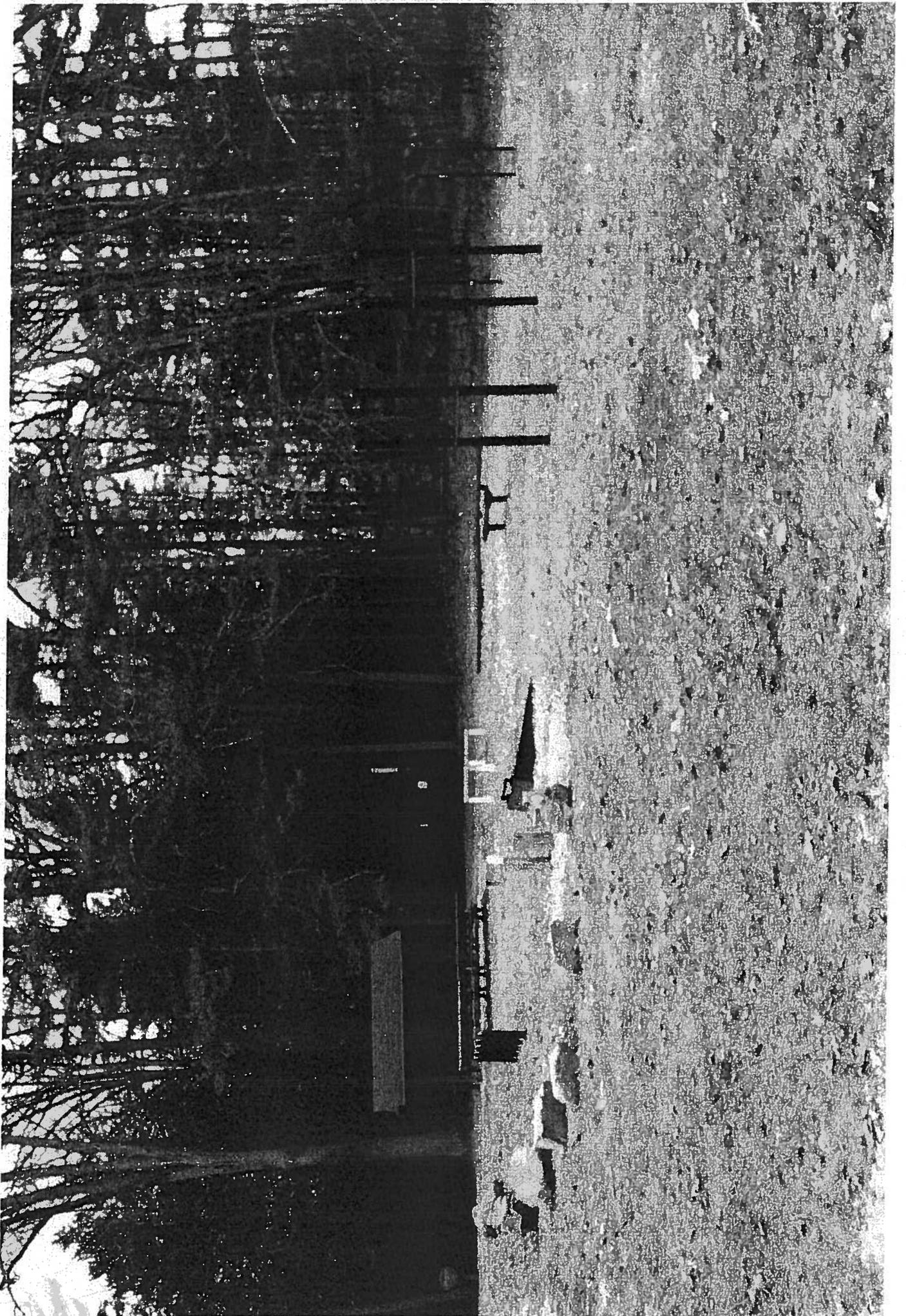


**Twing, with 2 Belt Seats**  
#2012S • \$1,107



*1/5/2010 prices*





Town of South Berwick Elizabeth Vaughan Fund  
Project Follow-up Report

The goal of the Elizabeth Vaughan Fund is to provide funding for projects that enhance recreational opportunities for the youth of South Berwick, with an emphasis on winter recreation.

The purpose of this report is two fold. It will serve as verification to the Trustees that the funds disbursed were used for their rightful purpose. It will also help you evaluate the success of your program.

Name of Organization: Vaughan Woods State Park

Address: 28 Oldfields Pl., So. Berwick, Maine 03908  
(441-4465)

Contact Person: Glenn Dochtermann Phone: 384-5160

2010 Funds received: \$ 250.00 / panel email: glenn.dochtermann@maine.gov  
gdoc111@gmail.com

Please provide a description of the activity for which funds were received.

*A panel set at the entrance of the trails that helps people understand the park trails in winter + summer weather as well as some park "family" history + park rules.*

How many people participated in your activity? What percentage were South Berwick residents?

*This past year we had 30,000 visitors to Vaughan Woods<sup>ME</sup>, more than half are from South Berwick.*

What was the final cost of your activity? What other funds were received?

*Final cost will be \$1,200, the panel is still in the printers hands, we needed donations money to finish up the project. Still in the works.*

How would you rate the overall success of your activity? To make this project even more successful, what changes would you make?

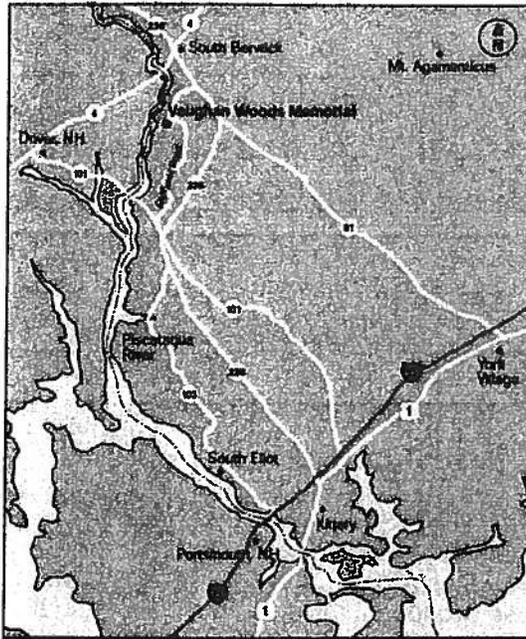
*was a good project, received well from local people that often visit VWS, + others though this was a nice tribute to the Vaughan family + very helpful to hikers.*

Please return this report to: The Town of South Berwick  
Elizabeth Vaughan Fund  
180 Main Street  
South Berwick, ME 03908

*Thank You  
Doch*

Vaughan Woods Memorial State Park is officially open from 9:00 a.m. to sunset, Memorial Day through Labor Day, but it may be open for shorter days from early May to mid-October, if park conditions and staffing permit. A fee is charged and should be placed in the park's collection container. To ask questions, make reservations for groups, or to volunteer at the park, please contact us in season at:

**Vaughan Woods Memorial State Park**  
28 Oldfields Road  
South Berwick, ME 03908  
Tel. and Fax: (207) 384-5160



*Bank of the Salmon Falls River  
Vaughan Woods Memorial State Park  
South Berwick, Maine*

We also welcome your questions and comments at our regional office:

**Maine Bureau of Parks and Lands  
Southern Regions Office  
107 State House Station  
Augusta, ME 04333-0107  
Tel.: (207) 624-6080  
Fax: (207) 624-6081 TTY: (207) 287-2213**

[www.maine.gov/doc/parks/](http://www.maine.gov/doc/parks/)

This brochure is available in alternative formats.



**DEPARTMENT OF CONSERVATION  
Bureau of Parks and Lands**

## Welcome

Located one-half mile south of the center of the Town of South Berwick, and just a mile off busy Maine Route 236, Vaughan Woods Memorial State Park is a world apart, waiting to be discovered. Oblivious to development, hundred-year-old trees tower over shady trails, and ancient streams plunge down deep valleys to the tranquil Salmon Falls River below. Running for nearly a mile along the banks of the river, the park offers 165 acres of unspoiled forest to explore and scenic riverfront to hike with new discoveries waiting around every bend.

### Enjoying the Park

Whether you seek a relaxing stroll or an aerobic workout, restful solitude or fun with family and friends, this park has something for you. Walkers, hikers, runners, and equestrians will all find suitable trails here. Some steep slopes provide a challenge, while benches at scenic overlooks offer a chance to rest. All trails wind through a varied forest with wildflowers, birds, and other wildlife, including rabbits, coyotes, foxes, porcupines, deer and moose. Picnicking is another popular activity. Just beyond the parking lot, our picnic area offers tables, charcoal grills, a water fountain, and toilet facilities. Groups of 10 or more should make reservations 30 days in advance.

### In the Area

Among the many places to visit in this area are Ferry Beach State Park in Saco and John Paul Jones Memorial and Fort McClary State Historic Sites in Kittery. Nearby, you will also find restaurants, accommodations, stores, museums, natural areas, and other recreational facilities. For more information about local businesses and attractions, please contact:

Greater York Regional Chamber of Commerce  
1 Stonewall Lane  
York, ME 03909  
Tel.: (207) 363-4422  
[www.gatewaytomaine.org](http://www.gatewaytomaine.org)

### Keep Safe

Be sure to lock your vehicle, and do not leave valuables in it. At your picnic site, do not leave food or fires unattended. Wear sturdy shoes on trails, which may be slippery. If you are lucky enough to see a wild animal, watch it from a safe distance. Report animals behaving strangely to park staff or to the town's animal control officer.

In spring, summer, and fall, ticks may be plentiful. While some deer ticks carry Lyme disease, the most commonly seen ticks (the larger deer ticks) do *not* carry the disease. To avoid ticks and possible exposure to Lyme disease:

- Wear light-colored clothing on which ticks are easier to spot;
- Tuck pant legs into socks, and spray clothing with insect repellent containing DEET;
- Stay on trails, and avoid brushing against branch tips;
- Check yourself for ticks after each outing;
- Remove an attached tick gently with tweezers gripping its head.

### Rules

To ensure a safe and pleasant visit for everyone, please follow park rules.

- Picnic on a carry-in, carry-out basis, and take refuse home to recycle.
- Use no alcohol in the park.
- Build fires only in grills provided and use only charcoal.
- Keep pets on four-foot leashes at all times and clean up after them.
- Stay on trails to protect the land.
- Do not pick or remove anything.
- Use wheeled vehicles on the park road and parking lot only.
- Do not feed or disturb park animals.
- There is no camping in this day-use park.

*A complete list of rules is posted at various locations throughout the park. If you have questions, please let us know.*

## About the Park

### What's in a Name?

Place names on the map tell the story of this area. For example, as you approached the park on **Oldfields** Road, you entered an area known as "oldfields" since Colonial times. Here, Native Americans used fire to manage wildlife habitat and to clear land for corn, beans, and squash. When the soil lost its fertility in 8 - 10 years, they cleared another area for farming and let this land grow up to berry bushes, brush, and finally trees, thus maintaining good farming, berrying, and hunting areas all close by.

Covered with brushy fields and young woods of birch, cherry, oak, hickory, and perhaps white pine, this less fertile land was bought by Europeans in the 1630s and often given to indentured servants upon completion of their terms of service. So it was with James Warren. This Scot, loyal to the King in the English Civil War, was captured by Cromwell. Warren's only way out of prison was to come to America as an indentured servant. At the end of his indentures, he settled here, on a narrow 50-acre lot that ran from the river up to the cart path to Kittery. Today, you can walk on **Warren Way** through his land and see a plaque marking the **Warren Homesite**.

The earliest settlers came to this area to harvest timber, and the Salmon Falls River provided the transportation. Named for the salmon that abounded at the falls during migration, the river connected the interior with the ocean. It also powered the first sawmill built in America, and since seagoing ships could sail upriver to this point, it helped export the wood products. Local legend holds that in 1634, a ship called the *Pied Cow* sailed up the river and landed the first cows in this area at Cow Cove.

*Information in this section is based on "From Field to Forest: The Landscape History of Vaughan Woods Memorial State Park, 1631 - 1983" by Gary W. Fogg, 1985.*

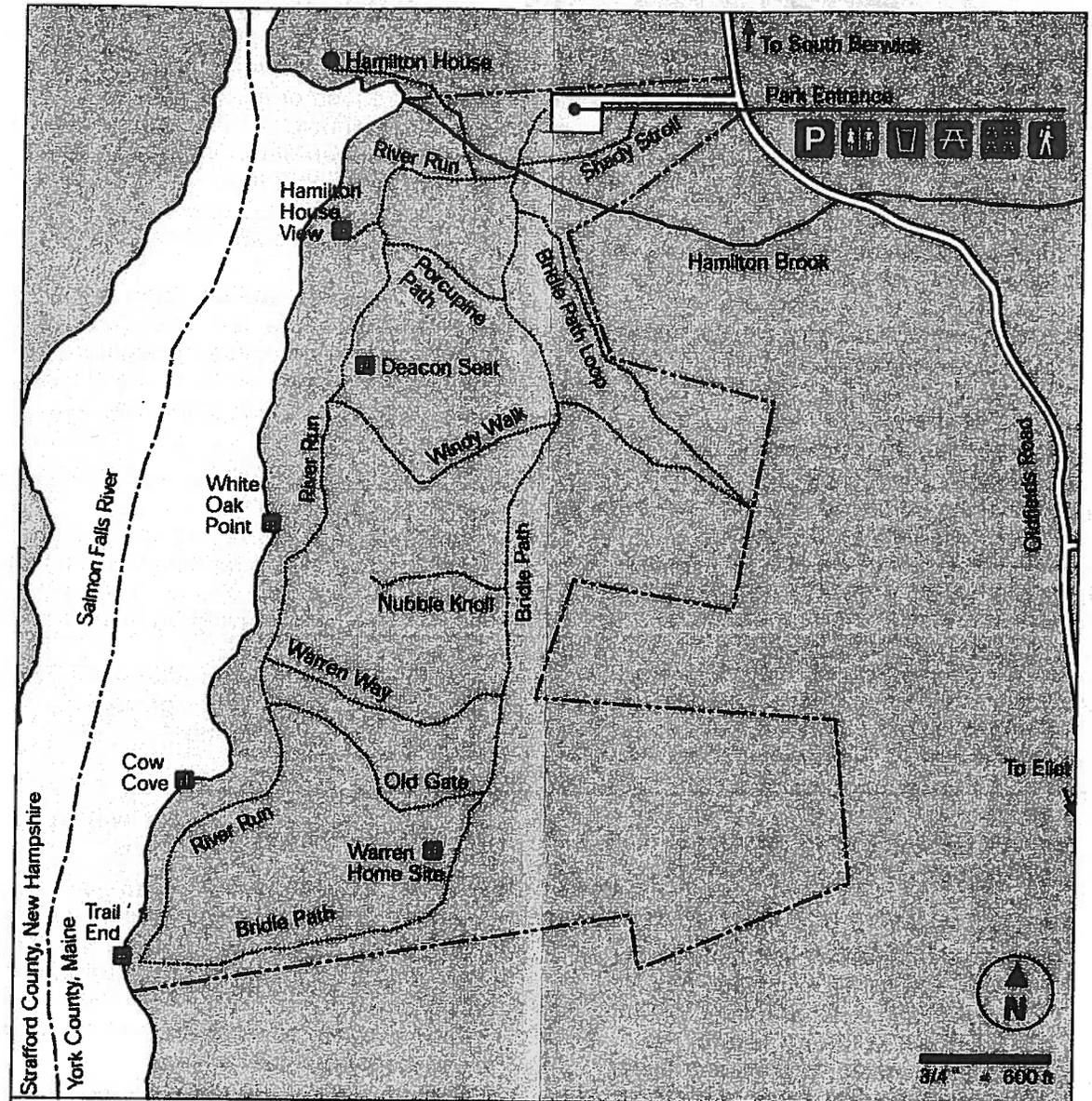
About 1785, Jonathan Hamilton, a merchant, built the **Hamilton House** on a site with a beautiful view of the river and the surrounding countryside. In the early 1800s, this view was a patchwork of small fields of hay, pasture, and row crops. Only 3% of the land that became Vaughan Woods was forested then. However, by 1898, when Emily Tyson, a wealthy Bostonian, bought the Hamilton House and property, there was no open farmland left, just brushland, young white pines growing from old pastures, and a small pine-hemlock-hardwood forest. With great respect for nature, Mrs. Tyson and her daughter, Elizabeth Vaughan, managed the forest for its health and beauty. They also restored the house, which is now open to the public seasonally and managed by the Society for the Preservation of New England Antiquities. In 1949, Elizabeth Vaughan bequeathed to the State of Maine her beautiful forest to be kept "in the natural wild state as the **Vaughan Woods Memorial**."

### On the Trails

The trails through this forest cover some surprising terrain. The Bridle Path (.7 mile) lies on the gently rolling high ground, as does the Bridle Path Loop (.3 mile). Then, the land drops more than 150 feet to the river, where streams continue to deepen their valleys. Scenic River Run (.8 mile) goes up the banks and down these stream valleys, especially near Trail's End. Between these two long trails, the short trails (about .2 mile) climb back up through mixed forest. Nubble Knoll and Windy Walk are steep. A good short loop follows Shady Stroll to River Run to Hamilton House View, and back by Porcupine Path and the Bridle Path. A good long loop (1.5 miles) goes out the Bridle Path and back along River Run.

Elizabeth Vaughan was a nature lover and an accomplished horsewoman, who enjoyed daily rides and walks through this forest. Now, we invite you to enjoy it, too.

# Map of Vaughan Woods Memorial State Park



	Parking		Rest Rooms		Road		Foot Path
	Picnicking		Group Picnic Area		State Boundary		Park Boundary
	Group Picnic Shelter		Scenic Overlook		Hiking		Playground

**Elizabeth Vaughan Fund**  
**Application Rating**  
*(for Trustee use only)*

Applicant: South Berwick Conservation Commission

Amount Requested: \$ 4,250

Policy Criteria	Circle Choice	Notes
1. Recreation	Passive or Active	
2. Winter	Yes or No	
3. Youth	Yes or No	
a. South Berwick	%	
b. Other	%	

Has applicant received funds previously? Yes or No

If yes, please list dates: \_\_\_\_\_

Other funding sources & amounts: \_\_\_\_\_

Is project/activity long term or short term?

Notes/Comments:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RECEIVED**

2.28.12

Town Manager's Office

3

**Name of Organization:** South Berwick Conservation Commission

**Address:** 180 Main St      **Contact Person:** Pat Robinson –Chair

**Phone:** 207-384-3300 x 336      **E-mail:** prnel@comcast.net

**Funds requested:** \$4,250

**Please provide a detailed description of the activity for which funds are being requested.**

Funds are being requested to make up for the budgetary short-fall for the contribution annually provided by the Town Of South Berwick. The financial support is used to fund the coordinators position that oversees management of partner lands as well as staff, trail maintenance projects, signage, the Learning Lodge, increased winter recreation programs, guided hikes, and additional youth activities. Approximately 1400 acres, or about 32% of the land specifically managed by the Mount A program fall within the Town of South Berwick to include 3 access points that link to an estimated 40 miles of trail open to year round public use . This land fits very well with the mission of the conservation commission and can play a key role as a destination for our town parks and recreation department, and increased tourism. Neighboring communities recognize the mountain and the trail network surrounding it as a valuable asset. We believe that if funds are made available, the Town of South Berwick will also be able to capitalize on this asset year round by promoting snowshoeing, x-country skiing, hiking, cycling and birding just to name a few.

"Youth of today" are the best reason to ensure a healthy sustainable conservation program conserving the land for their future. Additionally in the present the mountain (meaning the conservation program) has established a network of trails called "The Story Walk". This program combines the benefits of physical activity, time outdoors in nature, literacy and family time by taking children's books and posting them, in pieces, along a recreational path or hiking trail. What better place for a Story Walk than the scenic vistas, rich forests and secluded trails of Mount Agamenticus?" - sadly there has been some vandalism of the story walk so repair is needed in addition to proposed continuation and expansion of the program. Also I alluded to the learning lodge that is youth focused and there are plans for more scheduled winter recreation and Sharon and our Recreation program could easily take advantage of all of that.

**How many people will benefit from your request?**

Many thousands annually – a more detailed usage and visitor report can be provided.

**What percentage of this number are So Berwick residents?**

A high percentage of South Berwick residents visit the mountain every year, however, unless they sign in it is difficult to track the actual numbers. A 2010 usage survey indicated that almost five-thousand people came from or through South Berwick. As we continue to support this program, that number will increase.

**Are matching funds available?**

Not directly, however annually Conservation Program partners apply for and are awarded other grants.

**Please indicate other fundraising efforts.**

Grants, donations, and specific user fees. Every effort is being made to seek additional funding sources.

**Has your group received funds previously?**

No, not from the Elizabeth Vaughan Fund that we are aware of.

**If yes, please indicate year, amount, activity description, final cost, number of participants and other funds received.**

N/A

If you have any questions regarding this application, please contact the Town Manager's office at 207-384-3300 or email: [rorsini@sbmaine.us](mailto:rorsini@sbmaine.us)

**Applications must be postmarked or delivered to Town Hall by February 28th.**

**Please return to:**

The Town of South Berwick  
Elizabeth Vaughan Fund  
180 Main Street South Berwick, ME 03908



## **South Berwick Town Council May 8, 2012**

Chairman Gerald W. MacPherson, Sr. called the meeting to order at 6:30pm. Councilors present included, Jean Demetracopoulos, David H. Webster, and John C. Kareckas. Town Manager Perry Ellsworth was also in attendance. David Burke was not present.

### **Approval of Minutes**

1. Council 4-24-12: On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to adopt the minutes **after amending Mr. Webster's** council comment regarding his visit to the new library. Mr. MacPherson abstained.
2. Town Council 5-1-12: On a motion by Mr. Webster, seconded by Mr. Kareckas, it was unanimously voted to adopt the minutes as written.

### **Treasurer's Warrant – May 8, 2012**

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the warrant in the amount of \$618,965.37.

### **Public Comment**

No one in the audience wished to speak.

### **Reports & Correspondence**

1. Memo from Tom Harmon regarding a property transfer including properties owned by Andrew Patterson, the Town, and the Great Works Land Trust (off of Stacy Lane):

Mrs. Demetracopoulos questioned the status of boundary lines, especially for the property owned by Gary Spaulding. She also expressed her concerns with current easements and that the boundaries must be defensible (because tax map 3 boundaries have always been questionable).

Mr. Kareckas commented that he has no problem with the potential transfers as long as the Council is able to meet the requirements for disposal of Town owned property.

Mr. MacPherson recommended that a workshop be held with all parties involved.

Blain Cote, EMA, commented that flooding issues will need to be addressed.

Mr. Harmon received confirmation from the Council to proceed with a sketch plan to include a portion of the Town property.

2. & 3. Highway Resurfacing & KACTS letter to MDOT: Several projects are planned for the summer of 2013 including the resurfacing of a significant portion of Route 4 (Main St) to the NH line. See attached.

### **Town Manager's Report**

- Fact finding meetings are scheduled for June 19<sup>th</sup> & 20<sup>th</sup> for the 2 unions being formed.
- Still working with Avesta regarding the Young Street property.
- The Town Report is now at the printers. Mr. Ellsworth also commented that Roberta Orsini has been stellar in her performance dealing with both getting the report together and the increase in **general assistance needs due to a change in the State's handling of the TANF program** (Temporary Cash Assistance of Needy Families).
- The budget and revenues are in good shape.
- The library project is looking good. Interior paint work should be completed at week's end. The total received from the Friend's fundraising so far is \$305,000 in cash.** Additional funds have also been pledged.
- The Manager and Councilor Webster will be attending the Eastern Trail Alliance annual meeting on May 17<sup>th</sup>.
- The Manager has scheduled several public discussion sessions for residents regarding the budget on Wednesdays from 4:30p-6:30p. (5/16, 5/23, & 5/30)
- Informed the Council that he has signed everyone up for Elected Officials training in June.
- Made note that the Hike-Thru-History will take place Friday, May 18th.

**New Business**

1. On a motion by Mr. Kareckas, seconded by Mr. Webster, it was unanimously voted to cancel the Council meeting of June 12<sup>th</sup> to accommodate Election Day.

**Note was made that a Treasurer’s Warrant would still need to be signed.**

2. On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to **approve the CMP Pole Permit for Emery’s Bridge Road.**

3. On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to accept the FEMA grant of \$64,030 for the purchase of air bottles and an air compressor for the Fire Department.

Note was made that the Town match is \$3,370 and will come from the Fire Equipment CIP account.

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to authorize the Fire Chief to proceed with the purchase of the air bottles and an air compressor in accordance with the purchasing policy (to be confirmed by the Town Manager).

4. The Council discussed the overage in the Animal Control budget. Funding had initially been eliminated from the budget and only limited funds have been restored.

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to transfer \$650 from the undesignated fund to account #4231 Animal Control, as authorized by Article IV (Budget) §6 and Article VII (Town Meeting) §2 of the Charter.

5. The Council briefly discussed the need for a new logging recorder for the Police Department.

On a motion by Mr. Webster, seconded by Mr. Kareckas, it was unanimously voted to award the bid for the logging recorder to Acorn Recording solutions for \$16,495.55. (This price includes installation, a 5yr warranty purchase and trade in allowance. The funds will come from the Public Safety Capital Improvements budget.)

**Council Member Comments**

1. Mr. Kareckas thanked the Town Manager for extending himself to the public by scheduling the budget information sessions.

**Adjournment**

On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to adjourn the meeting at 7:32pm.

Attested:

Barbara Bennett, CCM

TOWN OF SO. BERWICK  
CHECK REGISTER

Check Number	-----Account-----	Date Paid	Amount
00030272	140227 NAT'L ACAD EMER DISPATCH	05/22/2012	-40.00
00030455	209999 TAX REFUNDS	05/22/2012	1,962.30
00030456	134850 WENDY MORRISON	05/22/2012	340.02
00030457	132500 SECRETARY OF STATE M/V	05/22/2012	11,673.22
00030458	189999 REFUNDS	05/22/2012	88.30
00030459	189999 REFUNDS	05/22/2012	11.34
00030460	132500 SECRETARY OF STATE M/V	05/22/2012	10,425.36
00030461	010336 AGGREGATE RECYCLING CORP	05/22/2012	3,458.11
00030462	011495 ATLANTIC RECYCLING EQUIP LLC	05/22/2012	392.50
00030463	021375 H T BERRY COMPANY INC	05/22/2012	492.46
00030464	021668 BLOW BROS	05/22/2012	52.56
00030465	030500 CENTRAL MAINE POWER/CREDT,COLL	05/22/2012	50.00
00030466	030510 CENTRAL MAINE POWER	05/22/2012	2,565.79
00030467	030725 CITIZENS BANK (CHG)	05/22/2012	48.53
00030468	030920 CLEAN-O-RAMA	05/22/2012	69.17
00030469	031430 COMCAST	05/22/2012	99.95
00030470	031500 COMMUNITY MUTUAL AID	05/22/2012	1,000.00
00030471	031579 CONSTELLATION NEW ENERGY	05/22/2012	804.39
00030472	040105 DAYTON SAND & GRAVEL	05/22/2012	1,073.64
00030473	040140 DEB & DUKE MONOGRAMMERS	05/22/2012	338.80
00030474	040497 GEORGE DERBY	05/22/2012	1,070.00
00030475	050202 EASTERN FIRE EQUIPMENT	05/22/2012	82.23
00030476	141000 FAIR POINT COMM	05/22/2012	264.57
00030477	060300 FAVORITE FOODS INC	05/22/2012	612.61
00030478	061500 FOSTER'S DAILY DEMOCRAT	05/22/2012	96.60
00030479	010525 G&K SERVICES	05/22/2012	819.13
00030480	070200 P GAGNON & SON INC	05/22/2012	619.17
00030481	070600 GEORGE GORMAN	05/22/2012	56.58
00030482	071050 GREAT FALLS CLEANERS	05/22/2012	293.10
00030483	071180 GROUP DYNAMIC INC	05/22/2012	148.50
00030484	071307 GULF/FLEET FUNDING	05/22/2012	2.00
00030485	080205 NICHOLAS HAMEL	05/22/2012	216.81
00030486	080248 HANSCOM'S TRUCK STOP INC	05/22/2012	12,573.44
00030487	080500 BEVERLY HASTY	05/22/2012	152.23
00030488	080998 HOME DEPOT	05/22/2012	390.01
00030489	081150 TOM HOWARTH	05/22/2012	900.00
00030490	100150 JANETOS MARKET	05/22/2012	79.16
00030491	100870 KENNEBUNK SAVINGS BANK	05/22/2012	19,730.67
00030492	141367 KONE INC	05/22/2012	192.05
00030493	140500 LABORATORY CORP/AMERICA HOLDIN	05/22/2012	60.45
00030494	120525 LAW ENFORCEMENT INTEL RPT	05/22/2012	46.95
00030495	130626 MAINE OXY/SPEC AIR GASES	05/22/2012	33.11
00030496	133375 MAINE ENERGY RECOVERY CO.	05/22/2012	3,596.79
00030497	133195 MAINE TURNPIKE AUTHORITY	05/22/2012	22.25
00030498	134200 MAINE MUNICIPAL ASSO (INS)	05/22/2012	3,770.87
00030499	134400 MAINE MUNICIPAL ASSOCIATION	05/22/2012	2,265.00
00030500	140105 NAPA OF SOMERSWORTH	05/22/2012	376.09
00030501	140803 NEW ENGLAND BARRICADE CO	05/22/2012	90.96
00030502	141368 NORTHEAST EMER APPARATUS	05/22/2012	13.56
00030503	150025 OAKWOODS LUMBER INC	05/22/2012	1,152.00
00030504	150282 ROBERTA ORSINI	05/22/2012	358.04
00030505	159995 HL PATTEN CONSTRUCTION	05/22/2012	957.00
00030506	160650 ROBERT KING	05/22/2012	6,507.40
00030507	160692 POLAND SPRING	05/22/2012	117.63
00030508	160920 PORTLAND POLICE DEPT	05/22/2012	30.00
00030509	161265 PORTSMOUTH FORD	05/22/2012	626.96



**TOWN COUNCIL**

***Agenda Information Sheet***

<b>Meeting Date: May 22, 2012</b>	<b>Agenda Item NB 1</b>
<b>Subject: 2012 Warrant for SAD #35 Referendum</b>	
<b>Information:</b> The SAD Budget Validation Referendum will be held the same day as the Primary Elections, June 12, 2012. Polls will be open from 7:00am to 8:00pm.  Warrant attached.	
<b>Staff Comments/Recommendation:</b>	
<b>Requested Action:</b> Motion to sign warrant.	
<b>Vote:</b>	

**WARRANT AND NOTICE OF ELECTION CALLING  
SCHOOL ADMINISTRATIVE DISTRICT NO.35  
BUDGET VALIDATION REFERENDUM  
(20-A M.R.S.A. §1305-B and §§1352 - 1353)**

TO: Randy Stewart, a resident of Maine School Administrative District No. 35 composed of the Towns of Eliot and South Berwick, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within the Maine School Administrative District No. 35, namely, the Towns of Eliot and South Berwick, an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers, who shall post the following warrant and notice of election:

**TOWN OF SOUTH BERWICK  
DISTRICT BUDGET VALIDATION REFERENDUM  
WARRANT AND NOTICE OF ELECTION**

York ss.

State of Maine

TO: Barbara Bennett, Town Clerk of South Berwick: you are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

**TO THE VOTERS OF THE TOWN OF SOUTH BERWICK:**

You are hereby notified that a District budget validation referendum election will be held at the South Berwick Town Hall, 180 Main Street in the Town of South Berwick on Tuesday, June 12, 2012 for the purpose of determining the following referendum question:

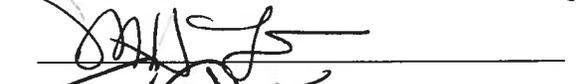
**Question 1: Shall the Maine School Administrative District No. 35 budget for the 2012 – 2013 school year that was adopted at the District Budget Meeting on June 6, 2012 be approved?**

The polls will be opened at 7:00 A.M. and closed at 8:00 P.M.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, May 2, 2012 at South Berwick, Maine.

A majority of the Board of Directors of Maine School Administrative District No. 35

A true copy of the Warrant and Notice of Election, Attest:   
Dr. Mary C. Nash, Superintendent  
Maine School Administrative  
District No. 35

Counter signed this 22nd day of May 2012 at South Berwick, Maine

_____	_____
_____	_____
_____	_____

A majority of the municipal officers of the Town of South Berwick, Maine.

A true copy of the Warrant and Notice of Election, Attest: \_\_\_\_\_  
Barbara Bennett  
Town Clerk  
Town of South Berwick



TOWN COUNCIL

*Agenda Information Sheet*

<b>Meeting Date: May 22, 2012</b>	<b>Agenda Item NB 2</b>
<b>Subject: Links at Outlook Golf Club liquor license &amp; special amusement permit</b>	
<b>Information:</b>	
Application attached.  Chief Lajoie has no issues to report.	
<b>Staff Comments/Recommendation:</b>	
<b>Requested Action:</b>	
Motion to approve the renewal of the Link's liquor license & special amusement permit.	
<b>Vote:</b>	

**Department of Public Safety  
Division**

**Liquor Licensing & Inspection**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

<b><u>BUREAU USE ONLY</u></b>	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

**PRESENT LICENSE EXPIRES** 6-16-12

**INDICATE TYPE OF PRIVILEGE:**  MALT  SPIRITUOUS  VINOUS

**INDICATE TYPE OF LICENSE:**

- |  |   |
|--|---|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV)  | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)             |
| <input type="checkbox"/> HOTEL-OPTIONAL FOOD (Class I-A) | <input type="checkbox"/> HOTEL (Class I,II,III,IV)                |
| <input type="checkbox"/> CLASS A LOUNGE (Class X)        | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I)       |
| <input type="checkbox"/> CLUB (Class V)                  | <input checked="" type="checkbox"/> GOLF CLUB (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV)               | <input type="checkbox"/> OTHER: _____                             |

**REFER TO PAGE 3 FOR FEE SCHEDULE**

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.)			2. Business Name (D/B/A)		
Great Works Properties			The Links at Outlook G.C		
Outlook Farm Golf Club			Location (Street Address)		
310 Route 4			310 Route 4		
City/Town			City/Town		
South Berwick			South Berwick		
State			State		
ME			ME		
Zip Code			Zip Code		
03908			03908		
Telephone Number			Business Telephone Number		
207-384-2109					
Fax Number			Fax Number		
207-384-8263					
Federal I.D. #			Seller Certificate #		
01-0477433			1052044		

3. If premises are a hotel, indicate number of rooms available for transient guests: \_\_\_\_\_
4. State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ 250,000 LIQUOR \$ 200,000
5. Is applicant a corporation, limited liability company or limited partnership? YES  NO

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES  NO
7. If manager is to be employed, give name: John Flynn / Jeff Maldonis
8. If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_
- Requested inspection date: \_\_\_\_\_ Business hours: \_\_\_\_\_
9. Business records are located at: On-Site
10. Is/are applicants(s) citizens of the United States? YES  NO

11. Is/are applicant(s) residents of the State of Maine? YES  NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
John Flynn		Rochester, NH
Timothy Flynn III		Rochester, NH
Jeff Malden		Brighton, MA

Residence address on all of the above for previous 5 years (Limit answer to city & state)

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes  No  If Yes, give name: \_\_\_\_\_

15. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

16. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: \_\_\_\_\_

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Function Facility  
Grill Room Patio

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES  NO  Applied for: \_\_\_\_\_

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 3 miles Which of the above is nearest? School

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: South Berwick Maine on \_\_\_\_\_, 20\_\_\_\_  
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

John Flynn

STATE OF MAINE  
**Liquor Licensing & Inspection Unit**  
 164 State House Station  
 Augusta, Maine 04333-0164  
 Tel: (207) 624-7220 Fax: (207) 287-3424

**SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES AND LIMITED PARTNERSHIPS**

1. Exact Corporate Name: Great Works Properties Inc / Outlook Farm Golf Club  
 Business D/B/A Name: The Links at Outlook Golf Course / The Red Barn
2. Date of Incorporation: 1992
3. State in which you are incorporated: Maine
4. If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine:  
 \_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list percent of stock owned:

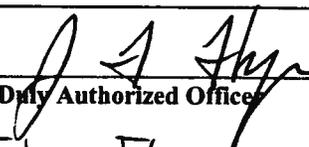
Name	Address Previous 5 Years	Birth Date	% of Stock	Title
Timothy S Flynn	25 Grant St. S Berwick	7-22-36	36	President
Ruth S Flynn	"	3-10-45	36	Secretary
John Flynn	21 Academy St S. Berwick	11-15-68	7	Director

6. What is the amount of authorized stock? NA Outstanding Stock? NA
7. Is any principal officer of the corporation a law enforcement official? ( ) YES (  ) NO
8. Has applicant(s) or manager ever been convicted of any violation of the law, other than a minor traffic violation(s), of the United States? ( ) YES ( ) NO.
9. If yes, please complete the following: Name: \_\_\_\_\_

Date of Conviction: \_\_\_\_\_ Offense: \_\_\_\_\_

Location: \_\_\_\_\_ Disposition: \_\_\_\_\_

Dated at: \_\_\_\_\_ City/Town On: \_\_\_\_\_ Date

Signature of Duly Authorized Officer:  Date: \_\_\_\_\_

John Flynn  
 Print Name of Duly Authorized Officer



STATE OF MAINE  
 Department of Public Safety  
 Liquor Licensing  
 164 State House Station  
 Augusta, Maine  
 04333



APPLICATION FOR AUXILIARY LICENSE - \$100.00  
 Check Payable: Treasurer State of Maine

The undersigned hereby applies for an auxiliary license and certifies that the applicant is the holder of a spirituous, vinous and malt restaurant, hotel license or club license located at a ski area / golf course.

1. Full Name of Applicant: Flynn John F  
 (PLEASE PRINT) Last First Middle Initial

Date of Birth: 11-15-68 Telephone #: 384-2109 FAX #: 384-8263

Address: P.O. Box 385 South Berwick ME 03908  
 Mailing Address City/Town State Zip Code

2. Describe auxiliary premise and the location at the ski/golf area: Within Boundaries  
of Golf Course

3. Do you have all necessary permits from the Department of Human Services for your auxiliary premise?  
 Yes  No

4. What is the distance from the premise to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premise to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 3 miles

Which of the above is nearest? School

**NOTE:** The above application must be signed by the individual(s) or a duly authorized officer of the corporation executing the application and approved by the **Municipal Officers/County Commissioner** and filed with the **Liquor Licensing & Inspection Division**.

Dated at: South Berwick on \_\_\_\_\_, 20\_\_\_\_  
 City/Town Date

[Signature] \_\_\_\_\_  
 \_\_\_\_\_  
John Flynn \_\_\_\_\_  
 \_\_\_\_\_

Signature of Individual(s) or Duly Authorized Officer(s) of Corporation or if Partnership by Members of Partnership Print Name

AuxLicApp/2008

STATE OF MAINE

Dated at: \_\_\_\_\_, Maine \_\_\_\_\_ SS  
City/Town (County)

On: \_\_\_\_\_  
Date

The undersigned being:  Municipal Officers  County Commissioners of the  
 City  Town  Plantation  Unincorporated Place of: \_\_\_\_\_, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

\_\_\_\_\_  
\_\_\_\_\_

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
    - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
    - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
    - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]
  2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
    - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c.45, Pt.A§4 (new).]
    - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
    - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
    - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
    - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
    - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c.730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
    - A. [1993, c.730, §27 (rp).]
  4. **No license to person who moved to obtain a license. (REPEALED)**
  5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

SPECIAL AMUSEMENT PERMIT APPLICATION

AS DEFINED IN SECTION 201 OF THE TOWN OF SOUTH BERWICK SPECIAL AMUSEMENT ORDINANCE, NO LICENSEE FOR THE SALE OF LIQUOR TO BE CONSUMED ON HIS LICENSED PREMISES SHALL PERMIT, ON HIS LICENSED PREMISES, ANY MUSIC, EXCEPT RADIO OR OTHER MECHANICAL DEVICE, ANY DANCING OR ENTERTAINMENT OF ANY SORT UNLESS THE LICENSEE SHALL HAVE FIRST OBTAINED FROM THE MUNICIPALITY IN WHICH THE LICENSED PREMISES ARE SITUATED A SPECIAL AMUSEMENT PERMIT SIGNED BY AT LEAST A MAJORITY OF THE MUNICIPAL OFFICERS.

YOUR APPLICATION FOR A SPECIAL AMUSEMENT PERMIT SHOULD BE FILED ON THIS FORM WITH THE TOWN COUNCIL OR ITS DESIGNATED AGENT. PAYMENT OF A \$35 FEE IS REQUIRED AT THE TIME THE APPLICATION IS FILED. A COPY OF THE SPECIAL AMUSEMENT PERMIT ORDINANCE IS AVAILABLE UPON REQUEST FROM THE SOUTH BERWICK TOWN CLERK.

THE TOWN COUNCIL SHALL, PRIOR TO GRANTING A PERMIT, HOLD A PUBLIC HEARING WITHIN 30 DAYS OF THE DATE YOU FILE YOUR COMPLETED APPLICATION AT WHICH TIME TESTIMONY WILL BE RECEIVED FROM YOU OR YOUR DESIGNATED AGENT AND/OR ANY INTERESTED MEMBER OF THE PUBLIC. FAILURE TO ATTEND THE PUBLIC HEARING MAY RESULT IN A DELAY IN ISSUING THE PERMIT.

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Name of Applicant for Permit: The Links at Outlook Golf Club

Address of Applicant: 310 Route 4 South Berwick

Telephone # of Applicant: 207-384-2109

Name of Business to be Conducted: Function Hall Weddings

Address of Business: 310 Route 4 South Berwick

Telephone # of Business: 207-384-2109

Nature of Business: The Links at Outlook Golf Course  
The Red Barn

Is Business a Corporation, Partnership or Proprietorship? (Circle One)

Type of Entertainment Planned: Music / Dancing

Has Applicant ever had a license to conduct the Business described herein denied or revoked or has Applicant or any partner or corporate officer ever been convicted of a felony? \_\_\_\_\_

If yes, please provide full details on reverse side of this Application.

Current Liquor License #: 5885

Signature J J Flynn Date 5-9-12



22



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: May 22, 2012</b>	<b>Item # NB 3</b>
<b>Agenda Item: Nominations to the Legislative Policy Committee</b>	
<b>Town Manager's Recommendation</b>	
Nominations are currently being accepted for the Legislative Policy Committee. David Burke's term on this committee will expire in July. Nominations must be returned to MMA by June 14 <sup>th</sup> .	
<b>Requested Action</b>	
Council wishes.	
<b>Vote</b>	



# Maine Municipal Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org

TO: MMA's Key Municipal Officials

FROM: Sophia Wilson, President, Maine Municipal Association

DATE: May 1, 2012

RE: Nominations to MMA's Legislative Policy Committee

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The time has come to begin the process of electing 70 municipal leaders from across the state to the Maine Municipal Association's Legislative Policy Committee (LPC) for the 2012-2014 biennium.

The work of the LPC is central to the mission of this Association. For that reason, I am hoping you will take the time to read the following information and think very seriously about reaching out to interested municipal officials in your town or city (or region) for the purpose of forwarding a nomination as the LPC election process begins.

The LPC is anything but a quiet working group, sounding board or advisory committee. According to the Legislative Policy Committee's by-laws (the "LPC Handbook"), the specific purpose of the LPC is "*to define municipal interests and to maximize those interests through effective participation in the legislative process.*" Operating along the lines of a town meeting system, the municipal officials elected to the LPC directly stake-out each public policy position the Association takes and advocates in the State House.

The first task of the new LPC after it is elected will be to develop the legislative changes Maine's municipal officials believe should be submitted to the next Legislature in January 2013. In addition to MMA's proactive legislative agenda, the LPC also determines MMA's stance on all the municipally-related legislation of statewide significance submitted by the Governor or legislators. The job of MMA's advocacy staff is to communicate the LPC's positions to the Legislature and otherwise carry-out the LPC's directives.

Comprised of two municipal officials from each of Maine's 35 Senate Districts elected by the municipal officers in the District, the LPC is a diverse group of municipal experts by its structure. As a former Chair of the LPC, it is my view that the diversity of the LPC is its strength. In my experience, the deliberations of this policy committee easily represent some of the highest level public policy discourse in the state.

Enclosed is a **Nomination Form** for the July 2012 – June 2014 term of the LPC. What follows is some background information to help prospective nominees get a sense of what would be involved, as well as details regarding the actual nomination process.

Thank you for your attention to this memo. Please recognize this as a very genuine request and seriously consider forwarding the name of a nominee from your community or Senate District.

**Background Information.** Any elected or appointed municipal official holding office in any MMA member community is eligible to serve on the Committee. There are two seats on the LPC for each State Senate District. Members serve two-year terms, representing their own community and the other municipalities in their Senate District.

LPC activities require a time commitment of approximately ten hours a month during legislative sessions (i.e., during the first 4 months of each calendar year) which includes attendance at the monthly meeting and contacts with other communities and legislators in the district as issues arise. The LPC is also engaged in the development of MMA's legislative agenda during the fall and early winter of each even-numbered year, which typically involves at least one additional meeting in Augusta. All mileage expenses are reimbursed. MMA's strength as a municipal advocate depends on the active help of a dedicated LPC membership.

More information about MMA's Legislative Policy Committee and the Association's entire advocacy program can be found at the Legislative/Advocacy link at MMA's website <http://www.memun.org/public/MMA/svc/SFR/default.htm> . In particular, the *LPC Handbook* describes the Association's overall policy development process and procedures in more detail.

### **Nomination Process**

Your municipality is entitled to nominate a representative to the LPC.

- The nominee may be either elected or appointed, but must be serving currently as a municipal official.
- You may nominate any municipal official from any member town or city within your Senate/LPC District; you do not have to nominate someone from your municipality.
- The names of all municipal officials properly nominated will appear on the LPC ballot, which will be distributed on June 18<sup>th</sup>.

### **Nominee Profile**

Because the municipal officers may not be familiar with a nominee from another municipality, a brief description of each nominee who completes the enclosed **Nominee Profile Sheet** will be provided with the ballots that are distributed in mid June. Please make sure that the person you nominate has a chance to complete the Nominee Profile Sheet and that it is returned to MMA with the Nomination Form.

### **Deadline for Submitting Nomination**



The Chairman of your Board of Selectman, Council or Assessors (the "nominator") *and the nominee* must sign the nomination form for it to be valid.



The form must be returned to MMA by **5:00 p.m. on June 14, 2012**, to be counted. Ballots will be mailed out immediately after the nomination process closes, so make sure the nomination form is received by MMA by that deadline. Please return the nomination form to **Laura Veilleux** at MMA either by mail (60 Community Drive, Augusta, Maine, 04330) or by FAX (624-0129).

If you have any questions, please call MMA's State and Federal Relations staff at 1-800-452-8786 or 623-8428.

# NOMINATION FORM

Maine Municipal Association's  
**Legislative Policy Committee**  
July 2012 to June 2014

## Senate District 1

Eliot  
Kittery

Ogunquit  
South Berwick

York

The municipal officers of \_\_\_\_\_ hereby nominate:  
*Print name of your municipality*

Nominee: \_\_\_\_\_   
*Print name of Nominee*

Nominee's municipality: \_\_\_\_\_ Position: \_\_\_\_\_

Date: \_\_\_\_\_   
*Signature of Nominator*

\_\_\_\_\_  
*Print name of Nominator*

### Consent

I agree to accept the nomination and to serve if elected to the MMA Legislative Policy Committee:

Date: \_\_\_\_\_   
*Signature of Nominee*

**Please return Nomination Form by 5:00 p.m. on June 14, 2012, to:**  
Laura Veilleux - Maine Municipal Association  
60 Community Drive, Augusta, ME 04330  
FAX: 624-0129

**Nominations Received After 5:00 p.m. on June 14, 2012, Will Not Be Counted**



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: May 22, 2012</b>	<b>Item # NB 4</b>
<b>Agenda Item: Authorize the Town Manager to approve pole permits</b>	
<b>Town Manager's Recommendation</b>	
Pole permit requests are an administrative detail and part of the Town's daily business. It is within the Council's authority to authorize the Town Manager approve the permits. I respectfully request the Council grant that authority to the Manager.	
<b>Requested Action</b>	
Motion to authorize the Town Manager approve pole permit requests.	
<b>Vote</b>	



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: May 22, 2012</b>	<b>Item # NB 5</b>
<b>Agenda Item: Extend Town Manager's Contract</b>	
<b>Town Manager's Recommendation</b>	
<p>In accordance with the Manager's contract amendment dated 12/1/2012, the Council is required to act to renew and extend the Manager's contract by June 1<sup>st</sup> of each year.</p> <p>If approved, the Manager's contract shall extend to June 2014.</p>	
<b>Requested Action</b>	
<p>Motion to extend the Manager's Contract of Employment to extend to June 2014.</p>	
<b>Vote</b>	