



TOWN OF SOUTH BERWICK
BOARD/COMMITTEE APPLICATION

Committee desired: Recreation Department

PERSONAL INFORMATION

Name: Nicole Drake Date: 7/17/2012
Address: 38 Locust Lane email: _____
South Berwick, ME 03908
Telephone: (home) _____ work) _____ (cell) _____

BUSINESS/EDUCATIONAL BACKGROUND
(You may attach a resume if you prefer, please be specific)

Undergraduate degree from Bryant University
Graduate degree (MBA) from Southern NH University
Worked at Liberty Mutual for 7 years until first
child was born. Currently consulting at Liberty
Mutual on a part time basis.

MUNICIPAL OFFICES HELD or PREVIOUS BOARD EXPERIENCE
(In South Berwick or elsewhere)

Board/Committee	Appointment Date	Term Expiration
<u>PTO - Central School - Volunteer</u>	_____	_____
_____	_____	_____

PLEASE LIST TWO OR THREE NEW IDEAS YOU WOULD LIKE THIS COMMITTEE TO CONSIDER.

- Create or maintain a website that the community
can access to find out about programs offered
- Develop some additional youth programming

PLEASE INDICATE ANY SPECIAL QUALIFICATIONS OR EXPERIENCE THAT YOU THINK MAY BE HELPFUL TO THIS COMMITTEE.

- Web development experience - created a site for Central School PTO
- Lots of leadership experience and a willingness to get things
done.

COMMITMENT LEVEL

Are you available to commit to this committee for a minimum of three years? yes
Number of hours you are able to commit to this committee/board per week: 6

Nicole Drake
Applicant's signature



TOWN OF SOUTH BERWICK
BOARD/COMMITTEE APPLICATION
Committee desired: Library

PERSONAL INFORMATION

Name: David Gagnon Date: 11/28/12
Address: 45 Beaver Dam Rd email: _____
S. Berwick, ME 03908
Telephone: (home) _____ work) — (cell) _____

BUSINESS/EDUCATIONAL BACKGROUND

(You may attach a resume if you prefer, please be specific)

Retired Family Doctor, B.S. Biology
Brown University '74, M.D. '77
Post-grad internship Medigen Army Medical
Center 77-78, residency - UMass,
Fitchburg '81-83

MUNICIPAL OFFICES HELD or PREVIOUS BOARD EXPERIENCE

(In South Berwick or elsewhere)

Board/Committee	Appointment Date	Term Expiration
<u>York Hospital MD Staff President?</u>		<u> sometime 90's</u>
<u>Wentworth-Douglass Pharmacy Committee?</u>		<u> sometime 90's</u>

PLEASE LIST TWO OR THREE NEW IDEAS YOU WOULD LIKE THIS COMMITTEE TO CONSIDER

I went to the last meeting, we discussed a
security alarm, visitor policy including supervi-
vision of children.

PLEASE INDICATE ANY SPECIAL QUALIFICATIONS OR EXPERIENCE THAT YOU THINK MAY BE HELPFUL TO THIS COMMITTEE

avid reader now, went to my own library weekly
as a child. Participate in book club, library
contributor

COMMITMENT LEVEL

Are you available to commit to this committee for a minimum of three years?

Yes

Number of hours you are able to commit to this committee/board per week:

12

David Gagnon
Applicant's signature

South Berwick Town Council November 13, 2012

Chairman Gerald W. MacPherson, Sr. called the meeting to order at 6:30pm. Councilors present included Jean Demetracopoulos, David H. Webster, and John C. Kareckas. Town Manager Perry Ellsworth was also in attendance.

Organizational

1. The Town Clerk administered the oath of office to Councilor-Elect Jean Demetracopoulos.
2. On a nomination by Mr. Kareckas, seconded by Mr. Webster, it was unanimously voted to elect Gerald W. MacPherson, Sr. as Chairman.

On a nomination by Mrs. Demetracopoulos, seconded by Mr. MacPherson, it was unanimously voted to elect David H. Webster as Vice-Chairman.

3. On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to adopt Robert's Rules of Order for the conduct of meetings.
4. On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the Treasurer's Disbursement Warrant for Employee Wages and Benefits.

Approval of Minutes

1. Public Hearing 10-23-12: On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to adopt the minutes as written.
2. Board of Assessors 10-23-12: On a motion by Mr. Webster, seconded by Mr. Kareckas, it was unanimously voted to adopt the minutes as written.
3. Council 10-23-12: On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to adopt the minutes as written.
4. Special Council 10-31-12: On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to adopt the minutes as written.

Treasurer's Warrant – Nov 23, 2012

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the warrant in the amount of \$775,509.55.

Public Comment

No one in the audience wished to speak.

Town Manager's Report

- Two bids were received for oil; Jenkins at \$2.989 and P. Gagnon & Son at \$3.349. The bid was awarded to Jenkins.
- The Seacoast Energy Initiative is wrapping up. An audit is still needed.
- Asked the Council to set a date of December 4th to conduct the Manager's performance evaluation.
- Dispatch discussions are continuing with Kittery.
- The new 2013 Ford police cruiser is here.
- The auditors are here reviewing the Town's records.
- The new phone system has been installed and training is in progress.
- Will be in Augusta on Wednesday the 14th for the MMA Legislative Policy Committee meeting.
- Will be taking 2 vacation days on Thursday and Friday, November 15th & 16th.
- Recommended that a succession plan be implemented.
- There is a meeting scheduled with MERC for Monday or Tuesday. Will confirm the date.

Council Member Comments

1. Mr. Kareckas:

-Commented that most department budgets seem to be in line; at about 34% year to date. The computer budget is at 54% (upfront fees & upgrades), Recreation summer wages are complete, and Social Services (General Assistance) is already at 48%.

2. Mr. Webster:

-Commented that money may have been wasted on the amount of trucks and manpower used to plow the minimal storm we had.

3. Mrs. Demetracopoulos:

-Stated that she was pleased to be re-elected. She commented that it would have been nice to see more names on the ballot.

-Commented that it is nice to see that the Regional Maintenance Facility is in the black and stable.

4. Mr. MacPherson:

-Congratulated Mrs. Demetracopoulos on her re-election.

-Made note that all three Veteran’s Day celebrations (Great Works School, Middle School, and Town Hall) went well.

Executive Session

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to enter executive session at 6:56pm pursuant to 1MRSA §405.6E, to discuss the MERC contract negotiations.

The following was reported to the Clerk:

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to end the executive session at 7:40pm.

Adjournment

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 7:41pm.

Attested:

Barbara Bennett, CCM

**South Berwick Town Council
Special Meeting
December 4, 2012**

The following was reported to the Clerk:

Chairman Gerald W. MacPherson, Sr. called the meeting to order at 6:33pm. Councilors present included Jean Demetracopoulos, David H. Webster, and John C. Kareckas. Town Manager Perry Ellsworth was also in attendance.

New Business

1. On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to enter executive session at 6:34pm pursuant to 1 MRSA §405.6A to discuss the Manager's performance evaluation.

On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to end the executive session at 9:10pm.

Adjournment

On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to adjourn the meeting at 9:11pm.

Attested

Barbara Bennett, CCM

TOWN OF SO. BERWICK
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00031433	189999 REFUNDS	11/27/2012	-62.92
00031646	189999 REFUNDS	11/27/2012	62.92
00031647	132500 SECRETARY OF STATE M/V	11/27/2012	22,796.80
00031648	189999 REFUNDS	11/27/2012	200.00
00031649	189999 REFUNDS	11/27/2012	200.00
00031650	010585 AMAZON	11/27/2012	430.72
00031651	020790 APPLIED INDUSTRIAL TECH	11/27/2012	17.98
00031652	020225 BAKER & TAYLOR	11/27/2012	294.35
00031653	231320 GH BERLIN WINDWARD	11/27/2012	2,318.28
00031654	021576 JANETTE BIRCH	11/27/2012	121.05
00031655	022503 SHARON BRASSARD	11/27/2012	23.76
00031656	030028 CABELA'S MKTG& BRAND MGT	11/27/2012	229.99
00031657	030530 CENTRAL TIRE CO INC	11/27/2012	722.06
00031658	030500 CENTRAL MAINE POWER/CREDIT, COLL	11/27/2012	222.50
00031659	030510 CENTRAL MAINE POWER	11/27/2012	374.28
00031660	030725 CITIZENS BANK (CHG)	11/27/2012	190.42
00031661	030920 CLEAN-O-RAMA	11/27/2012	435.45
00031662	031430 COMCAST	11/27/2012	142.00
00031663	031485 COMMUNICATION TECHNOLOGIES INC	11/27/2012	6,141.22
00031664	040530 DEDE DIONNE	11/27/2012	30.96
00031665	050214 KEVIN EASTMAN	11/27/2012	6,190.00
00031666	050811 EMEDCO	11/27/2012	207.72
00031667	050880 ENOLA EVANS FAMILY TRUST NO 1	11/27/2012	625.00
00031668	060300 FAVORITE FOODS INC	11/27/2012	42.25
00031669	060763 FISHER AUTO PARTS	11/27/2012	78.00
00031670	010525 G&K SERVICES	11/27/2012	990.65
00031671	070200 P GAGNON & SON INC	11/27/2012	968.27
00031672	071180 GROUP DYNAMIC INC	11/27/2012	148.50
00031673	191330 HANNAFORD'S	11/27/2012	91.70
00031674	080248 HANSCOM'S TRUCK STOP INC	11/27/2012	4,855.31
00031675	080450 HARVARD PILGRIM HEALTH CARE	11/27/2012	25,120.05
00031676	133380 PAMELA HAYNES	11/27/2012	560.00
00031677	100150 JANETOS MARKET	11/27/2012	69.60
00031678	100175 JENKINS OIL INC	11/27/2012	409.34
00031679	141367 KONE INC	11/27/2012	200.27
00031680	120510 LAWSON PRODUCTS INC.	11/27/2012	172.37
00031681	120950 LHS ASSOCIATES INC	11/27/2012	2,599.80
00031682	122300 LYONS COFFEE SERVICE	11/27/2012	358.00
00031683	131660 MAINE ASSN/ASSESSORS	11/27/2012	30.00
00031684	132404 MAINE SAD#60	11/27/2012	538.50
00031685	133375 MAINE ENERGY RECOVERY CO.	11/27/2012	1,816.83
00031686	133195 MAINE TURNPIKE AUTHORITY	11/27/2012	8.80
00031687	133358 W.B.MASON	11/27/2012	16.57
00031688	133402 MCR SERVICES LLC	11/27/2012	624.39
00031689	133795 MICK BODYWORKS	11/27/2012	211.11
00031690	134300 MAINE MUNICIPAL EMPLOYEES	11/27/2012	3,899.53
00031691	134601 EXXON/MOBIL	11/27/2012	502.08
00031692	134754 MORIN STEEL INC	11/27/2012	24.00
00031693	133378 NORTON STREET NRLP	11/27/2012	567.45
00031694	141426 NORTRAX/POWERPLAN	11/27/2012	45.32
00031695	159995 HL PATTEN CONSTRUCTION	11/27/2012	72.00
00031696	170000 QUILL CORPORATION	11/27/2012	90.89
00031697	180100 RAM AIR GEAR DRYER	11/27/2012	6,532.85
00031698	180215 RECORDED BOOKS LLC	11/27/2012	135.95
00031699	181050 DENNIS ROBILLARD	11/27/2012	143.00
00031700	191900 SO BERWICK EMERGENCY RESCUE	11/27/2012	6,317.92

Check Number	Account	Date Paid	Amount
00031701	193605 SOUTHWORTH-MILTON, INC	11/27/2012	188.82
00031702	193622 SPRINGER ELECTRICAL SERV INC	11/27/2012	110.00
00031703	193640 STAPLES	11/27/2012	161.26
00031704	200100 TARASON ENTERPRISES INC	11/27/2012	250.00
00031705	200545 TERMINIX INTERNATIONAL	11/27/2012	1,369.64
00031706	133035 TREAS/STATE OF MAINE/LICENSING	11/27/2012	70.00
00031707	211500 VERIZON WIRELESS	11/27/2012	555.00
00031708	220190 VINE STREET MHP LLC	11/27/2012	330.00
00031709	230300 WALMART COMMUNITY BRC	11/27/2012	244.04
00031710	230515 WATCH GUARD VIDEO	11/27/2012	4,870.00
00031711	240900 YORK COUNTY REGISTRY OF DEEDS	11/27/2012	65.00
Total Not Prepaid			85,172.80
Total Prepaid			23,196.80
Grand Total			108,369.60

WARRANT NUMBER _____ \$ 108,369.60 DATE 11/20/2012

* * * TREASURER'S WARRANT * * *

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWN COUNCIL:

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TOWN OF SO. BERWICK
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00028952	189999 REFUNDS	12/11/2012	-5.00
00031712	132500 SECRETARY OF STATE M/V	12/11/2012	14,156.80
00031713	090151 UNITED STATES TREASURY	12/11/2012	12.50
00031714	189999 REFUNDS	12/11/2012	150.00
00031715	189999 REFUNDS	12/11/2012	195.00
00031716	010336 AGGREGATE RECYCLING CORP	12/11/2012	2,223.82
00031717	011250 TREASURER, STATE OF MAINE	12/11/2012	172.00
00031718	020225 BAKER & TAYLOR	12/11/2012	444.90
00031719	022850 BUSINESS EQUIPMENT UNLIMITED	12/11/2012	47.00
00031720	021668 BLOW BROS	12/11/2012	56.48
00031721	022300 BOWS AND BALLOONS BY BRINA	12/11/2012	180.00
00031722	022480 ANNE BRADDER	12/11/2012	995.00
00031723	022503 SHARON BRASSARD	12/11/2012	36.82
00031724	030530 CENTRAL TIRE CO INC	12/11/2012	1,206.41
00031725	030500 CENTRAL MAINE POWER/CREDIT, COLL	12/11/2012	487.34
00031726	030510 CENTRAL MAINE POWER	12/11/2012	1,331.95
00031727	030725 CITIZENS BANK (CHG)	12/11/2012	138.64
00031728	031425 COLONIAL LIFE & ACCIDENT INS.	12/11/2012	1,341.58
00031729	031430 COMCAST	12/11/2012	99.95
00031730	031579 CONSTELLATION NEW ENERGY	12/11/2012	1,765.52
00031731	040530 DEDE DIONNE	12/11/2012	33.95
00031732	032002 EARTHLINK BUSINESS	12/11/2012	1,249.96
00031735	050815 EMPLOYEE HEALTH & BENEFITS	12/11/2012	819.39
00031736	060300 FAVORITE FOODS INC	12/11/2012	664.59
00031737	060750 FIRE TECH & SAFETY	12/11/2012	338.00
00031738	070565 GORHAM LEASING GROUP	12/11/2012	96.56
00031739	071086 GREAT WORKS FAMILY PRACTICE	12/11/2012	50.00
00031740	191330 HANNAFORD'S	12/11/2012	120.13
00031741	080248 HANSCOM'S TRUCK STOP INC	12/11/2012	15,912.67
00031742	080998 HOME DEPOT	12/11/2012	504.56
00031743	081305 HSE	12/11/2012	695.00
00031744	090120 INLAND FISHERIES & WILDLIFE	12/11/2012	447.00
00031745	090375 INTERNATIONAL SALT	12/11/2012	1,634.04
00031746	100150 JANETOS MARKET	12/11/2012	176.83
00031747	100175 JENKINS FUEL INC	12/11/2012	2,086.62
00031748	120510 LAWSON PRODUCTS INC.	12/11/2012	65.60
00031749	122210 THE LUNCH BOX	12/11/2012	72.00
00031750	131630 MAINE AIR POWER INC	12/11/2012	709.95
00031751	130626 MAINE OXY/SPEC AIR GASES	12/11/2012	196.00
00031752	132404 MAINE SAD#60	12/11/2012	307.50
00031753	133375 MAINE ENERGY RECOVERY CO.	12/11/2012	5,627.98
00031754	130670 MAINE RESOURCE/RECOVERY	12/11/2012	465.00
00031755	132400 MAINE SAD #35	12/11/2012	548,800.67
00031756	133358 W.B.MASON	12/11/2012	59.96
00031757	133362 MAY-DAY SEAMLESS GUTTERS	12/11/2012	468.50
00031758	127000 CORRINE J MAHONY	12/11/2012	1,612.50
00031759	140534 NATIONAL WRECKER INC	12/11/2012	8,953.94
00031760	140600 NEPTUNE INC	12/11/2012	1,932.75
00031761	141384 NORTHEAST PAGING	12/11/2012	24.16
00031762	133378 NORTON STREET NRLP	12/11/2012	495.00
00031763	150720 PAC-N-ARMS	12/11/2012	60.00
00031764	160900 PORTLAND NORTH TRUCK CENTER	12/11/2012	1.79
00031765	180433 DAN REMICK	12/11/2012	495.00
00031766	190094 SANEL AUTO PARTS CO	12/11/2012	503.91
00031767	190375 CARIN SARZYNSKI	12/11/2012	370.00
00031768	132500 SECRETARY OF STATE M/V	12/11/2012	22,757.95

Recreation Committee Plan for Ice Rink

To the Members of the Town Council,

The following is an outline of our plan for a portable outdoor skating rink for the Town:

Site: Near the Youth Center Barn. This location will provide us with access to electricity, water, parking, and lights. We would also request access to the barn facility for special rink fund raising nights. We will request the assistance of the Department of Public Works for the initial leveling of this site as well as asking them to lay down a 50' by 100' layer of pea stone as a bed for the liner and for use as a summer season parking area.

Costs: We are considering two portable options for the ice rink.

- Option 1: 40 x 80 tarp liner, which costs approximately \$1,200.00. With dirt berm the rink will also need some sort of protection.
- Option 2: 40 x 80 kit with a cost of \$2,195.00. This includes protection for the liner, no berm needed. A replacement liner costs approximately \$700. All costs for the kit were provided by Porta-Rinx Company and may need 10% added for shipping.

There are also two resurfacing machines available for maintenance of the ice rink. The "Bambini" lays down a sheet of water with leveler and the approximate cost is \$995.00. The Ice mower shaves off bumps in the ice and costs approximately \$795. Snow removal will be by single stage blower owned by Jeff Hoerth or by other volunteers. Rubber blades won't gouge ice. Installation assistance will be provided at initial set-up by the manufacturer. We are seeking a total of \$5,000.00 for all equipment, shipping, signage and miscellaneous extras.

Storage: We are looking to store the ice rink and equipment at the youth center barn and possibility some space in the community center. When stored it only takes up a 2ft. by 10ft. floor area. Machines to be stored separately.

Water: We will ask the fire department for assistance with the initial water fill. Future water needs are possible through L.W. Morgridge on Rt 236 in Eliot. We will also request water donation by the town water department. The resurfacing needs are estimated to be 30-50gallons per use.

Lighting: Leveraging the electricity available at the Youth Center Barn, we will install additional lighting with volunteer help on the rink side of the barn.

Seating: We will use the existing picnic tables for seating as well as siting hay bales around the rink, sporadically placed.

Hours of Operation: The rink will be open 24 hours a day, 7 days a week, the same as playgrounds, tennis courts, and the sledding/ski hill. However, the rink will be signed “open dawn until dusk” with the exception of special events and planned skate nights. All skating times will be posted “skate at own risk.”

Funding: We are seeking money from the town playground and fields fund for the initial investment. We plan to organize fund raising winter carnival nights as an ongoing fundraiser during the winter. The rink would also accept donations of any kind.

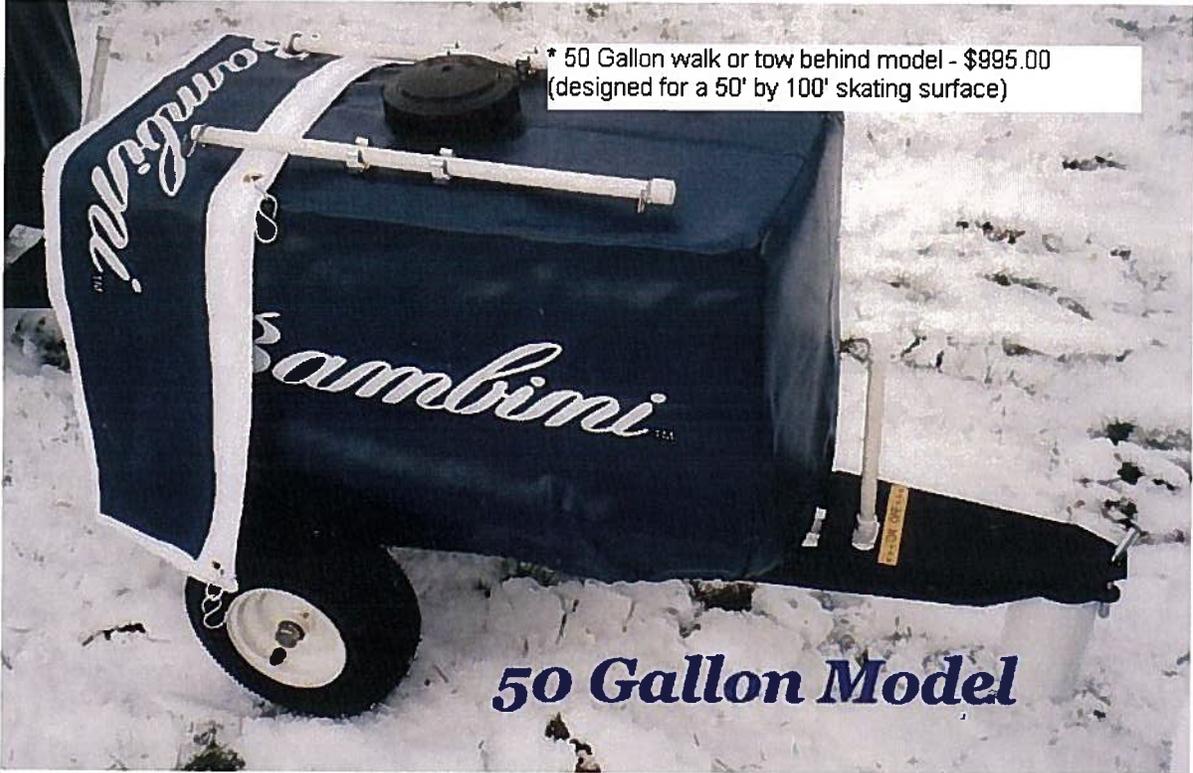
Responsibility: There seems to be a strong interest for a rink within the community. The following is partial list of community members who have indicated interest in assisting with maintenance, setup, and take down.

Tentative List of Volunteers

Jeff Hoerth	384-9946
Mike McGinness	752-1700
Andrew Beale	384-7173
Gary Trull	384-4762
Marshall White	384-2336
Terrance Parker	384-5330
Mark Arenberg	384-3388
Bill Rogers	384-2866
Dave Whelan	384-4179
Matt Brackett	384-2219
John Sylvester	384-5230
John Tulgren	571-8103
Mark Stone	704-0174

Thank you for your consideration of this request.

South Berwick Recreation Committee



* 50 Gallon walk or tow behind model - \$995.00
(designed for a 50' by 100' skating surface)

50 Gallon Model



**If you maintain an
Outdoor Ice Skating Rink**

> 20" Single Blade, Pull Start model - \$795.00

You're Gonna Love this ...

Porta-Rinx™ is a portable kit for an Ice Skating Rink!

A kit, that literally Snaps Together!

Porta-Rinx™ is Great for Schools, Colleges & Universities,
Ski Resorts, Condo Associations, Cities, Towns, Park
and Recreation Centers, Community Organizations
And The Backyard of Any Home!

Porta-Rinx makes having a Backyard Rink, FUN!

Porta-Rinx will Last for Many Years to come!
No More Tools, Boards, Stakes or Staples needed! No More hours
of intensive labor in setting up your rink! Two people can Set up a
30' by 60' Porta-Rinx kit in less than one hour - Fill it with water,
level if needed and let it Freeze ...

Porta-Rinx comes in a variety of sizes

Porta-Rinx - Sizes Prices

10'x 20' - Porta-Rinx kit 795.00

20'x 20' - Porta-Rinx kit 895.00

20'x 40' - Porta-Rinx kit 1,095.00

30' x 60' - Porta-Rinx kit 1,495.00

40'x 80' - Porta-Rinx kit 2,195.00

50'x 100' - Porta-Rinx kit 3,195.00

100'x 100' - Porta-Rinx kit 4,495.00

100'x 200' - Porta-Rinx kit 8,295.00

Add 20% for shipping outside New England and 10% within New England

When ordering, expect 10 to 14 days for delivery upon receipt of order.

* When ordering around the holidays expect a couple days delay.

-- Replacement Liners are available upon request .22¢ per sq.ft. --

Porta-Rinx uses the best Frame System, the best
Liner System and by far the best Fastening System!

Porta-Rinx uses a 12 mil. String Reinforced, Double Laminated polyethylene plastic for
our Liner. The string reinforcement gives
our liner tear resistance, in the event the liner is damaged, each kit comes with a roll of
repair tape for easy off season repairs.

**TOWN OF SOUTH BERWICK
MUNICIPAL ELECTION WARRANT
JANUARY 15, 2013**

State of Maine

County of York, ss.

To: Joseph Rousselle, resident of South Berwick, County of York, State of Maine,

Greetings:

In the name of the Town of South Berwick, you are hereby required to notify the inhabitants of said Town, qualified to vote in Town affairs to assemble at the R. P. Gagnon Assembly Hall, Town Hall, 180 Main Street, South Berwick, on Tuesday, the 15th day of January 2013 at 2:00 o'clock in the afternoon, then and there, to act on the following articles:

ARTICLE 1: To elect a moderator to preside at said meeting.

ARTICLE 2: To elect one Town Council member for a one-year term (10 months).

The polls for voting on Article 2 by secret ballot will be opened at 2pm and will be closed at 7pm.

Absentee ballots will be processed at the polls on Election Day at 3pm, 4pm, 5pm, 6pm, and 7pm as necessary.

The Registrar of Voters will hold office hours while the polls are open to correct any errors on the voting list or change a name or address, and to accept new enrollments. A person not registered, as a voter may not vote in any election.

Given under our hands this 11th day of December 2012.

Gerald W. MacPherson, Sr.

David H. Webster

Jean Demetracopoulos

John C. Kareckas

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: December 11, 2012	Item # NB 3
Agenda Item: Approval of “Drive Sober, Maine!” Grant	
Department Head Recommendation: Chief Dana P. Lajoie	
Approval of “Drive Sober, Maine!” Grant Approximate cost \$4,950.00	
Town Manager’s Recommendation	
Recommend approval of the “Drive Sober Maine!” grant awarded to the Police Department from the Department of Public Safety. The grant amount is \$4,950 with an in-kind match of \$1,238.00.	
Requested Action	
Accept the Drive Sober Maine grant in the amount of \$4,950.	
Vote	

To: Town Manager, Perry Ellsworth

From: Chief Dana P. Lajoie



Subject: "Drive Sober Maine" Grant

Date: November 21, 2012

The South Berwick Police Department applied for funding with the Bureau of Highway Safety. The Grant award is for \$4,950.00 of which there is a match. The match is of (in kind) and will not affect the Budget.

If the Town is willing to accept the funds, I will move forward with the application acceptance.



STATE OF MAINE
Department of Public Safety
Bureau of Highway Safety
164 State House Station
Augusta, Maine
04333-0164

PAUL R. LEPAGE
GOVERNOR

JOHN E. MORRIS
COMMISSIONER

11/06/2012

Chief Dana P. Lajoie
South Berwick Police Department
180 Main Street
South Berwick, Me 03908

Dear Chief Dana P. Lajoie:

Attached is the material your organization will need to administer your recently approved subgrant number AL13-037 for the 2013 "Drive Sober, Maine!" Impaired Driving project. Please review this material carefully and comply with the instructions. It is especially important that you sign and return all of the contracts to the Bureau of Highway Safety. We will send the contracts to the State Bureau of Purchases for review. The subgrant is not approved until the State Bureau of Purchases has signed the contracts. Failure to comply with grant instructions may result in delays in the cash reimbursement process and could cause the subgrant to be terminated.

As a reminder, you can not incur costs after September 30, 2013. By federal statute, the Bureau of Highway Safety can not reimburse you for costs incurred after that date. We also ask that you establish a file to maintain separate and complete records related to this project. Your accounting system must allow you to maintain separate accountability for funds received and disbursed against this project.

Please contact Carl Hallman for assistance. We look forward to working with you to attain the highway safety benefits resulting from this project.

Sincerely,

A handwritten signature in black ink, appearing to read "L. Stewart".

Lauren V. Stewart, Director
Bureau of Highway Safety

attachment(s)

cc: Jeffrey Upton, Project Director

OFFICES LOCATED AT: 45 COMMERCE DRIVE, SUITE 1, AUGUSTA, ME

(207)626-3840 (Voice)

(207)624-4478 (TDD)

(207)287-3042 (FAX)

PRINTED ON RECYCLED PAPER

Bureau of Highway Safety
164 State House Station
Augusta, ME 04333-0164

SUBGRANT AWARD MATERIAL/ADMINISTRATION INSTRUCTIONS

SUBGRANTEE: South Berwick Police Department SUBGRANT #: AL13-037

PROJECT TITLE: 2013 "Drive Sober, Maine!" Impaired Driving

To help you administer this subgrant, we are providing the following information with attachments as appropriate:

SUBGRANT CONTRACT - Two copies are enclosed. The individual who signed the application must **sign and return both copies to the Bureau of Highway Safety. The contract is subject to review and approval by the State Purchases Review Committee.** The contract is not legally binding until Purchases has approved it. We will send you a signed copy of the approved contract for your records.

SUBGRANT PROGRESS REPORT FORMS - Use these forms to submit a narrative report about the activities of your project. The report should outline what has happened during the period covered, any problems encountered, deviations from schedules, etc., and any other information you feel would be helpful to the Bureau of Highway Safety. Progress reports are due monthly or as outlined in the grant.

CASH REQUEST FORMS - The Bureau of Highway Safety, through this award, will reimburse you for costs incurred associated with this project and budgeted in the approval application. Subgrantees incur costs and spend money from other sources and will be reimbursed by the Bureau of Highway Safety in accordance with the latest approved budget. Subgrantees must request reimbursement from the Bureau of Highway Safety on the cash request forms along with adequate supporting documentation. Cash requests and supporting documentation must also show subgrantee matching expenditures. The Bureau of Highway Safety will not forward cash to subgrantees without a cash request. Cash requests for this project should be submitted monthly.

PROGRAMMATIC OR BUDGET CHANGES - The Bureau of Highway Safety has approved this award based upon the information presented in the approved application. Deviations from or changes to either the program activity or budget, including the project periods, may be requested using the SUBGRANT PROGRAM REVISION REQUEST. Such changes must be approved by the Bureau prior to implementation by the subgrantee.

FULL APPLICATION - If corrections, additions, or changes were made to your original submission, a copy of the finalized application, as approved, is included.

SUBGRANT CONTRACT

DO NOT ENCUMBER

**PLEASE RETURN TO:
LAUREN STEWART, DIRECTOR
BUREAU OF HIGHWAY SAFETY
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**

SUBGRANT #: AL13-037
APPROVAL DATE: 11/06/2012
PROJECT PERIOD: 12/01/2012 TO 09/06/2013
013 16A 308A 012 6401 AL3713

The Bureau of Highway Safety, hereinafter called the subgrantor, herewith agrees to provide funds in accordance with the provisions of the Highway Safety Act of 1966, as amended, and appropriate state statutes and regulations to:

Subgrantee Legal Name: South Berwick Police Department

hereinafter called the subgrantee, for the purposes and in the amounts contained in the subgrant application submitted by the subgrantee and approved by the subgrantor.

The subgrantee agrees to the terms and conditions stated in the approved subgrant application on file at the office of the subgrantor which are made a part of this contract by reference. The subgrantee agrees to comply with the reimbursement procedures required by the subgrantor and with all special conditions imposed by the subgrantor in approving the award.

The subgrantee agrees to provide the required matching contributions as specified in the approved subgrant application for your 2013 "Drive Sober, Maine!" Impaired Driving.

For the Subgrantor - Bureau of Highway Safety

Federal: \$4,950.00

016000372A
Town of South Berwick
180 Main St.
South Berwick, Me, 03908

	_____	Director
Date:	Authorized Signature Lauren V. Stewart	Title
	_____	Chief of Police
Date:	Authorized Signature for Subgrantee Chief Dana P. Lajoie	Title

THIS CONTRACT HAS BEEN APPROVED AS TO FORM BY THE DEPARTMENT OF THE ATTORNEY GENERAL ON MAY 6, 1996.

This contract is valid only if signed by an authorized representative of the applicant and BHS and has been approved by the Maine Division of Purchases.
This subgrant award is conditional upon subsequent legislative or executive action, federal or state, which may result in a budget recision, deferral or revision.
Approval may also be contingent upon a current year comprehensive plan approval by NHTSA.

Bureau of Highway Safety
 164 State House Station
 Augusta, ME 04333-0164

SUBGRANT REVISION REQUEST ATTACHMENT
REVISED SUBGRANT BUDGET

SUBGRANTEE: South Berwick Police Department

SUBGRANT # AL13-037

DATE: _____

			Federal Funds	Match Funds	Totals
PERSONAL SERVICES	1	Current Budget	\$4,950.00	\$0.00	\$4,950.00
	A	Requested Changes			
		Requested Budget			
TRAVEL	2	Current Budget	\$0.00	\$0.00	\$0.00
	B	Requested Changes			
		Requested Budget			
EQUIPMENT	3	Current Budget	\$0.00	\$0.00	\$0.00
	C	Requested Changes			
		Requested Budget			
CONSULTANTS	4	Current Budget	\$0.00	\$0.00	\$0.00
	D	Requested Changes			
		Requested Budget			
OTHER	5	Current Budget	\$0.00	\$1,238.00	\$1,238.00
	E	Requested Changes			
		Requested Budget			
	6	Total Current Funding	\$4,950.00	\$1,238.00	\$6,188.00
	F	Total Net Changes			
		Total Requested Budget			

NOTES:

The amounts in rows numbered 1-6 are the current budget (federal, match and total) for each category.

In rows lettered A-F, enter the change requested to your budget using a plus (+) or a minus (-).

In the shaded areas, please enter the requested budget amounts.

TOWN COUNCIL

Agenda Information Sheet

Meeting Date: December 11, 2012	Agenda Item NB # 4
Subject: Fogarty's Restaurant liquor license	
Information:	
Fogarty's current liquor license expires December 25th.	
Staff Comments/Recommendation:	
Chief Lajoie has been consulted and had no issues to report.	
Requested Action:	
Motion to approve the renewal of Fogarty's liquor license.	
Vote:	

**Department of Public Safety
Division**



Liquor Licensing & Inspection

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

<u>BUREAU USE ONLY</u>	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

PRESENT LICENSE EXPIRES 12/25/2012

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- | | |
|--|---|
| <input checked="" type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) |
| <input type="checkbox"/> HOTEL-OPTIONAL FOOD (Class I-A) | <input type="checkbox"/> HOTEL (Class I,II,III,IV) |
| <input type="checkbox"/> CLASS A LOUNGE (Class X) | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I) |
| <input type="checkbox"/> CLUB (Class V) | <input type="checkbox"/> GOLF CLUB (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Lawrence A. Fogarty</u> DOB: <u>10/17/60</u>			2. Business Name (D/B/A) <u>Fogarty's Restaurant Inc.</u>		
DOB:			Location (Street Address) <u>471 Main Street</u>		
DOB:			City/Town State Zip Code <u>So. Berwick ME 03908</u>		
Address <u>35 Beaver Dam Rd.</u>			Mailing Address <u>Same</u>		
City/Town State Zip Code <u>So. Berwick, ME 03908</u>		City/Town State Zip Code			
Telephone Number Fax Number <u>207-384-4413</u>		Business Telephone Number Fax Number <u>207-384-8361 207-384-2009</u>			
Federal I.D. # <u>01-0464888</u>			Seller Certificate # <u>0253565</u>		

3. If premises are a hotel, indicate number of rooms available for transient guests: —
4. State amount of gross income from period of last license: ROOMS \$ — FOOD \$ 1.6^m LIQUOR \$ 44,663
5. Is applicant a corporation, limited liability company or limited partnership? YES NO

complete Supplementary Questionnaire, If YES

6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: Linda Brown, Pat Hall, Katherine Smith
8. If business is NEW or under new ownership, indicate starting date: N/A
Requested inspection date: — Business hours: —
9. Business records are located at: 471 Main Street, So. Berwick, ME 03908
10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Linda Brown	11/21/62	Dover, N.H.
KATHERINE SMITH	11/15/85	ROCHESTER, N.H.
Pat Hall	2/5/56	Hartford, CT.

Residence address on all of the above for previous 5 years (Limit answer to city & state)

① SO. BERWICK, ME ② SO. BERWICK, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?

Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) _____

FULL SERVICE RESTAURANT

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?

YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/4 mi. Which of the above is nearest? CHURCH

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: KENNEBUNK SAVINGS BANK - MORTGAGE - LOC - NOTES

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

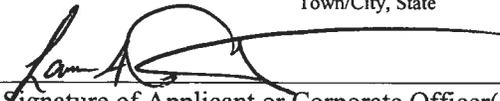
NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: So. Berwick, ME on DEC 3, 20 12

Town/City, State

Date

Please sign in blue ink


Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

Print Name

Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	
FILING FEE		\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: _____ Municipal Officers _____ County Commissioners of the
_____ City _____ Town _____ Plantation _____ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A,
Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

- 1. Hearing. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses.
A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau.
2. Findings. In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant.
A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
[1993, c730, §27 (amd).]
3. Appeal to bureau. Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners.
A. [1993, c.730, §27 (rp).]
4. No license to person who moved to obtain a license. (REPEALED)
5. (TEXT EFFECTIVE 3/15/01) Appeal to District Court. Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

STATE OF MAINE
Liquor Licensing & Inspection Unit
 164 State House Station
 Augusta, Maine 04333-0164
 Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES AND LIMITED PARTNERSHIPS

1. Exact Corporate Name: Fogarty's Restaurant Inc
 Business D/B/A Name: Fogarty's Restaurant + Bakery
2. Date of Incorporation: 7/91
3. State in which you are incorporated: ME
4. If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list percent of stock owned:

Name	Address Previous 5 Years	Birth Date	% of Stock	Title
Lawrence A. Fogarty	35 Beaver Dam Rd. So. Berwick, ME 03908	10/17/60	100	PRESIDENT

6. What is the amount of authorized stock? 200 SHARES Outstanding Stock? —
7. Is any principal officer of the corporation a law enforcement official? () YES (X) NO
8. Has applicant(s) or manager ever been convicted of any violation of the law, other than a minor traffic violation(s), of the United States? () YES (X) NO.
9. If yes, please complete the following: Name: _____
 Date of Conviction: _____ Offense: _____
 Location: _____ Disposition: _____
- Dated at: So. Berwick, ME On: December 3, 2012
City/Town Date

Lawrence A. Fogarty Date: 12/3/2012
 Signature of Duly Authorized Officer

Lawrence A. Fogarty
 Print Name of Duly Authorized Officer

24 Young Street
South Berwick, ME 03908
October 12, 2012

Dear Sharon,

I wanted to let you know that I have decided to resign my position on the Recreation Committee. It was my hope to be able to devote a lot of time and energy to this wonderful group, but I have found that my work and family obligations have made it very difficult for me to do so.

Thank you for all that you do.

Sincerely,

Stacey Barlow

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: December 11, 2012	Item # NB 6
Agenda Item: Recreation Committee Application	
Town Manager's Recommendation	
We have received an application from Nicole Drake for the open seat on the Recreation Committee.	
Requested Action	
Motion to appoint Nicole Drake to the Recreation Committee with a term to expire in June 2014.	
Vote	

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: December 11, 2012	Item # NB 7
Agenda Item: Recreation Committee Application	
Town Manager's Recommendation	
We have received an application from David Gagnon for the open seat on the Library Advisory Board.	
Requested Action	
Motion to appoint David Gagnon to the Library Advisory Board with a term to expire in June 2015.	
Vote	