

Date: June 24, 2013
To: Perry
From: Fern 
Re: Department Overruns

Based upon the Treasurer warrants through June 25 and payroll through June 15, individual departments will need council transfers for overexpenditures. The actual departments and amounts will not be determined until final adjustments are made by the auditors and myself. The following are the best estimates as of this date:

4160: Code Enforcement	\$ 1,500	Wages (due to job sharing in Berwick; offset by additional revenue); fuel costs
4230: Police	\$ 9,900	Additional wage costs (Overtime and Part time) to cover open shifts; equipment repair
4325: Town Garage	\$ 3,500	Waste oil disposal; Operating supplies (propane)
4335: Solid Waste	\$ 6,900	Driver coverage (part time wages); fuel costs
4470: Library	\$ 4,300	Publications; Utilities (electric, water, sewer); Equipment (computers/software renewal)
4510: Social Services	\$ 5,000	Assistance Grants (Although General Assistance is one of the "allowable" overages, Council should still acknowledge the expenditures by appropriating the additional money.)
Total	\$31,100	

These overages, coupled with the previous Council transfers of \$30,300 total \$61,400 or approximately 1.04 % of the total 2012/13 municipal budget. These overages will be offset by "savings" within other departments. Any funds approved but not expended will revert back to the Undesignated Fund.

Please include these Council transfers as an agenda item for the June 25th meeting.

If you have any other questions, please let me know.