

## GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendix A* are effective from **July 1, 2013 to June 30, 2014**. The maximums found in *Appendices B, C, D, E, and F* are effective from **October 1, 2013 to September 30, 2014**.

### APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
	936	939	1,123	1,635	1,779	1,847

**NOTE:** For each additional person add \$75 per month.

**(The applicable figures from Appendix A, *once adopted*, should be inserted here.)**

### APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	46.51	200
2	85.35	367
3	122.33	526
4	155.35	668
5	184.42	793
6	221.40	952
7	244.65	1,052
8	279.53	1,202

**NOTE:** For each additional person add \$150 per month.

### APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	<u>Weekly</u>	<u>Monthly</u>	<u>Weekly</u>	<u>Monthly</u>
0	170	729	182	784
1	170	729	182	784
2	191	823	221	949
3	289	1,241	318	1,368
4	300	1,289	343	1,473

**(The applicable figures from Appendix C, *once adopted*, should be inserted here.)**

**FOR MUNICIPAL USE ONLY**

**APPENDIX D - UTILITIES**

**ELECTRIC**

**NOTE:** For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water*:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.20	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

**NOTE:** For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water*:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.10	\$82.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

**NOTE:** For each additional person add \$10.00 per month.

**NOTE:** For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

**APPENDIX E - HEATING FUEL**

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

**FOR MUNICIPAL USE ONLY**

**NOTE:** When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

**APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES**

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

**NOTE:** For each additional person add \$1.25 per week or \$5.00 per month.

**SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5**

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

**FOR MUNICIPAL USE ONLY**



**South Berwick  
Board of Assessors  
August 13, 2013**

Chairman Gerald W. MacPherson, Sr. called the meeting to order at 6:32pm. Assessors present included Jean Demetracopoulos, David H. Webster, John C. Kareckas, and Russell H. Abell. Assistant Town Manager Roberta Orsini was also present. Town Manager Perry Ellsworth and Assessing Agent Craig Skelton were not in attendance.

1. York County Returns: There are two returns for York County because it is converting from a calendar year to a fiscal year. The two returns cover January 1, 2013 to June 30, 2013 and July 1, 2013 to June 30, 2014.

On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to sign both Assessor Returns for York County and circle 1A on the return for January 2013 to June 2013.

2. On a motion by Mr. Kareckas, seconded by Mr. Abell, it was unanimously voted to set the tax rate at 17.25 per 1000 of valuation for fiscal year 2013/2014, with an overlay of \$451,788.25.

Mrs. Demetracopoulos stated, for clarification purposes, that the \$1.10 increase in the tax rate is a result of increases for the town budget of \$0.13, the county budget \$0.27, and the school \$0.70.

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 6:36pm.

Attest:

Barbara Bennett, CCM  
Town Clerk



## **South Berwick Town Council August 13, 2013**

Chairman Gerald W. MacPherson, Sr. called the meeting to order at 6:30pm. Councilors present included Jean Demetracopoulos, David H. Webster, John C. Kareckas, and Russell H. Abell. Assistant Town Manager Roberta Orsini was also in attendance.

### **Approval of Minutes**

1. Council 7-09-13: On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to adopt the minutes as written.

### **Treasurer's Warrant – Aug 13, 2013**

On a motion by Mr. Abell, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the warrant in the amount of \$753,316.59.

### **Public Comment**

No wished to address Council.

### **Reports & Correspondence**

1. The York County Budget Committee has requested funds for legal assistance to help in their dispute with the County Commissioners.

-Mr. Kareckas stated that he was not inclined to support the request at this time.

-Mr. Webster stated that he would like to hear both sides before he could agree to the request.

-Mrs. Demetracopoulos stated that she would like to have them here to make their case.

-Mr. MacPherson stated that he did not believe there was much municipal support for granting funds to the Committee. He added that both groups are part of the same governmental entity and both are funded with taxpayer money. Asking for more tax payer money to settle their dispute seems inappropriate.

### **Town Manager's Report**

-Mrs. Orsini reported that the paving that should take place tomorrow has been postponed.

-Mrs. Orsini stated that the DOT is or will soon be working on the study for the intersection at Route 236, Vine Street, and Academy Street.

### **New Business**

1. The Council briefly discussed the Strawberry Festival Grant for flags. Eric Pelchat, Front Street, explained that he initiated the grant application to help facility the replacement of worn out flags and to have the holes drilled in the sidewalk that was repaired on Portland Street. Mr. Pelchat thanked the other members of the ad hoc group that donates their time to putting out the flags. The group includes, among others, Norm & Audrey Fortier and Paul & Tamre Steinhauer.

Mr. Kareckas made a motion to accept the grant from the Strawberry Festival Committee in the amount of \$1478.00 and authorize its expenditure for flag displays. Mr. Abell seconded the motion.

Mrs. Demetracopoulos made a motion to amend by adding the establishment of a special revenue account for street flags. Mr. Abell seconded. The motion to amend was unanimously adopted.

The original motion, as amended, to accept the grant and establish a special revenue account was unanimously adopted.

2. On a motion by Mr. Abell, seconded by Mr. Kareckas, it was unanimously voted to approve the renewal of a Solid Waste Hauler License for Pine Tree Waste (now part of Casella) until June 30, 2014. Mr. Kareckas abstained from voting stating that Casella was a client for the company he works for.

**Council Member Comments**

1. Mr. Abell:

- Commented that he was just back from a very enjoyable European vacation.
- Encouraged everyone to attend Lantern Fest on August 21<sup>st</sup> at Spring Hill.

2. Mr. Webster:

- Commented about a recent article in the Maine Townsman regarding a program developed in West Gardiner for obtaining a free burn permit online. The State currently has an online program but charges a \$7 fee. He asked if the Manager and Fire Chief could look into providing the same service.
- Attended the tour of an Avesta facility in Kennebunk last week. Everything was professionally done.
- Made note that he and Councilor MacPherson met with two of the Eliot Selectmen to discuss the potential for future cooperative efforts.
- Commented that he would like to have a representative from the Schiller Plant come to a meeting to address the Good Neighbor Petition being filed by Eliot with the EPA.

3. Mrs. Demetracopoulos:

- Commented that she was extremely impressed with rehab work Avesta did on the old school building in Kennebunk. She added that she would be very comfortable with Avesta as a partner in the senior housing project.

4. Mr. MacPherson:

- Commented that the Avesta facility was well maintained both inside and out. The facility was very people friendly with an indoor cafe and outside vegetable gardens.
- Commented that it appears that the contractor is finished on Vine Street; the turnaround has been paved.

**Adjournment**

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 7:05pm.

Attested:

Barbara Bennett, CCM

TOWN OF SO. BERWICK  
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00033254	132500 SECRETARY OF STATE M/V	08/27/2013	14,116.58
00033255	132500 SECRETARY OF STATE M/V	08/27/2013	14,679.10
00033256	010285 ADMIRAL FIRE & SAFETY INC	08/27/2013	118.79
00033257	010585 AMAZON	08/27/2013	41.98
00033258	020225 BAKER & TAYLOR	08/27/2013	68.43
00033259	021095 BARBARA BENNETT	08/27/2013	19.21
00033260	022850 BUSINESS EQUIPMENT UNLIMITED	08/27/2013	8.17
00033261	021648 MARK BLANCHETTE	08/27/2013	435.00
00033262	021695 BLUE TIE INC	08/27/2013	64.69
00033263	022150 BOSTON CO.	08/27/2013	2,375.00
00033264	030500 CENTRAL MAINE POWER/CREDIT, COLL	08/27/2013	90.00
00033265	030920 CLEAN-O-RAMA	08/27/2013	324.22
00033266	031430 COMCAST	08/27/2013	104.95
00033267	031510 COMPLIANCE POSTER COMPANY	08/27/2013	278.61
00033268	040300 DEMCO	08/27/2013	371.41
00033269	060275 THE FASTENER WAREHOUSE	08/27/2013	18.00
00033270	010525 G&K SERVICES	08/27/2013	691.83
00033271	070600 GEORGE GORMAN	08/27/2013	78.46
00033272	071065 GREAT NORTHERN BUILDERS INC	08/27/2013	400.00
00033273	071180 GROUP DYNAMIC INC	08/27/2013	137.50
00033274	073100 GWI	08/27/2013	25.00
00033275	080248 HANSCOM'S TRUCK STOP INC	08/27/2013	5,163.15
00033276	080350 HARTFORD LIFE INSURANCE CO.	08/27/2013	319.50
00033277	080450 HARVARD PILGRIM HEALTH CARE	08/27/2013	22,943.40
00033278	080504 TOM HASTY	08/27/2013	157.50
00033279	022665 C.E. HOLMES CONSTRUCTION	08/27/2013	760.00
00033280	100380 JOHN DEERE LANDSCAPES	08/27/2013	534.78
00033281	141367 KONE INC	08/27/2013	200.27
00033282	120350 NORMAND LAUZE	08/27/2013	775.00
00033283	121300 LINCOLN PRESS	08/27/2013	39.00
00033284	071170 MARTIN GRENIER	08/27/2013	57.58
00033285	133225 MAINELY PRINTING	08/27/2013	155.00
00033286	133195 MAINE TURNPIKE AUTHORITY	08/27/2013	17.80
00033287	133393 S.A. MCLEAN & SONS	08/27/2013	650.00
00033288	133795 MICK BODYWORKS	08/27/2013	312.68
00033289	134300 MAINE MUNICIPAL EMPLOYEES	08/27/2013	3,822.06
00033290	134601 EXXON/MOBIL	08/27/2013	634.56
00033291	140235 NASRO	08/27/2013	40.00
00033292	140790 NATIONAL AUTO RESEARCH	08/27/2013	744.00
00033293	140600 NEPTUNE INC	08/27/2013	75.95
00033294	141386 NORTHEAST RESOURCE RECOVERY	08/27/2013	11.50
00033295	141426 NORTRAX/POWERPLAN	08/27/2013	199.14
00033296	150290 OVERHEAD DOOR COMPANY	08/27/2013	310.00
00033297	160230 PERMA-LINE CORP	08/27/2013	517.26
00033298	200700 PIKE INDUSTRIES INC	08/27/2013	145.00
00033299	160320 PINE TREE WASTE INC	08/27/2013	2,179.87
00033300	160810 PORTLAND GLASS	08/27/2013	95.00
00033301	161015 PORTLAND STREET SERVICE CENTER	08/27/2013	60.00
00033302	170000 QUILL CORPORATION	08/27/2013	94.51
00033303	180433 DAN REMICK	08/27/2013	500.00
00033304	181110 ROCHE LOCKSMITH INC	08/27/2013	100.00
00033305	191498 SIG SAUER	08/27/2013	350.00
00033306	191900 SO BERWICK EMERGENCY RESCUE	08/27/2013	6,565.05
00033307	192900 SO BERWICK WATER DISTRICT	08/27/2013	554.23
00033308	193404 SO MAINE DIST#1 TRAINING COUN.	08/27/2013	350.00
00033309	193410 SO MAINE REGIONAL PLANNING CM	08/27/2013	3,216.25



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: August 27, 2013</b>	<b>Item # NB 1</b>
<b>Agenda Item: Adopt General Assistance Ordinance and Updated Appendices.</b>	
<b>Department Head: Roberta Orsini</b>	
<p>The State has published the updated Appendices for General Assistance. This is a housekeeping item; the Council required by state law to adopt the Ordinance and the Appendices each year.</p> <p>Appendix A: The income maximums have increased slightly (approximately 2%). Appendix C: Unheated apartment rental maximums remain unchanged. Heated Apartments: A 2 bedroom moves from a maximum of \$924 to \$949. There are no other changes.</p>	
<b>Town Manager's Recommendation</b>	
Motion to adopt Ordinance and Appendices.	
<b>Requested Action</b>	
Motion to adopt the MMA Model General Assistance Ordinance and the updated Appendices: Appendix A effective 7/1/13, Appendices B-E effective October 30 <sup>th</sup> .	
<b>Vote</b>	

Enclosed please find Appendices A, B, C, D, and E. Appendix A will take effect on July 1, 2013 – June 30, 2014, Appendices B-E will take effect on October 1, 2013-September 30, 2014. Kate Dufour with MMA, checked with MMA attorneys and found that at the public hearing will be accepting Appendix A, you will also be able to accept the other Appendices. You will just have to state that these will not take effect until October 1, 2013. Just remember not to start using Appendices B-E until October 30<sup>th</sup>, (actually the only one that changed is Appendices C).

Also enclosed, is the summary schedule and two Appendices adoption forms. (one for A and one for B-E)

### **The Adoption Process**

The **municipal officers (i.e., selectpersons/council)** adopt the local **General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices **after notice and hearing**. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

### **Filing of GA Ordinance and/or Appendices**

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit their web site [www.memun.org](http://www.memun.org)).* In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS has made it easier by enclosing a self-addressed envelope for your use. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

We will forward to you, copies of the revised Statute and Policy that cover the changes once they have been published.

**GENERAL ASSISTANCE ORDINANCE  
APPENDICES A  
2013-2014**

The Municipality of \_\_\_\_\_ adopts the MMA Model Ordinance GA Appendices A for the period of July 1, 2013 — June 30, 2014. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)  
by the municipal officers:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

**GENERAL ASSISTANCE ORDINANCE  
APPENDICES B -E  
2013-2014**

The Municipality of \_\_\_\_\_ adopts the MMA Model Ordinance GA Appendices B - E for the period of October 1, 2013 — September 30, 2014. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the \_\_\_\_\_ (day) of \_\_\_\_\_ (month) \_\_\_\_\_ (year)  
by the municipal officers:

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)