

South Berwick Town Council May 13, 2014

Chairman Gerald W. MacPherson, Sr. called the meeting to order at 6:30pm. Councilors present included Jean Demetracopoulos, David H. Webster, John C. Kareckas, and Russell H. Abell. Town Manager Perry Ellsworth was also in attendance.

Approval of Minutes

1. Public Hearing – Planned Growth 04-22-14: On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to adopt the minutes after amending them to reflect that Mr. Abell was not present for the meeting.
2. Public Hearing – Liquor 04-22-14: On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to adopt the minutes as written.
3. Council 04-22-14: On a motion by Mr. Kareckas, seconded by Mr. Webster, it was unanimously voted to adopt the minutes after amending them to reflect that Mr. Abell was not present.

Treasurer's Warrant – May 13, 2014

1. On a motion by Mr. Kareckas, seconded by Mr. Abell, it was unanimously voted to sign the warrant in the amount of \$736,016.19.

Public Comment

None

Town Manager's Report

- Reminded everyone that political advertising within 250' of the Clerk's Office is prohibited because of absentee voting.
- The meeting with the school board has been moved to May 21st at 8:00am.
- Highway is currently working on Witchtrot Road.
- Will be meeting with Avesta and Mike Lassel on Friday to work on the 50% completion plan for submission to Maine State Housing. He added that he and Jon St. Pierre will be actively involved in the planning; would like to see the project bid out and put together by one general contractor. The Town will be doing some work on the parking area with proceeds of the land sale as previously agreed. Mr. Ellsworth added that if all goes as planned we could receive payment in early fall, Avesta could begin construction in November, build through the winter, and complete the grounds in the spring.
- Informed the Council that the Planning Board has asked for a workshop sometime in June to go over three items.
- Will be attending the Eastern Trail meeting with Councilor Webster on Thursday at 5:30pm.
- The Town Report is now available in several locations around town.
- The SoBo Fuel fund helped 25 families with \$9,000 worth of heating fuel this winter.
- Encouraged residents to stop by with any budget concerns.
- Stated that he has received several complaints about the lack of a pooper-scooper law.
- The Hike thru History is Friday, May 30th.
- There will be a NH Bike Tour coming through town this weekend.
- Informed the Council that we have received notification that our lease at the Regional Maintenance Facility (on Route 4 in Berwick) will not be renewed when it comes up in two years.

Unfinished Business

1. The Council discussed the upcoming MDOT project on the Dover-Eliot Road. Concerns regarding the heavy loads use of several of the lanes were an issue. Mr. Ellsworth stated that the DOT will not be using Flynn's, Lord's, or Waterside Lanes. Concerns regarding detours and the use of "cut-thru" roads, such Liberty Street and Baer Road in Rollinsford were also discussed.

On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to sign the Agreement with the MDOT after amending it to limit the overlimit loads to using the Dover-Eliot Road aka Route 101, only.

On a motion by Mr. Kareckas, seconded by Mr. Abell, it was unanimously voted to take up New Business #3 out of order. [Those minutes are below under new business]

2. The Council discussed the Trans-Pacific Partnership Trade Agreement; and whether there is enough interest to pursue developing a resolution on the matter. An informational meeting was held last week to gage public interest. Approximately a dozen people attended including the speakers, moderator and media.

Discussion ensued regarding the affect on local home rule authority, where state and federal representatives stand on the issue, and the need to gather more information. Mr. Ellsworth stated that he would try to get a presentation together by representatives for the next meeting.

On a motion by Mr. Abell, seconded by Mr. Kareckas, it was unanimously voted to table further discussion until more information is obtained.

3. Mr. Ellsworth explained that the documents for the sale of land (in conjunction with Martin Parent) to the Great Works Regional Land Trust had been signed by the Town, but have now somehow been lost. The amended P & S set May 16th as the closing date, but new documents must now be signed.

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to amend the P & S to extend the closing date to July 15, 2014.

New Business

1. On a motion by Mr. Abell, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the warrant calling the SAD #35 Budget Validation Referendum Election on June 10th.

2. On a motion by Mr. Abell, seconded by Mrs. Demetracopoulos, it was unanimously voted to cancel the June 10th meeting to accommodate the Primary Election.

3. Chad Gregory, Powderhouse Hill, explained that pricing different models of snowmobiles proved to be problematic due to the specific use and needs. A company that manufactures the best-fit machine was able to provide a quote for a 2015 Arctic Cat that is equipped with the required groomer and attachments, \$18,674.75.

On a motion by Mr. Webster, seconded by Mr. Abell, it was unanimously voted to waive the bid process for the Recreation Department's purchase of a snowmobile with groomer. The Purchasing Policy section A-150-5(g) states "The Town Council may waive requirements for competitive purchases of \$10,000 or more in the case of a non-emergency purchase when the purchase is inappropriate for competitive bidding due to the nature of the item, time constraints, or other factors".

Council Member Comments

1. Mr. Webster:

-Stated that he and Mr. Ellsworth would be attending the Eastern Trail Alliance annual meeting and any of the other councilors are welcome to join them.

-Will be out of town on Memorial Day and will not be able to march in the parade.

-Commented that he spoke with Ron Roberge and got the knocked down light pole removed at Subway.

2. Mr. Kareckas:

- Thanked Mr. Webster and Mr. Ellsworth for taking care of the light pole.
- Commented that we need a policy for the allocation of funds for the sale to Avesta.
- Congratulated Mr. Sanzone and the Marshwood Government Team for their fine showing in DC.

3. Mr. Abell:

- Congratulated Kate Smith, music teacher; she was recently awarded the York County Teacher of the Year Award.
- Hopes to attend the Hike thru History, but may be out of town.
- Will be out of town on Memorial Day and will miss the parade.

4. Mr. MacPherson:

- Will be out of town on Memorial Day. Will be here for the Hike thru History.
- Made note of the article in Foster's about the Marshwood "We the People" team winning first place in the northeast (which includes New England and several Mid Atlantic states) at the competition in Washington, DC.

Adjournment

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 7:45pm.

Attested:

Barbara Bennett, CCM

Draft

TOWN OF SO. BERWICK
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00034786	087001 IAAO/MAINE CHAPTER	05/27/2014	35.00
00034787	132500 SECRETARY OF STATE M/V	05/27/2014	17,920.60
00034788	189999 REFUNDS	05/27/2014	78,000.00
00034789	010585 AMAZON	05/27/2014	143.02
00034790	020225 BAKER & TAYLOR	05/27/2014	1,342.03
00034791	021668 BLOW BROS	05/27/2014	44.37
00034792	021800 BOB'S TROPHIES & AWARDS	05/27/2014	1,500.00
00034793	022300 BOWS AND BALLOONS BY BRINA	05/27/2014	82.98
00034794	030235 FRED CARTER	05/27/2014	100.00
00034795	030500 CENTRAL MAINE POWER/CREDIT COLL	05/27/2014	82.00
00034796	030510 CENTRAL MAINE POWER	05/27/2014	1,639.48
00034797	030920 CLEAN-O-RAMA	05/27/2014	314.09
00034798	030954 ROGER CLEMENT	05/27/2014	40.00
00034799	030990 CMLD ASSOCIATION	05/27/2014	35.00
00034800	040530 DEDE DIONNE	05/27/2014	17.97
00034801	032710 D.J.'S MUNICIPAL SUPPLY	05/27/2014	497.97
00034802	040800 DOUCETTE EXCAVATING	05/27/2014	320.00
00034803	041000 DOVER MOTOR MART FM	05/27/2014	20.38
00034804	050802 PERRY ELLSWORTH	05/27/2014	604.47
00034805	010525 G&K SERVICES	05/27/2014	764.52
00034806	070200 P GAGNON & SON INC	05/27/2014	405.94
00034807	180478 GENEST PRECAST	05/27/2014	126.00
00034808	071086 GREAT WORKS FAMILY PRACTICE	05/27/2014	190.00
00034809	071180 GROUP DYNAMIC INC	05/27/2014	137.50
00034810	191330 HANNAFORD'S	05/27/2014	397.29
00034811	080248 HANSCOM'S TRUCK STOP INC	05/27/2014	5,594.61
00034812	080450 HARVARD PILGRIM HEALTH CARE	05/27/2014	23,483.64
00034813	081394 HUSSEY EXCAVATION INC	05/27/2014	3,645.00
00034814	100150 JANETOS MARKET	05/27/2014	179.92
00034815	100950 KEY HEATING AND A/C INC	05/27/2014	98.00
00034816	141367 KONE INC	05/27/2014	206.38
00034817	120970 LIBBY SCOTT INC.	05/27/2014	99,588.92
00034818	071170 M W GRENIER ENTERPRISES LLC	05/27/2014	26.00
00034819	130670 MAINE RESOURCE/RECOVERY	05/27/2014	36.55
00034820	133195 MAINE TURNPIKE AUTHORITY	05/27/2014	20.35
00034821	133795 MICK BODYWORKS	05/27/2014	66.58
00034822	134200 MAINE MUNICIPAL ASSO (INS)	05/27/2014	2,736.00
00034823	134300 MAINE MUNICIPAL EMPLOYEES	05/27/2014	3,731.62
00034824	134601 EXXON/MOBIL	05/27/2014	465.74
00034825	140600 NEPTUNE INC	05/27/2014	153.00
00034826	140803 NEW ENGLAND BARRICADE CO	05/27/2014	256.32
00034827	141365 NORTHEAST CREATIONS INC	05/27/2014	306.00
00034828	141370 NORTHEAST HYDRAULICS INC	05/27/2014	1,068.90
00034829	150830 PARSHLEY STEEL FABRICATORS INC	05/27/2014	8,000.00
00034830	200700 PIKE INDUSTRIES INC	05/27/2014	303.75
00034831	160320 PINE TREE WASTE INC	05/27/2014	3,212.50
00034832	160692 POLAND SPRING	05/27/2014	92.51
00034833	161265 PORTSMOUTH FORD	05/27/2014	41.29
00034834	170000 QUILL CORPORATION	05/27/2014	119.98
00034835	210420 RESERVE ACCOUNT	05/27/2014	2,500.00
00034836	180477 RICE'S AUTOMOTIVE CENTER	05/27/2014	69.95
00034837	181536 JOSEPH ROUSSELLE	05/27/2014	50.40
00034838	190532 RACHEL ZOLL SCHUMACHER	05/27/2014	300.00
00034839	132500 SECRETARY OF STATE M/V	05/27/2014	15,289.50
00034840	191753 FOREST SMITH	05/27/2014	675.00
00034841	192900 SO BERWICK WATER DISTRICT	05/27/2014	52.00

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: May 27, 2014	Reports #2
Agenda Item: Storm Water Presentation	
Department Head: Jon St. Pierre	
Town Manager's Recommendation:	
Presentation report on General Permit for South Berwick Storm Water Discharges from Municipal Separate Storm Sewer Systems.	
Requested Action:	
Vote	

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: May 27, 2014	NB Item #1
Agenda Item: Library furnishings/equipment	
Department Head Recommendation:	
<p>Throughout the Library construction project, the Friends of the Library utilized their funds to purchase furnishings and equipment for the Library. A listing is attached.</p> <p>Since the Town did not purchase these items directly, they cannot be included on our Multi-peril insurance. They must be accepted as “gifts” to be considered Town property.</p>	
Town Manager’s Recommendation	
Requested Action	
Accept listing of furnishings and equipment from the Friends of the Library as Town property.	
Vote	

Furnishings Equipment Purchased for the Library by Friends of the South Berwick Library

Quantity	Description	Value
1	Easel	109.99
1	hand truck	29.97
1	step ladder	148.00
1	Book return	3,069.00
1	Book return sign	108.00
1	Book return color coating	445.00
1	Book truck	754.00
	Shipping on above 4 items	365.00
4	36"w x 42"h welded frame	491.72
4	36"w x 12"d single face divider base shelf with (5) 6"h dividers	559.44
8	36"w x 12"d browsing bins	1,750.00
4	36"w x 42"h metal closed back pane;	682.88
2	36"w x 42"h x 12"d single face steel shelving units with divider shelves	917.08
2	8"d bracket for wood canopy tops	45.74
4	36"w x 42"h welded frame	491.72
4	36"w x 24"d double face divider base shelf with (5) 6"h dividers/face	1,003.72
16	36"w x 12"d browsing bins	3,500.00
6	30"w x 66"h x 12"d single face steel shelving units with divider shelves	3,999.18
	Less Maine regional Library System Discount	-6,048.67
2	End panel 43 1/2" X 11 1/2"	429.84
2	End panel 43 1/2" x 13 3/4"	435.78
4	End panel 43 1/2" x 13 3/4"	871.56
2	Display end panel 43 1/2" x 25"	596.16
4	End panel 66 1/2" x 13 3/4"	948.78
2	Canopy top 36" x 13 5/8"	370.44
1	Canopy top 3 1/2" x 144"	278.78
3	36"w x 66"h x 15"d steel shelving units with single face slope display	2,553.42
10	36"w x 54"h welded frame	1,351.80
5	30"w x 54"h welded frame	675.90
10	36"w x 20"d double face integral back base shelf	1,379.60
5	30"w x 20"d double face integral back base shelf	689.80
60	36"w x 10"d integral back shelf	2,671.80
30	30"w x 10"d integral back shelf	1,335.90
120	8"d sliding wire book support	1,221.60
5	42"h x 36"w x 20"d double face steel shelving unit	2,061.90
30	9"h findable book support with cork	318.90
10	8"d bracket for wood canopy tops	228.70

Furnishings Equipment Purchased for the Library by Friends of the South Berwick Library

4	54"h x 36"w x 10"d single face steel shelving unit	1,394.96
4	36"w x 54"h metal closed back panel	891.64
16	9"h findable book support with cork	170.08
4	36"w x 14"d divider shelf with (5) 6" dividers	420.92
8	36"w x 12"d browsing bin	1,750.00
3	8"d bracket for wood canopy tops	68.61
2	54"h x 36"w x 10"d single face steel shelving unit	697.48
2	36"w x 54"h metal closed back panel	445.82
8	9"h findable book support with cork	85.04
2	8"d bracket for wood canopy tops	45.74
2	42"h x 36"w x 10"d single face steel shelving unit	591.66
1	42"h x 24"w x 10"d single face steel shelving unit	295.83
2	36"w x 42"h metal closed back panel	341.44
1	30"w x 42"h metal closed back panel	170.72
9	9"h findable book support with cork	95.67
2	8"d bracket for wood canopy tops	45.74
	Less Maine regional Library System Discount	-9,900.30
10	Display end panel 54 1/4" x 21"	3,292.65
2	Display end panel 43 1/2" x 21 1/2"	581.31
4	End panel 42" x 20 1/2"	877.50
1	End panel 55 1/2" x 11 3/4"	234.23
1	End panel 12 1/4" x 11 3/4"	180.77
1	End panel 43 1/2" x 11 3/4"	214.92
1	End panel 66 1/4" x 15 1/2" x 11"	246.11
1	Canopy top 183: x 41 1/2"	921.38
1	Canopy top 96 1/8" x 11 5/8"	252.05
1	Canopy top 216 1/8" x 11 5/8"	518.94
36	36"w x 84"h welded frame	5,281.92
36	36"w x 20"d double face integral back base shelf	4,966.56
432	36"w x 10"d integral back shelf	19,236.96
504	8"d sliding wire book support	5,130.72
3	36"w x 84"h welded frame	440.16
3	36"w x 10"d single face integral back base shelf	289.41
18	36"w x 10"d integral back shelf	801.54
21	8"d sliding wire book support	213.78
	Less Maine regional Library System Discount	-16,362.47
9	Display end panel 84 1/2" x 21"	3,016.85
9	End panel 84 1/2" x 21"	2,388.69

Furnishings Equipment Purchased for the Library by Friends of the South Berwick Library

8	End panel 84 1/2" x 11 3/4"	462.51
	Less Maine regional Library System Discount	-4,162.50
1	roll of subject classification labels	2.33
1	6 Sloping shelf book truck	247.99
1	Single side book truck	447.98
	Shipping on above 3 items	196.04
	Window seat for children's area and fabric	3,280.50
	Cover for cold air returns and shelf in work room	1,583.32
1	Crocodile animal plush cushion	190.65
	Shipping on above item	25.98
1	3 handset telephone system	84.99
2	Benches for the children's area	2,897.65
	Roller solar shades	3,334.00
	Custom laminate canopy tops and brackets	1,885.00
	Bench seats - custom coatings	400.00
	50 quart recycle bin	14.97
	32 quart waste basket	6.97
	50 gallon clear tie bags	13.97
	25 foot workforce extension cord	9.68
	15 foot black workshop extension cord	25.96
	100 foot workforce extension cord	16.97
	50 foot workforce extension cord	13.29
	Broom	14.99
	Dustpans	5.99
	Masking tape	3.09
	12 pack putty	1.97
5	Jasper 108 series side chair upholstered seat	1,075.00
1	Worden Hawthorne 36" x 72" table 29" work surface height	1,187.00
1	Worden MWS series 48"w x 24"d SF unit 25" work surface height	1,281.00
5	Fresh Coast Eve chair 15" seat height	1,865.00
1	Fresh Coast Quine table 36" diameter 25" work surface height	891.00
1	Gressco colorful seat cushions with carousel, 28 cushions	929.00
	4 foot table	36.99
	Long table for Children's librarian	1,514.11
	Outdoor table and chairs	600.00
	Materials for circulation desk #1	3,497.12
	Electric kettle	39.99
1	Trimax dual purpose easel	109.99

Furnishings Equipment Purchased for the Library by Friends of the South Berwick Library

2	Computers	1,198.00
2	19" wide screen LCD Monitors	219.90
1	Step stool	50.22
3	2 step stationary step stool	265.03
1	Cramer Kik step stool	50.73
50	Large folding wire easel	69.70
50	Multi-purpose folding easel	56.95
1	6 sloping shelf book truck	267.99
	Shipping of above 6 items	180.64
40	Cut-corner file cases translucent	213.86
13	Cut-corner file small	58.55
2	Fresh Coast Zoon Table 36" diameter x 27" high with linoleum top	1,996.00
8	Fresh Coast Zoon chair, 16"h with shell art	2,072.00
	Custom children's desk 96" x 30" x 1 1/4"	2,583.00
	Custom back panel 146"l x 43 1/2"h with oak edge bands	1,644.00
2	56 1/4"h x 39 1/2"w x 24 1/2"d double face body starter mobile	2,349.60
24	CD/DVD browsing shelf (6 per unit face)	3,960.00
24	Rubber browser matt	120.00
4	54"h x 28"d double face column assembly (53"h x 28 1/2"d)	416.72
6	36" cross bar	256.26
6	36" kick plate	79.20
6	36"w x 14"d hinged periodical shelf (36"w x 13"d)	772.26
3	36"w x 14"d hinged periodical shelf with Plexiglas cover (36" x 13")	987.75
12	36"w x 14"d integral back shelf (36"w x 13"d)	913.80
4	10"d braket for wood canopy tops (3"h x 8"d)	67.56
8	4" diameter swivel caster	1,080.00
	Less Maine regional Library System Discount	-4,951.42
4	End panel 56 3/4" x 25" 7 3/16"	1,014.12
2	End panel 54 1/2" x 28 3/4"	536.76
1	Canopy top 109 1/4" x 28 1/2"	373.82
2	Small bean bags	294.00
1	Rolling art cart	443.95
	Design and materials for miscellaneous library projects	2,427.68
	Circulation desk #2	37,212.75
	Circulation desk #3	9,150.46
1	Capello	79.99
1	Mr Coffee	17.99
5	7 foot gray cables	61.45

Furnishings Equipment Purchased for the Library by Friends of the South Berwick Library

1	Projector	1,492.89
1	12 inch guideline paper trimmer	75.58
100	laminating pouches	13.24
100	laminating pouches	22.87
1	Laminator	91.26
2	Cash Drawers	96.02
1	Double sided sign	985.00
1	entryway table	1,468.06
1	Book cart	969.00
1	Flex stand	24.67
2	Computers	888.00
5	Worden American Classic lounge chair	7,267.19
23	Jasper 108 series side chair with upholstered seat	4,945.00
2	Worden 4000 series occasional table 22"h x 18" diameter	1,161.84
3	Worden Jackson talve 36" x 72" x 29" with casters	5,508.00
3	Nessen Cavalier library lamp with 2 outlets added to base	4,272.75
1	Worden stand up OPAC unit 24"d x 24"w x 44 8/8" h	1,787.00
1	Worden Hawthorne 48" diameter 29"h table	989.70
2	Worden MWS series double faced computer station 36"w x 60"d x 29"h wit	2,892.88
2	Worden MWS series single faced computer station 30"w x 60"d x 29"h	1,810.80
1	Worden Octagon shaped book display table 43" diameter	2,583.21
1	Worden stand up OPAC unit 24"d x 24"w x 34 8/8" h	1,479.00
2	Kismet midback advanced function chair with no arms	509.75
1	Kismet midback simple function chair with no arms	320.63
1	Kismet highback stool with loop ar,s	426.25
1	Copier, fax machine	5,967.00
5	Chairs from Cabot House	1,875.00
	Folding tables	389.62
	Easel	109.99
	Coin marble counter	68.00
	Electrical power supply	129.74
	Steel shelf unit	77.97
	Data communications cables	180.00
1	Pyte Pro PWMA 1050 Portable PA System with Wireless Microphone	189.99
1	Auray MS-5230F Tripod Microphone Stand with Fixed Boom	23.99
2	Library Quiet 6 Sloping Shelf Book Truck 44 1/2" x 31" x 17"	620.49
10	8 foot Commercial grade folding tables	859.62
	Landscape design, irrigation system, plantings, and installation	13,750.00

Furnishings Equipment Purchased for the Library by Friends of the South Berwick Library

	WiFi design, equipment, and installation	16,785.00
		236,906.22

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: May 27, 2014	Item NB # 2
Agenda Item: Day Property Hazardous Materials Inventory	
Department Head:	
Town Manager's Recommendation:	
Requested Action: Authorize Town Manager to enter into a contract with Ransom Consulting, Inc to conduct a hazardous materials inventory at the Day property for \$1800.	
Vote	



Consulting
Engineers
and Scientists

May 6, 2014

Project 131.06061

Mr. Perry A. Ellsworth
Town Manager
Town of South Berwick
180 Main Street
South Berwick, Maine 03908

RE: Revised Proposed Scope of Work and Cost Estimate
Pre-Demolition Hazardous Materials Inventory
Former Day Residence at Powderhouse Ski Hill Area
26 Agamenticus Road
South Berwick, Maine

Dear Mr. Ellsworth:

On behalf of the Town of South Berwick, Ransom Consulting Inc. (Ransom) is providing this Scope of Work and Cost Estimate to conduct a pre-demolition Hazardous Materials Inventory (HMI) for the former Day residential building structure located 26 Agamenticus Road at the base of the Powderhouse Ski Hill area in the Town of South Berwick, Maine. The building is proposed to be demolished by the Town of South Berwick; therefore, hazardous building materials, including asbestos, lead-based-paint, and materials containing mercury or polychlorinated biphenyls (PCBs) must be properly identified and abated/removed in accordance with local and state regulations, prior to demolition activities. During our initial site walk in February 2012, Ransom identified the potential presence of asbestos-containing siding, floor tiles, pipe insulation wrap, and roofing material on exterior and interior portions of the building.

SCOPE OF WORK

To facilitate the abatement of hazardous building materials and the building demolition by others, Ransom proposes to perform a HMI of the former residential structure at the base of the Powderhouse Ski Hill area to assess for the potential presence of hazardous building materials. The HMI will be completed by a State of Maine-Certified Asbestos Inspector and will include sampling and analysis of suspect asbestos-containing materials (ACM) and a visual assessment/inventory of suspect PCB, mercury, and/or other hazardous materials-containing devices that would need to be abated prior to demolition. As a cost savings measure, Ransom will only prepare a brief letter report with key HMI findings, including a list and estimated quantities of identified hazardous materials in order to support the preparation of a final cost estimate and proposal from a qualified abatement contractor, prior to demolition. As you are aware, Ransom has worked with several reputable hazardous materials abatement contractors in Maine and New Hampshire and will work with the Town to help solicit a final abatement/cleanup cost estimate and proposal. This current of scope of work does not include the preparation of formal abatement work specifications, bidding contract documents, or construction/demolition oversight. Should these services be requested, Ransom will prepare a separate proposal for those services, if necessary or requested.

400 Commercial Street, Suite 404, Portland, Maine 04101, Tel (207) 772-2891, Fax (207) 772-3248

Pease International Tradeport, 112 Corporate Drive, Portsmouth, New Hampshire 03801, Tel (603) 436-1490

12 Kent Way, Suite 100, Byfield, Massachusetts 01922, Tel (978) 465-1822

2127 Hamilton Avenue, Hamilton, New Jersey 08619, Tel (609) 584-0090

60 Valley Street, Building F, Suite 106, Providence, Rhode Island 02909, Tel (401) 433-2160

www.ransomenv.com

Mr. Perry A. Ellsworth
Town of South Berwick

COST ESTIMATE

Ransom will conduct the scope of work presented above for a lump sum of \$1,800. Should you require additional tasks, preparation of contractor bidding contract documents, or construction/demolition oversight, Ransom will complete the work on a time-and-materials basis, following your authorization, in accordance with the Fee Schedule presented in Attachment A.

ORGANIZATION

Peter Sherr will serve as project manager for this project and will be your primary contact at Ransom. In the event that Peter is unavailable, please contact Lucas Hathaway, who will provide day-to-day coordination and management of field tasks for the project.

BILLING AND PAYMENT OPTIONS

Ransom will send invoices electronically to the email address you provide. If you prefer to receive paper invoices by mail, please check the "Opt Out" option below.

Send invoices to the following email address(es): 180 MAIN Street.
SOUTH BERWICK, MAINE 03908

I wish to opt out of electronic invoicing. Please mail invoices to this address:

Street/P.O. Box: _____

City/State/Zip: _____

For billing questions, please provide a telephone number to contact you: (207) 384-3300 X 115

You may also choose to pay invoices via Discover, Visa, MasterCard, or American Express. To do so, please provide the following information.

CREDIT CARD PAYMENT OPTION: (Check one) Visa MasterCard AmEx Discover

Card Number: _____ Expiration Date: _____ CVV Code _____

Print Name as it appears on card: _____
3-digit code on back: M/C, Visa, Discover
4-digit code on front of Amex

Billing Address: _____
Street City/State Zip

Cardholder's Signature

Mr. Perry A. Ellsworth
Town of South Berwick

AUTHORIZATION

Ransom's Contract *Terms and Conditions* are attached to this scope of work as Attachment B. If you are in agreement with the terms of this proposal, please indicate your acceptance by signing in the space provided below and return the executed copy back to Ransom.

Ransom is pleased to have the opportunity to present this proposal to you. If you have any questions regarding the scope of work, please feel free to call us.

Sincerely,

RANSOM CONSULTING, INC.



Peter J. Sherr
2014.05.07 13:58:06 -04'00'

Peter J. Sherr, P.E.
Senior Project Manager



Nicholas
Sabatine
2014.05.07
14:04:14 -04'00'

Nicholas O. Sabatine, P.G.
Vice President

PJS/NOS:afb

APPROVED AND ACCEPTED BY THE TOWN OF SOUTH BERWICK:

Signature: _____

Name (print or type): _____

Title: _____ Date: _____

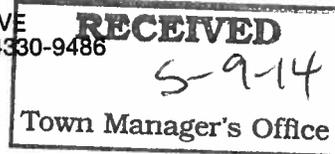
TOWN COUNCIL
Agenda Information Sheet

Meeting Date: May 27, 2014	Item NB # 3
Agenda Item: Nomination to MMA's Legislative Policy	
Department Head:	
Town Manager's Recommendation:	
Requested Action: Motion & vote to nominate Town Manager Perry Ellsworth to the Maine Municipal Association Legislative Policy Committee.	
Vote	



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org



To: MMA's Key Municipal Officials

From: Peter Nielsen, President, Maine Municipal Association

Date: May 8, 2014

Re: Nominations to MMA's Legislative Policy Committee

We are beginning the process to elect 70 municipal leaders to the MMA Legislative Policy Committee. Given the importance of the LPC to MMA's overall mission, I urge you to help us identify nominees for service during the 2014-2016 biennium.

The LPC brings elected and appointed officials together from towns, cities, and regions across the state. Its purpose is "to define municipal interests and to maximize those interests through effective participation in the legislative process." Operating like a town meeting, usually on Thursday, the LPC sets MMA's public policy positions for representation in the State House.

The new LPC will prepare its desired directions for submission to the Legislature in January 2015. It will respond to the Governor's and legislators' initiatives. MMA staff follows through on the LPC's directions. I've served in different years since the early 1990's. My experience is that some of the best and most productive conversations occur in the LPC Subcommittee meetings on Thursday mornings. Participation produces results, often with eventual statewide effect.

A Nomination Form is enclosed. Two municipal officials are elected from each of Maine's 35 Senate Districts. What follows is background information on the process of election, and the suggested time commitment to serve.

I've found the LPC to be a powerful mixture of seasoned veterans who find continued service worthwhile, and new members with fresh concerns and insights. The results help make MMA an important player in the Maine legislative process. Think about giving it a try. Thanks.

Background Information. Any elected or appointed municipal official holding office in any MMA member community is eligible to serve on the Committee. There are two seats on the LPC for each State Senate District. Members serve two-year terms, representing their own community and the other municipalities in their Senate District.

LPC activities require a time commitment of approximately ten hours a month during legislative sessions (i.e., during the first 4 months of each calendar year) which includes attendance at the monthly meeting and contacts with other communities and legislators in the district as issues arise. The LPC is also engaged in the development of MMA's legislative agenda during the fall and early winter of each even-numbered year, which typically involves at least one additional meeting in Augusta. All mileage

(over)

expenses are reimbursed. MMA's strength as a municipal advocate depends on the active help of a dedicated LPC membership.

More information about MMA's Legislative Policy Committee and the Association's entire advocacy program can be found at the Legislative/Advocacy link at MMA's website <http://www.memun.org/LegislativeAdvocacy/TheLPCHandbook.aspx>. In particular, the *LPC Handbook* describes the Association's overall policy development process and procedures in more detail.

Nomination Process

Your municipality is entitled to nominate a representative to the LPC.

- The nominee may be either elected or appointed, but must be serving currently as a municipal official.
- You may nominate any municipal official from any member town or city within your Senate/LPC District; you do not have to nominate someone from your municipality.
- The names and brief bios of all municipal officials properly nominated will appear on the LPC ballot, which will be distributed on June 23rd.

Nominee Profile

Because the municipal officers may not be familiar with a nominee from another municipality, a brief description of each nominee who completes the enclosed **Nominee Profile Sheet** will be provided with the ballots that are distributed in late June. Please make sure that the person you nominate has a chance to complete the Nominee Profile Sheet and that it is returned to MMA with the Nomination Form.

Deadline for Submitting Nomination



The Chairman of your Board of Selectman, Council or Assessors (the "nominator") *and the nominee* must sign the nomination form for it to be valid.



The form must be returned to MMA by 5:00 p.m. on June 19, 2014, to be counted. Ballots will be mailed out immediately after the nomination process closes, so make sure the nomination form is received by MMA by that deadline. Please return the nomination form to **Laura Ellis** at MMA either by mail (60 Community Drive, Augusta, Maine, 04330), by FAX (624-0129) or by email (Lellis@memun.org).

If you have any questions, please call MMA's State and Federal Relations staff at 1-800-452-8786 or 623-8428.

Town of South Berwick
Solid Waste Haulers License Application

Name of Hauler Casella Waste (dba Pine Tree Waste, dba BBI Waste Indust.

Hauler's Address Physical: 87 Pleasant Hill Rd. Scarborough, Maine 04074
Mailing: 13 Gibbon Rd. Scarborough, Maine 04074

Email address: eugene.gervais@casella.com

Telephone (202) 791-2357

Vehicle Information:

Plate #	Make	Model	Color	VIN Number	Vehicle Weight
<u>954488</u>	<u>Mack</u>	<u>RA6885</u>	<u>Blue/white</u>	<u>1M2K189C45M026632</u>	<u>69,000</u>
<u>946942</u>	<u>Mack</u>	<u>RAUG13</u>	<u>Blue/white</u>	<u>1M2AV02C5BM007191</u>	<u>69,000</u>
<u>955935</u>	<u>Autocar</u>	<u>ACX64</u>	<u>Blue/white</u>	<u>5VCACLJF6AH209846</u>	<u>69,000</u>
<u>956318</u>	<u>Mack</u>	<u>GU713</u>	<u>Blue/white</u>	<u>1M2AX07C9BM009531</u>	<u>69,000</u>
<u>953306</u>	<u>Mack</u>	<u>RA6885</u>	<u>Blue/white</u>	<u>1M2P270C22M060870</u>	<u>69,000</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

New licenses are \$250 plus \$50 per truck. Renewals are \$100 plus \$50 per truck.

Prepared by (please print) Eugene Gervais

Signature: 

TOWN COUNCIL

Agenda Information Sheet

Meeting Date: May 27, 2014	Agenda Item NB #4
Subject: Solid Waste Hauler License for Casella Waste	
Information:	
Casella Waste has submitted application for renewal of their Solid Waste Hauler License for 5 trucks. (Pine Tree Waste and BBI are now Casella.) The existing license expires June 30 th . The proper fees have been paid.	
Staff Comments/Recommendation:	
Vote: Motion to approve a Solid Waste Hauler License for Casella Waste to expire June 30, 2015.	

TOWN COUNCIL

Agenda Information Sheet

Meeting Date: May 27, 2014	NB Item #5
Subject: Links at Outlook Golf Club liquor license & special amusement permit	
Information:	
Application attached. Chief Lajoie has reported no issues.	
Staff Comments/Recommendation:	
Requested Action:	
Motion to approve the renewal of the Link's liquor license & special amusement permit.	
Vote:	

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES June 16 2014

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- | | |
|---|---|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) |
| <input type="checkbox"/> HOTEL-OPTINONAL FOOD (Class I-A) | <input type="checkbox"/> HOTEL (Class I,II,III,IV) |
| <input type="checkbox"/> CLASS A LOUNGE (Class X) | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I) |
| <input type="checkbox"/> CLUB (Class V) | <input checked="" type="checkbox"/> GOLF CLUB (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) —(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Great Works Properties</u> DOB:	2. Business Name (D/B/A) <u>The Links at Outlook G.C.</u>
<u>Outlook Farm Golf Club LLC</u> DOB:	<u>The Red Barn</u>
Address <u>310 Portland St / Route 4</u>	Location (Street Address) <u>310 Route 4 / Portland St.</u>
City/Town <u>South Berwick</u> State <u>ME</u> Zip Code <u>03908</u>	City/Town <u>South Berwick</u> State <u>ME</u> Zip Code <u>03908</u>
Telephone Number <u>207-384-2109</u> Fax Number <u>207-384-8263</u>	Mailing Address <u>PO Box 385</u>
Federal I.D. # <u>01-0477433</u>	Business Telephone Number <u>207-384-2109</u> Fax Number <u>207-384-8263</u>
	Seller Certificate # <u>1052044</u>

3. If premises is a hotel, indicate number of rooms available for transient guests: _____
4. State amount of gross income from period of last license: ROOMS \$ _____ FOOD \$ 350k LIQUOR \$ 275k
5. Is applicant a corporation, limited liability company or limited partnership? YES NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: John Flynn
8. If business is NEW or under new ownership, indicate starting date: _____
Requested inspection date: _____ Business hours: _____
9. Business records are located at: Location

10. Is/are applicants(s) citizens of the United States? YES NO
11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
John Flynn	11-15-68	Rochester, NH
Timothy Flynn III	4-18-64	Rochester, NH
JEFF Maldone	1-6-71	Brighton, MA
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
South Berwick Maine		

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____
 Offense: _____ Location: _____
 Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) Function Facility
Grille Room/Patio

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES NO Applied for: _____

19. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 3 miles Which of the above is nearest? School

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO
 If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: South Berwick Maine on May 21, 20 14
Town/City, State Date

[Signature]
 Signature of Applicant or Corporate Officer(s)
John Flynn
 Print Name

Please sign in blue ink
[Signature]
 Signature of Applicant or Corporate Officer(s)
John Flynn
 Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

- Class I** Spirituous, Vinous and Malt \$ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.
- Class I-A** Spirituous, Vinous and Malt, Optional Food (Hotels Only) \$1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.
- Class II** Spirituous Only \$ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.
- Class III** Vinous Only \$ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.
- Class IV** Malt Liquor Only \$ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.
- Class V** Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) \$ 495.00
CLASS V: Clubs without catering privileges.
- Class X** Spirituous, Vinous and Malt – Class A Lounge \$2,200.00
CLASS X: Class A Lounge
- Class XI** Spirituous, Vinous and Malt – Restaurant Lounge \$1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

FILING FEE..... \$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: South Berwick, Maine York ss

On: 5-21-14

Date

The undersigned being: ف Municipal Officers ف County Commissioners of the
ف City ف Town ف Plantation ف Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c.45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).][1993, c.730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



State of Maine
 Bureau of Alcoholic Beverages
 Division of Liquor Licensing and Enforcement

For Office Use Only:
License #: _____
Date Filed: _____

**Supplemental Information Required for
 Business Entities Who Are Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

- Exact legal name:
 _____ Great Works Properties Inc. _____
- Other business name for your entity (DBA), if any:
 _____ The Links at Outlook Golf Course / The Red Barn _____
- Date of filing with the Secretary of State: _____
- State in which you are formed: Maine
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Timothy J Flynn II	25 Grant St. S. Berwick ME	7-22-36	36
Ruth S Flynn	" " 03908	3-10-45	36
John F. Flynn	21 Academy St S. Berwick ME	11-15-68	7
	03908		

- Is any principal person involved with the entity a law enforcement official?
 Yes No
- If Yes to Question 7, please provide the name and law enforcement agency:
 Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes

No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

Location of Conviction: _____

Disposition: _____

Signature:

Signature of Duly Authorized Person

Date

Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3424
Email Inquiries: MaineLiquor@Maine.gov



Bureau of Alcoholic Beverages
 Division of Liquor Licensing & Enforcement
 164 State House Station
 Augusta, ME 04330-0164
 Tel: (207) 624-7220 Fax: (207) 287-3424

APPLICATION FOR AUXILIARY LICENSE - \$100.00
 Check Payable: Treasurer State of Maine

The undersigned hereby applies for an auxiliary license and certifies that the applicant is the holder of a spirituous, vinous and malt restaurant, hotel license or club license located at a ski area / golf course.

1. Full Name of Applicant: Flynn John F.
 (PLEASE PRINT) Last First Middle Initial
 Date of Birth: 11-15-68 Telephone #: 384-2109 FAX #: 384-8263
 Address: PO Box 385 South Berwick ME 03908
 Mailing Address City/Town State Zip Code

2. Describe auxiliary premise and the location at the ski/golf area: Within Boundries
of Golf Course

3. Do you have all necessary permits from the Department of Human Services for your auxiliary premise?
 Yes No

4. What is the distance from the premise to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premise to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 3 miles

Which of the above is nearest? School

NOTE: The above application must be signed by the individual(s) or a duly authorized officer of the corporation executing the application and approved by the **Municipal Officers/County Commissioner** and filed with the Liquor Licensing & Inspection Division.

Dated at: South Berwick ME on 5-21- 20 14
 City/Town Date

[Signature]

John F Flynn

Signature of Individual(s) or Duly Authorized Officer(s) of Corporation or if Partnership by Members of Partnership

Print Name

Office Located at CENTRAL MAINE COMMERCE CENTER 45 Commerce Drive Suite 1, AUGUSTA, ME 04330

(207) 624-7220

(207) 287-3424 FAX

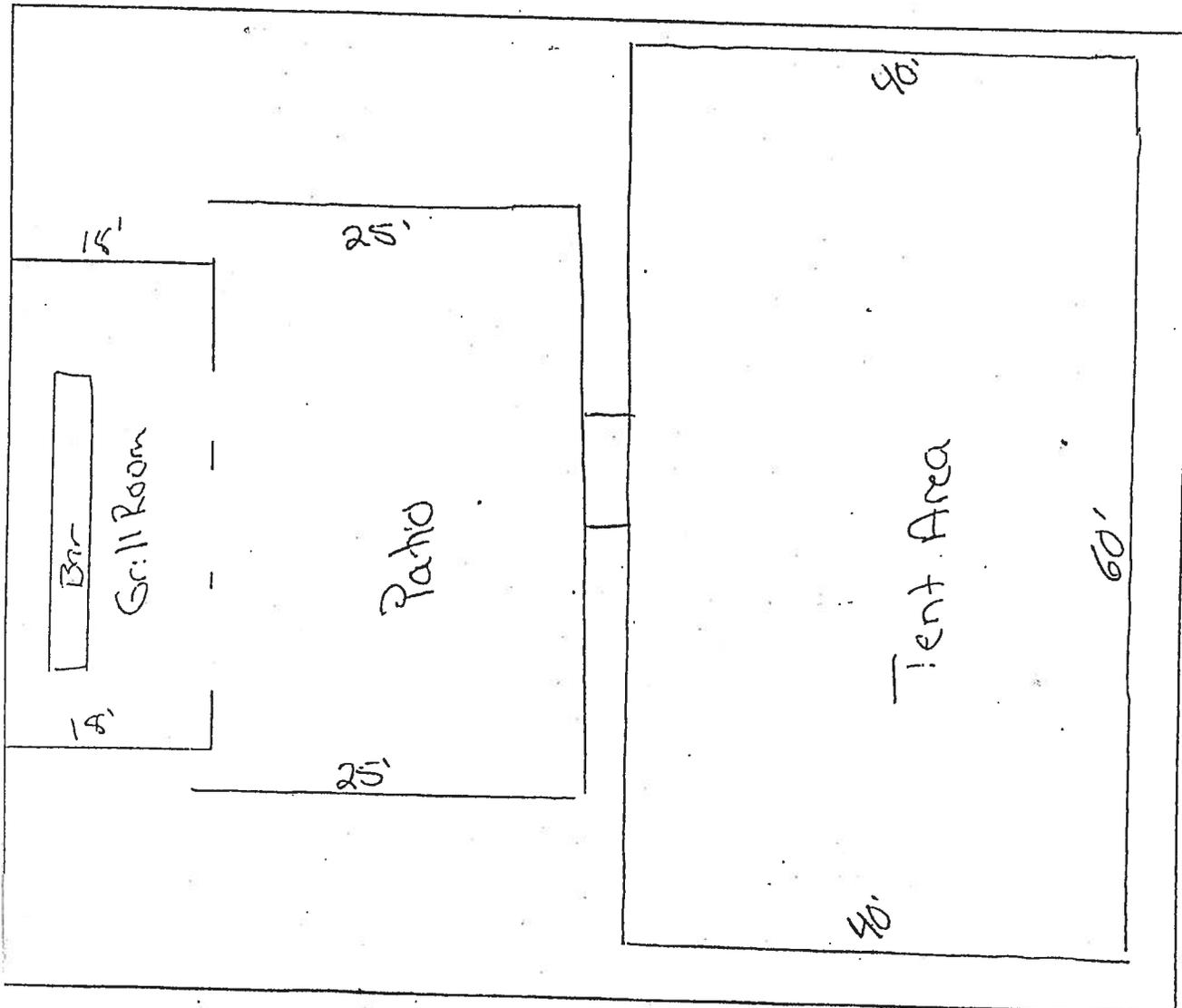
AuxLicApp 12/13



SUPPLEMENTAL APPLICATION FORM ON/OFF-PREMISE DIAGRAM

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Liquor Licensing & Inspection Division is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Department for liquor consumption.



MAINE DEPT OF PUBLIC SAFETY

STATE OF MAINE
Liquor Licensing & Inspection Division
164 State House Station
Augusta ME 04330-0164
Tel: (207) 624-7220 Fax: (207) 287-3424



SUPPLEMENTARY QUESTIONNAIRE FOR Auxiliary Mobile Golf Cart License

1. Exact Name Of Golf Course: The Links at Outlook Golf Course

2. Name, birth date and telephone number of each person authorized to operate and sell from mobile golf cart. (All operators of the mobile service bar must be 21 years of age and have successfully completed alcohol server education)

NAME	DATE OF BIRTH	TELEPHONE	T.I.P.S. I.D. number
Kyla Provazza	12-29-1989	(603)866-0350	
Audrey Parkowski	9-6-1989	(603)312-3265	
Kaley Waterman	4-19-1989	(207)752-2836	
Maira Canty	11-25-1975	(207)384-2017	
Averie Russell	1-22-1992	(207)251-0134	

3. Are all operators of the mobile service bar employees of the golf course? Yes

4. DOES THE OPERATOR OF THE MOBILE SERVICE BAR HAVE MEANS TO MAKE IMMEDIATE CONTACT WITH AN EMPLOYEE AT THE LICENSED ON-PREMISE LOCATION AT THE COURSE? YES NO

Describe. Each Person will Carry Cell Phone

5. How many additional security employees will be on the course to ensure adherence to the laws and rules applying to the selling, serving and consumption of alcohol? Two or Three Course Rangers

6. Do you have signs on cart stating legal age for service and consumption? Yes

7. Are signs posted stating that patrons may not bring alcoholic beverages on to the golf course or licensed premise? Yes How Many? 4
Location. (1) 1st Tee Box (2) Grill Room Entrance & Exit (3) Beverage Cart (4) Entrance to Pro Shop