

## **South Berwick Town Council May 27, 2014**

Chairman Gerald W. MacPherson, Sr. called the meeting to order at 6:30pm. Councilors present included Jean Demetracopoulos, David H. Webster, and John C. Kareckas. Town Manager Perry Ellsworth was also in attendance. Russell H. Abell did not arrive until approximately 6:45pm.

### **Approval of Minutes**

1. Town Council 5-13-14: On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to adopt the minutes as written.

### **Treasurer's Warrant – May 27, 2014**

1. On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to sign the warrant in the amount of \$287,028.26.

### **Public Comment**

None

### **Reports & Presentations**

1. Trans-Pacific Trade Partnership & Senatorial updates:

Cathy Goodwin, **representing Senator Susan Collins, updated the Council on the Senator's position** on the TPP and other issues she is focusing on. She stated that Senator Collins would not take a position on the TPP until the final language is available. However, she is concerned with the proposed fast track and Congress being side stepped. Ms. Goodwin encouraged citizens to contact the local office to express concerns because Senator Collins does use the information when making her decisions.

Ms. Goodwin added that Senator Collins is also working on VA health care services, Medicare fraud, and the Jamaican phone scams. She also recently won the battle to get the potato back into the WIC program.

Bonita Pothier, representing **Senator Angus King, also updated the Council with the Senator's stand** on TPP and other issues he has been working on. He has expressed his concerns with the Trade Promotion Authority (allows the President to negotiate contracts without Congress – fast track) and **the fact that much of the discussions and negotiations have been "in the dark"**, behind closed doors. The Senator will not make a decision on the legislation until language is added to protect Maine businesses.

Ms. Pothier also stated that Senator King has been working on several areas of importance to the State. Although not finalized, there will not be a BRAC (Base Realignment & Closing) round in 2017. Senator King is also working on regulatory reform and getting Maine designated as a Center of Excellence with a focus on manufacturing.

2. Stormwater Plan 2014:

Kristie Rabasca, environmental engineer, has been working with the Town since 2003 on the Stormwater Plan. South Berwick is included in a group of about 30 Maine communities required to have a plan for General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems (MS4s).

Legislation is continually changing; often requiring more communities to participate (based on population) and requiring municipalities to take on more responsibility to monitor and mitigate any issues. A new requirement is to increase municipal awareness of the Plan and Permits. The Plan must address six minimum control measures: public education & outreach, public involvement & participation, illicit discharge detection & elimination, construction runoff, post construction runoff, and good housekeeping for municipal operations.

## **Town Manager's Report**

- The vote on the SAD #35 budget is tomorrow at the high school at 7:00pm.
- The Seacoast Energy Initiative (SEI) Grant is closing on Friday. South Berwick took the lead when Kittery backed out. Efficiency Maine will now take it over.
- There will be a Hike Thru History presentation at the Library on Thursday and the Hike Thru History will take place on Friday.
- June 4th will be a United Way Day of Caring at the Red Barn (Youth Center). This annual event has been very successful in the past.
- Suggested that the proposed changes to the Historic District Ordinance be referred to the Planning Board for review and revision.

## **Unfinished Business**

1. On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to table the issue of the Trans-Pacific Trade Partnership for three months.

## **New Business**

1. On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to **accept the list of equipment and furnishings totaling \$236,906.22 from the Friend's of the Library** as Town property. See attachment A.
2. Day property hazardous materials: Mr. Ellsworth explained that the building is no longer insurable and creates a significant liability for the Town. Hazardous materials would have to be mitigated prior to the building being razed. He added that there are funds in the facilities budget to cover the \$1800.

On a motion by Mr. Kareckas, seconded by Mr. Abell, it was unanimously voted to authorize the Manager to enter into contract with Ransom Consulting, Inc. to conduct a hazardous materials inventory **at the 'Day' property for \$1800.**

3. On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to nominate Perry Ellsworth to the Maine Municipal Association Legislative Policy Committee.

**Council agreed that the Manager's participation on the committee is valuable to South Berwick.**

4. On a motion by Mr. Webster, seconded by Mr. Kareckas, it was unanimously voted to approve a Solid Waste Hauler License for Casella Waste to expire June 30, 2015.
5. On a motion by Mr. Abell, seconded by Mrs. Demetracopoulos, it was unanimously voted to approve the renewal of a Liquor License and Special Amusement Permit for The Links at Outlook Golf Club.
6. Mr. Ellsworth stated that he is trying to schedule a workshop with the York Ambulance Association to discuss a contract for services. If all goes well, a new contract could be in place for the start of the fiscal year on July 1st. It was agreed to hold a workshop on Tuesday, June 3rd at **6:30pm in the Manager's Office.**

## **Council Member Comments**

1. Mrs. Demetracopoulos:
  - Stated that it was nice to see the benches on the Town Hall front lawn. Mr. Ellsworth stated that they have been there all winter.
  - Commented that it was a wonderful Memorial Day Parade.
2. Mr. Webster:
  - Apologized for missing the Town Meeting. He had a minor medial issue.

3. Mr. Kareckas:

-Thanked the VFW for another nice Memorial Day Ceremony.

4. Mr. Abell:

-Commented that he was out of town and missed the Memorial Day Ceremony.

-**Attended the Rotary Club's Citizen of the Year Dinner. South Berwick resident David Stansfield** was the recipient of the award.

5. Mr. MacPherson:

-Noted that a request to move the benches on Portland Street (in front of the old library) may be forthcoming.

### **Executive Session**

On a motion by Mr. Webster, seconded by Mrs. Demetracopoulos, it was unanimously voted to **enter executive session at 8:23pm pursuant to 1 MRSA §405.6A to discuss the Town Manager's** contract.

The Manager reported the following to the Clerk:

On a motion by Mr. Abell, seconded by Mrs. Demetracopoulos, it was unanimously voted to end the executive session at 8:35pm.

### **Adjournment**

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 8:36pm.

Attested:

Barbara Bennett, CCM



**South Berwick Town Council**  
**May 30, 2014**

Chairman Gerald W. MacPherson, Sr. called the meeting to order at 2:02pm. Councilors present included Jean Demetracopoulos, and David H. Webster. Town Manager Perry Ellsworth was also in attendance. John C. Kareckas and Russell H. Abell were not present.

**New Business**

1. On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to authorize the Town Manager to sign the Purchase & Sales Agreement pertaining to Seacoast Energy Initiative (SEI) Grant Funds between The Goggin Company, a Maine corporation (seller) The Town of South Berwick, Maine, a municipal corporation under the laws of the State of Maine, South Berwick, and Efficiency Maine Trust (an independent quasi-state agency of the State of Maine (Purchaser)).

**Adjournment**

On a motion by Mrs. Demetracopoulos, seconded by Mr. Webster, it was unanimously voted to adjourn the meeting at 2:05pm.

Attested:

Barbara Bennett, CCM

Draft



TOWN OF SO. BERWICK  
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00033024	050810 ANDREW ELWELL	06/10/2014	-14.13
00034856	132500 SECRETARY OF STATE M/V	06/10/2014	13,846.71
00034857	010000 A-1 ENVIRONMENTAL SERV INC	06/05/2014	1,512.50
00034858	010210 ACETO CONSTRUCTION	06/05/2014	9,024.00
00034859	010285 ADMIRAL FIRE & SAFETY INC	06/05/2014	231.00
00034860	011100 LOUISE ANDERSON	06/05/2014	314.73
00034861	011250 TREASURER,STATE OF MAINE	06/05/2014	151.00
00034862	011422 KERA ASHLINE	06/05/2014	44.79
00034863	020225 BAKER & TAYLOR	06/05/2014	55.55
00034864	022850 BUSINESS EQUIPMENT UNLIMITED	06/05/2014	33.00
00034865	021668 BLOW BROS	06/05/2014	56.30
00034866	022150 BOSTON CO.	06/05/2014	2,512.00
00034867	022503 SHARON BRASSARD	06/05/2014	82.67
00034868	030500 CENTRAL MAINE POWER/CREDIT, COLL	06/05/2014	215.05
00034869	030510 CENTRAL MAINE POWER	06/05/2014	25.73
00034870	030570 CHERRY LAKE PUBLISHING	06/05/2014	343.14
00034871	030725 CITIZENS BANK (CHG)	06/05/2014	201.46
00034872	031425 COLONIAL LIFE & ACCIDENT INS.	06/05/2014	1,337.51
00034873	031579 CONSTELLATION NEW ENERGY	06/05/2014	1,735.98
00034874	141384 CRITICAL ALERT SYS	06/05/2014	24.16
00034875	040300 DEMCO	06/05/2014	50.27
00034876	040444 RAY DEMERS	06/05/2014	25.73
00034877	040520 DIGITAL INK PRINTING	06/05/2014	305.00
00034878	032710 D.J. 'S MUNICIPAL SUPPLY	06/05/2014	486.69
00034879	050810 ANDREW ELWELL	06/05/2014	14.13
00034880	050815 EMPLOYEE HEALTH & BENEFITS	06/05/2014	671.05
00034881	060100 HOWARD P FAIRFIELD INC	06/05/2014	440.00
00034882	141000 FAIRPOINT COMMUNICATIONS	06/05/2014	1,315.73
00034884	061500 FOSTER'S DAILY DEMOCRAT	06/05/2014	241.38
00034885	180478 GENEST PRECAST	06/05/2014	360.00
00034886	071307 GULF/FLEET FUNDING	06/05/2014	10.00
00034887	191330 HANNAFORD'S	06/05/2014	217.26
00034888	080248 HANSCOM'S TRUCK STOP INC	06/05/2014	16,241.30
00034889	080440 HARTIGAN COMPANY	06/05/2014	1,818.30
00034890	080940 CLIFFORD HOLMAN JR	06/05/2014	60.00
00034891	080998 HOME DEPOT	06/05/2014	35.56
00034892	081394 HUSSEY EXCAVATION INC	06/05/2014	100.00
00034893	090120 INLAND FISHERIES & WILDLIFE	06/05/2014	7,573.16
00034894	090138 INVOICE CLOUD	06/05/2014	50.00
00034895	100150 JANETOS MARKET	06/05/2014	62.38
00034896	100380 JOHN DEERE LANDSCAPES	06/05/2014	113.22
00034897	100475 JORDAN EQUIPMENT CO	06/05/2014	972.49
00034898	010095 ARIEL KAPLAN	06/05/2014	17.36
00034899	100866 KENNEBUNK/KENNEBUNKPORT/	06/05/2014	184.00
00034900	120350 NORMAND LAUZE	06/05/2014	775.00
00034901	132950 MAINE MUNICIPAL BOND BANK	06/05/2014	61.00
00034902	132400 MAINE SAD #35	06/05/2014	587,064.13
00034903	133358 W.B.MASON	06/05/2014	141.39
00034904	133795 MICK BODYWORKS	06/05/2014	197.98
00034905	127000 CORRINE J MAHONY	06/05/2014	1,560.00
00034906	134800 SAM MORRISON	06/05/2014	16.80
00034907	141400 NORTHERN DATA SYSTEMS INC	06/05/2014	144.00
00034908	159995 HL PATTEN CONSTRUCTION	06/05/2014	1,417.00
00034909	200700 PIKE INDUSTRIES INC	06/05/2014	10,553.59
00034910	160320 PINE TREE WASTE INC	06/05/2014	1,833.27
00034911	180460 REXEL INC	06/05/2014	1,056.23



TOWN OF SO. BERWICK  
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00032902	010095 ARIEL KAPLAN	06/24/2014	-8.48
00034933	150830 PARSHLEY STEEL FABRICATORS INC	06/24/2014	8,000.00
00034934	193408 SO MAINE PLANNING & DEV	06/24/2014	44.00
00034935	194175 SUBWAY	06/24/2014	51.57
00034936	240900 YORK COUNTY REGISTRY OF DEEDS	06/24/2014	1,444.00
00034937	132500 SECRETARY OF STATE M/V	06/24/2014	22,493.59
00034938	240900 YORK COUNTY REGISTRY OF DEEDS	06/24/2014	19.00
00034939	209999 TAX REFUNDS	06/24/2014	6,560.18
00034940	010336 AGGREGATE RECYCLING CORP	06/24/2014	4,020.22
00034941	020225 BAKER & TAYLOR	06/24/2014	771.38
00034942	021095 BARBARA BENNETT	06/24/2014	31.08
00034943	021200 BERGERON PROTECTIVE CLOTHING	06/24/2014	7.00
00034944	021300 BERNSTEIN SHUR	06/24/2014	896.00
00034945	022850 BUSINESS EQUIPMENT UNLIMITED	06/24/2014	2,448.96
00034946	021800 BOB'S TROPHIES & AWARDS	06/24/2014	70.00
00034947	022150 BOSTON CO.	06/24/2014	65.00
00034948	022240 GARY BOUCHER	06/24/2014	10.08
00034949	030510 CENTRAL MAINE POWER	06/24/2014	3,546.98
00034950	031350 COLLINS SHEET METAL INC.	06/24/2014	140.00
00034951	031997 NANCY CROWLEY	06/24/2014	148.14
00034952	040140 DEB & DUKE MONOGRAMMERS	06/24/2014	263.76
00034953	040530 DEDE DIONNE	06/24/2014	16.10
00034954	032710 D.J.'S MUNICIPAL SUPPLY	06/24/2014	1,042.61
00034955	041100 DOWLING CORPORATION	06/24/2014	199.86
00034956	050500 KAREN EGER	06/24/2014	50.00
00034957	050798 ELIOT SMALL ENGINE REPAIR INC	06/24/2014	55.17
00034958	061450 TYLER FORRESTER	06/24/2014	64.40
00034959	061500 FOSTER'S DAILY DEMOCRAT	06/24/2014	216.30
00034960	061527 CHARLES FREEMAN	06/24/2014	350.00
00034961	010525 G&K SERVICES	06/24/2014	931.90
00034962	070200 P GAGNON & SON INC	06/24/2014	10.50
00034963	070600 GEORGE GORMAN	06/24/2014	124.15
00034964	071180 GROUP DYNAMIC INC	06/24/2014	137.50
00034965	191330 HANNAFORD'S	06/24/2014	214.24
00034966	080248 HANSCOM'S TRUCK STOP INC	06/24/2014	9,776.51
00034967	081305 HARRISON SHRADER ENTERPRISES	06/24/2014	207.18
00034968	080450 HARVARD PILGRIM HEALTH CARE	06/24/2014	23,483.64
00034969	080500 BEVERLY HASTY	06/24/2014	135.00
00034970	080775 J R HILTON INC	06/24/2014	2,614.57
00034971	080875 JEFF HOERTH	06/24/2014	33.95
00034972	080900 HEATHER HOLLAND	06/24/2014	97.60
00034973	081394 HUSSEY EXCAVATION INC	06/24/2014	100.00
00034974	089050 INDUSTRIAL PROTECTION SERVICES	06/24/2014	104.00
00034975	090460 INTERSTATE BATTERY/MAINE	06/24/2014	111.13
00034976	090580 IRVING OIL	06/24/2014	29.37
00034977	100150 JANETOS MARKET	06/24/2014	94.51
00034978	100380 JOHN DEERE LANDSCAPES	06/24/2014	139.13
00034979	010095 ARIEL KAPLAN	06/24/2014	72.88
00034980	100866 KENNEBUNK/KENNEBUNKPORT/	06/24/2014	368.00
00034981	100870 KENNEBUNK SAVINGS BANK	06/24/2014	10,000.00
00034982	110530 JOHN KLOSSNER	06/24/2014	39.84
00034983	141367 KONE INC	06/24/2014	206.38
00034984	120510 LAWSON PRODUCTS INC.	06/24/2014	35.57
00034985	120960 LIBERTY INTERNATIONAL TRUCKS	06/24/2014	220.25
00034986	122210 THE LUNCH BOX	06/24/2014	213.94
00034987	131661 MAINE ASSN/CONSERVATION	06/24/2014	195.00

Check Number	Account	Date Paid	Amount
00034988	133195 MAINE TURNPIKE AUTHORITY	06/24/2014	15.05
00034989	133358 W.B.MASON	06/24/2014	22.58
00034990	133795 MICK BODYWORKS	06/24/2014	94.99
00034991	134300 MAINE MUNICIPAL EMPLOYEES	06/24/2014	3,731.62
00034992	134601 EXXON/MOBIL	06/24/2014	376.74
00034993	134800 SAM MORRISON	06/24/2014	9.52
00034994	140105 NAPA OF SOMERSWORTH	06/24/2014	27.73
00034995	141365 NORTHEAST CREATIONS INC	06/24/2014	88.92
00034996	141400 NORTHERN DATA SYSTEMS INC	06/24/2014	544.00
00034997	150025 OAKWOODS LUMBER INC	06/24/2014	312.00
00034998	200700 PIKE INDUSTRIES INC	06/24/2014	774.96
00034999	160320 PINE TREE WASTE INC	06/24/2014	2,742.75
00035000	160400 PITNEY BOWES	06/24/2014	338.52
00035001	160692 POLAND SPRING	06/24/2014	71.93
00035002	161265 PORTSMOUTH FORD	06/24/2014	105.85
00035003	170000 QUILL CORPORATION	06/24/2014	101.97
00035004	180477 RICE'S AUTOMOTIVE CENTER	06/24/2014	70.00
00035005	181110 ROCHE LOCKSMITH INC	06/24/2014	80.00
00035006	190527 ANDREW SCHACHAT	06/24/2014	350.00
00035007	190695 SEACOAST SCIENCE CENTER	06/24/2014	25.00
00035008	132500 SECRETARY OF STATE M/V	06/24/2014	15,593.65
00035009	191533 CRAIG SKELTON	06/24/2014	237.44
00035010	191753 FOREST SMITH	06/24/2014	675.00
00035011	192400 SO BERWICK PETTY CASH ACCOUNT	06/24/2014	96.70
00035012	191900 SO BERWICK EMERGENCY RESCUE	06/24/2014	93.00
00035013	191875 TOWN OF SOUTH BERWICK	06/24/2014	500.00
00035014	193410 SO MAINE REGIONAL PLANNING CM	06/24/2014	770.00
00035015	110600 SO MAINE COMMUNICATIONS SERV	06/24/2014	539.50
00035016	193619 SPRING HILL	06/24/2014	366.00
00035017	193640 STAPLES	06/24/2014	10.79
00035018	200545 TERMINIX INTERNATIONAL	06/24/2014	52.00
00035019	201035 WILLIAM TOBEY JR	06/24/2014	1,360.00
00035020	201200 TRACTOR SUPPLY COMPANY	06/24/2014	254.98
00035021	201300 TWO-WAY COMMUNICATION SERV INC	06/24/2014	17,105.20
00035022	210070 ULTRAMAX	06/24/2014	204.00
00035023	210620 US BANK EQUIPMENT FINANCE	06/24/2014	112.00
00035024	230300 WALMART COMMUNITY BRC	06/24/2014	104.44
00035025	241109 YORK POLICE DEPARTMENT	06/24/2014	36,745.00
00035026	240900 YORK COUNTY REGISTRY OF DEEDS	06/24/2014	152.00
Total Not Prepaid			148,965.61
Total Prepaid			38,603.86
Grand Total			187,569.47

Check Number	-----Account-----	Date Paid	Amount
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WARRANT NUMBER	\$ 187,569.47	DATE 06/19/2014
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\* \* \* TREASURER'S WARRANT \* \* \*

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWN COUNCIL:

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**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: June 24, 2014</b>	<b>NB Item # 1</b>
<b>Agenda Item: Ambulance Agreement</b>	
<b>Department Head: Town Manager</b>	
<b>Town Manager's Recommendation:</b>	
<p>As discussed previously South Berwick Rescue will not be able to continue services as of July 01, 2014. York Ambulance Association Inc. has agreed to provide equal or better rescue services utilizing the same facilities and employees utilized by South Berwick Rescue for the same cost as budgeted. This agreement will be a flat funded three-year contract subject to annual funding.</p>	
<b>Requested Action: Sign contract with York Ambulance Services Inc.</b>	
<b>Vote</b>	



**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: June 24, 2014</b>	<b>NB Item # 2</b>
<b>Agenda Item: Seacoast Energy Grant Funds</b>	
<b>Department Head: Town Manager</b>	
<b>Town Manager's Recommendation:</b>	
<p>The Town Council authorized the Town Manager to sign a Purchase and Sales Agreement that transferred funds to the Town of South Berwick to be distributed amongst the six participating towns in the original grant. The timeframe is short with completion of projects by September 15, 2014. We have decided to utilize SMPDC for assistance in bidding and tracking projects</p>	
<b>Requested Action: Authorize the Town Manager to administer all aspects associated with the SEI grants to those towns involved in the process</b>	
<b>Vote</b>	



**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: June 24, 2014</b>	<b>NB Item # 3</b>
<b>Agenda Item: Planning Board Workshop</b>	
<b>Department Head: Town Manager</b>	
<b>Town Manager's Recommendation:</b>	
The Planning Board has requested a workshop to discuss the following	
<b>Requested Action Set date for a workshop with the Planning Board</b>	
<b>Vote</b>	



**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: June 24, 2014</b>	<b>NB Item # 4</b>
<b>Agenda Item: Parking Committee</b>	
<b>Department Head: Town Manager</b>	
<b>Town Manager's Recommendation:</b>	
<p>Parking continues to be a conversation item in South Berwick. I would like to assemble a diverse group to analyze what we have presently for parking space and how it is generally utilized. From this I would like to see a plan created for best use of these spaces and a plan for future expected needs.</p> <p>2 downtown business owners 2 larger employers whose employees utilize public parking spaces Public Works Director Police Chief Fire Chief 1 Councilor Town Manager as facilitator</p>	
<b>Requested Action: Authorize the Town Manager to form a parking Committee to look at and publish parking opportunities and recommendations</b>	
<b>Vote</b>	



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: June 24, 2014</b>	<b>NB Item #5</b>
<b>Agenda Item: Budget Transfers</b>	
<b>Department Head Recommendation: Fern Houliares</b>	
<p>Budget transfers will be required this year in several departments. Final estimates will not be available until next week, just prior to the meeting. The recommendation will be posted to the web as soon as they are available and emailed to the Town Council for review.</p> <p>Any funds approved but not ultimately spent will revert back to the Undesignated Fund.</p>	
<b>Town Manager's Recommendation</b>	
Approve Council Transfers.	
<b>Requested Action</b>	
Approve transfer from Undesignated Fund to departments to cover budget overruns.	
<b>Vote</b>	



**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: June 24, 2014</b>	<b>NB Item # 6</b>
<b>Agenda Item: Town Manager Contract</b>	
<b>Department Head: Requested by Town Council</b>	
<b>Town Manager's Recommendation:</b>	
<b>Requested Action: Requested by Town Council</b>	
<b>Vote</b>	



**TOWN COUNCIL**

***Agenda Information Sheet***

<b>Meeting Date: June 24, 2014</b>	<b>NB Item #7</b>
<b>Subject: Reappointment of Board/Committee Members</b>	
<b>Information:</b>	
<u>Board of Assessment Review</u> Smilie Rogers	<u>Library Advisory Board</u> Elaine Pridham Albert Whitaker, Jr.
<u>Building Committee</u> Mark Gagnon	<u>Planning Board</u> William Straub
<u>Conservation Commission</u> John Klossner <i>NO</i>	<u>Recreation Committee</u> Nicole Drake
<u>Historic District Commission</u> George Muller	<u>Zoning Board of Appeals</u> Peter Grace John Klossner
Both the Community Development Committee and Energy Efficiency Advisory Committee have expired and expiring member terms. However, neither group has been active. The last minutes submitted for the CDC were in draft form from June 17, 2010. The last minutes submitted for the EEAC were from August 16, 2010.	
<b>Requested Action:</b>	
Motion 1: Reappoint Board & Committee members through June 30, 2015 that wish to be re-appointed.  Motion 2: Officially dissolve/dismiss the Community Development & Energy Efficiency Committees.	
<b>Vote:</b>	