

## **South Berwick Town Council June 24, 2014**

Chairman Gerald W. MacPherson, Sr. called the meeting to order at 6:30pm. Councilors present included Jean Demetracopoulos and John C. Kareckas. Russ Abell did not arrive until approximately 6:38pm. Town Manager Perry Ellsworth was also in attendance. Councilor David Webster was not present.

### **Approval of Minutes**

1. Council 05-27-14: On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to adopt the minutes after correcting Mr. Webster's Council Comment to read 'medical' issue not 'medial' issue.
2. Special Council 05-30-14: On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to adopt the minutes as written.

### **Treasurer's Warrant –**

1. On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to ratify signing the warrant of June 10, 2014 in the amount of \$694,255.25.

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to sign the warrant of June 24, 2014 in the amount of \$187,569.47.

### **Public Comment**

None

### **Reports & Presentations**

Cathy Goodwin, representing Senator Susan Collins, was present to express the Senator's sentiment for the Town's 200th anniversary. Ms. Goodwin read the following:

Congressional Record Proceedings and Debates of the 113th Congress, Second Session, Washington, Tuesday March 4, 2014. (Volume 160, #36)

Ms. COLLINS. Mr. President. I rise today to commemorate the 200th anniversary of the Town of South Berwick, Maine. **South Berwick holds a very special place in our State's history, and one that exemplifies the determination and resiliency of Maine people.**

While this landmark anniversary **marks South Berwick's incorporation, the year 1814 was but one** milestone in a long journey of progress. It is a journey that began thousands of years earlier with Native American villages on the banks of the Piscataqua and Salmon Falls rivers. In 1631, barely a decade after the Pilgrims landed at Plymouth Rock, Ambrose Gibbens established a settlement at the falls and built the first sawmill in North America. A manufacturing heritage of textile mills and iron works that developed in the 18<sup>th</sup> century continues today. The skills and work ethic of the people of South Berwick contribute greatly to the cutting-edge industries in the region, from biotechnology to aerospace and defense.

**Industry is only part of South Berwick's story. In 1791, the citizens of the region recognized the importance of education and established Berwick Academy with a charter signed by Massachusetts Governor John Hancock. Located in South Berwick, the Academy is the oldest educational institution in Maine and now, as a private school, remains true to its founding purpose of promoting "virtue and useful knowledge among the rising generation."** In addition, the people of South Berwick remain true to the vision of their forebears by supporting an outstanding public school system.

**During the Revolutionary War, the growing community provided two full companies to fight for America's independence, more than many towns of greater size. The courage and character demonstrated by the townspeople in standing for liberty echo throughout South Berwick's history. In the years before the Civil War, the many churches in the community were powerful voices for the abolition of slavery. During that terrible conflict, more than 294 of South Berwick's young men, including 46 Berwick Academy students fought, and many died, so that all might live in freedom. The town's honor roll of current military personnel demonstrates an ongoing commitment to our nation's founding principles.**

This anniversary is not just about something that is measured in calendar years. It is about human accomplishment. We celebrate the people who, through the centuries, have pulled together, cared for one another, and built a great community that is a wonderful place to live, work, and raise families. Thanks to those who came before, South Berwick has a wonderful history. Thanks to those who are there today, it has a bright future.

## “Congratulations to an outstanding community! Senator Susan Collins

### **Town Manager’s Report**

- Strawberry Festival is Saturday. Strawberry hulling at the Community Center is Friday morning.
- The MDOT is holding a public hearing on Thursday, June 26<sup>th</sup> to receive comment on the concept design for the project at the Route 236 and Vine Street intersection. Area residents were strongly encouraged to attend.
- Recently met with Matt from Avesta and reviewed the easements needed for the project. We are currently looking at a closing date in late October with construction beginning immediately thereafter. There will be a period of time that the path connecting Central School to the Library will be closed.
- Announced that he has designated Fern Houliares as the Employee of the Year. She has done a stellar job this year, especially regarding the budget.
- The MDOT Route 101 project is being moved up to mid July. Eliot has obtained funding for their portion of the Shorey’s Bridge replacement, which will now be done after the Route 101 project.

### **New Business**

1. Mr. Ellsworth explained that South Berwick Rescue is no longer able to continue in this economy. York Ambulance Service, Inc. will be taking over with the current facility and employees. If accepted the contract will run for three years effective July 1, 2014 at the same rate as is budgeted for FY 2015. Mr. Ellsworth thanked Bill Reichert (SB Rescue Chief) for his “stellar job of holding the ship together the last several years”.

On a motion by Mr. Kareckas, seconded by Mr. Abell, it was unanimously voted to authorize the Town Manager to execute the agreement dated June 20, 2014 with York Ambulance, pages one through four, effective immediately upon signing the agreement.

2. On a motion by Mrs. Demetracopoulos, seconded by Mr. Abell, it was unanimously voted to authorize the Town Manager to administer all aspects associated with the SEI (Seacoast Energy Initiative) grants to those towns involved in the process. All projects must be complete by September 15<sup>th</sup>.

3. The Council discussed the necessity for a workshop with the Planning Board to review proposed ordinance changes. The workshop was tentatively scheduled for July 8<sup>th</sup> following the regular council meeting.

4. The Council discussed the Manager’s request to establish a Parking Committee. There are a number of issues regarding various lots (Post Office, Young Street, Paul Street, and Tall Hall). The Manager suggested establishing a committee of 8 members with himself acting as facilitator: 2 downtown business owners, 2 larger employers that utilize public lots, the Public Works Director, the Police Chief, the Fire Chief, and 1 Town Councilor. Mr. Kareckas offered to help. Mrs. Demetracopoulos questioned the timeframe and a conclusion date. The Manager stated that the committee should conclude its task before winter.

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to authorize the Town Manager to form a Parking Committee to look at and publish parking opportunities and recommendations.

5. On a motion by Mrs. Demetracopoulos, seconded by Mr. Abell, it was unanimously voted to transfer \$1,000 from the undesignated general fund to Account 4250 Street Lights, to cover the FY 2014 budget overrun. [Increased electricity cost & additional street lights]

On a motion by Mrs. Demetracopoulos, seconded by Mr. Abell, it was unanimously voted to transfer \$6,500 from the undesignated general fund to Account 4325 Town Garage, to cover the FY 2014 budget overrun. [Increased electricity cost in winter & LP Gas]

On a motion by Mrs. Demetracopoulos, seconded by Mr. Abell, it was unanimously voted to transfer \$7,000 from the undesignated general fund to Account 4335 Solid Waste to cover the FY 2014 budget overrun. [Additional driver coverage & vehicle repairs]

6. Mr. Kareckas stated "Perry continues to do a great job for us". He commented that it would be appropriate to give additional compensation. Mrs. Demetracopoulos added that this is not a change to his contract, but it is a bonus.

On a motion by Mr. Kareckas, seconded by Mr. Abell, it was unanimously voted to pay the Town Manager a \$5,000 bonus with funds from the 2013/2014 budget in Account 4115-1000 Salary.

7. On a motion by Mr. Abell, seconded by Mrs. Demetracopoulos, it was unanimously voted to re-appoint the following board and committee members with terms to expire June 30, 2017:

Board of Assessment Review: Smilie G. Rogers

Building Committee: Mark Gagnon

Historic District Commission: George Muller

Library Advisory Board: Elaine Pridham & Albert Whitaker, Jr.

Planning Board: Bill Straub

Recreation Committee: Nicole Drake

Zoning Board of Appeals: Peter Grace & John Klossner

The Council also discussed the standing of the Community Development and Energy Efficiency Advisory Committees. On a motion by Mrs. Demetracopoulos, seconded by Mr. Kareckas, it was unanimously voted to dissolve & dismiss both the Economic Development Committee and the Energy Efficiency Advisory Committee.

### **Council Member Comments**

1. Mr. Abell:

-Stated that he was looking forward to Strawberry Festival.

-Stated the event at the Outlook Farm was very enjoyable.

2. Mr. Kareckas:

-Commented that the June 14th event at Outlook Farm was well attended and the fireworks were a nice show.

-Made note that he attended a recent meeting of the Powderhouse volunteers. The hill was open for 47 days this past season; and almost 2600 tickets were sold. Work will be needed on the lodge, shed and rope this year. He added that the group is thankful to the Town and Vaughan Fund for their support.

-Stated that he believes a workshop is necessary to discuss the ordinance changes proposed by the Historic District Commission. Mr. Ellsworth stated that the proposed language has conflicting sections and needs reviewing.

-Would like to schedule a Vaughan Fund meeting to discuss the possibility of changing the cash reserve policy.

-Questioned the Library Advisory Board minutes (of April) regarding the "building committee". Mr. Ellsworth stated that the committee referenced in the minutes is an internal library committee, not the Council appointed Town Building Committee.

-Questioned the building use policy referenced in the LAB minutes. Mr. Ellsworth stated that the library is using the same policy as is used for other Town owned facilities.

3. Mrs. Demetracopoulos:

-Thanked the Flynn's for the fireworks show on June 14th. Mr. Ellsworth will send a letter of thanks on behalf of the Town.

-Encouraged attendance at the strawberry hulling party on Friday morning. She added that she will use the opportunity to solicit new board and committee members.

-Stated that she would like to have a workshop to discuss what economic development looks like for South Berwick to develop a vision and work on the TIF's.

Made note that Shoetown Playground needs mowing. Mr. Ellsworth stated that it may have been done since she was there.

4. Mr. MacPherson:

-Commented that volunteers working at Powderhouse should be equipped properly for safety.

-Made note that on October 18th the Masonic Lodge will be holding an open house. The South Berwick lodge was chartered in 1823, a few years after the Town's incorporation. There will be several presentations about the Masonic involvement in the development of South Berwick.

Mr. Ellsworth added to his Manager's report:

-For the 3rd year Pratt & Whitney helped at the Teen Barn as part of the United Day of Caring.

-There are upcoming collaboration meetings with Eliot (Dave & Jerry) and Berwick (Jack & Russ).

-Made note that during discussions with Rollinsford about the ambulance service, other areas of collaboration may be possible in the future.

### **Adjournment**

On a motion by Mr. Kareckas, seconded by Mrs. Demetracopoulos, it was unanimously voted to adjourn the meeting at 7:50pm.

Attested:

Barbara Bennett, CCM

TOWN OF SO. BERWICK  
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00035027	132500 SECRETARY OF STATE M/V	06/30/2014	18,956.16
00035028	041315 DUNKIN DONUTS	06/30/2014	95.88
00035029	011422 KERA ASHLINE	06/30/2014	9.60
00035030	020470 HARVEY BARR	06/30/2014	20.80
00035031	022850 BUSINESS EQUIPMENT UNLIMITED	06/30/2014	7.45
00035032	030510 CENTRAL MAINE POWER	06/30/2014	1,657.78
00035033	030725 CITIZENS BANK (CHG)	06/30/2014	2,522.21
00035034	031579 CONSTELLATION NEW ENERGY	06/30/2014	1,839.64
00035035	040140 DEB & DUKE MONOGRAMMERS	06/30/2014	97.75
00035036	040520 DIGITAL INK PRINTING	06/30/2014	203.20
00035037	040530 DEDE DIONNE	06/30/2014	17.98
00035038	050785 ELIMINATOR INC	06/30/2014	2,030.00
00035039	050798 ELIOT SMALL ENGINE REPAIR INC	06/30/2014	4.51
00035040	050802 PERRY ELLSWORTH	06/30/2014	161.54
00035041	050815 EMPLOYEE HEALTH & BENEFITS	06/30/2014	555.30
00035042	141000 FAIRPOINT COMMUNICATIONS	06/30/2014	1,334.20
00035044	070210 GALL'S INC	06/30/2014	33.94
00035045	071050 GREAT FALLS CLEANERS	06/30/2014	356.75
00035046	071180 GROUP DYNAMIC INC	06/30/2014	575.00
00035047	191330 HANNAFORD'S	06/30/2014	256.45
00035048	080248 HANSCOM'S TRUCK STOP INC	06/30/2014	5,047.17
00035049	081055 FERN HOULIARES	06/30/2014	229.71
00035050	081394 HUSSEY EXCAVATION INC	06/30/2014	100.00
00035051	010095 ARIEL KAPLAN	06/30/2014	21.64
00035052	100866 KENNEBUNK/KENNEBUNKPORT/	06/30/2014	690.00
00035053	120970 LIBBY SCOTT INC.	06/30/2014	164,298.57
00035054	121300 LINCOLN PRESS	06/30/2014	99.00
00035055	071170 M W GRENIER ENTERPRISES LLC	06/30/2014	55.00
00035056	124618 KATHERINE A MACDONALD	06/30/2014	524.00
00035057	133358 W.B.MASON	06/30/2014	1,175.47
00035058	134663 MONTAGE ENTERPRISES INC	06/30/2014	759.43
00035059	140600 NEPTUNE INC	06/30/2014	182.40
00035060	141060 NEW PIG CORP	06/30/2014	328.83
00035061	141418 NORTHERN SAFETY & INDUSTRIAL	06/30/2014	34.92
00035062	160230 PERMA-LINE CORP	06/30/2014	73.69
00035063	200700 PIKE INDUSTRIES INC	06/30/2014	341.25
00035064	160320 PINE TREE WASTE INC	06/30/2014	767.20
00035065	170000 QUILL CORPORATION	06/30/2014	123.33
00035066	180431 RELYCO	06/30/2014	76.23
00035067	181110 ROCHE LOCKSMITH INC	06/30/2014	124.50
00035068	190650 SEACOAST PRINTING	06/30/2014	1,763.00
00035069	192400 SO BERWICK PETTY CASH ACCOUNT	06/30/2014	17.79
00035070	193410 SO MAINE REGIONAL PLANNING CM	06/30/2014	3,953.50
00035071	193640 STAPLES	06/30/2014	389.68
00035072	200125 TASER INTERNATIONAL	06/30/2014	1,982.88
00035073	201150 ANNMARIE TOWNSEND	06/30/2014	117.57
00035074	133107 TREAS.STATE OF MAINE/DEP	06/30/2014	3,342.95
00035075	201300 TWO-WAY COMMUNICATION SERV INC	06/30/2014	1,695.85
00035076	211500 VERIZON WIRELESS	06/30/2014	665.88
00035077	230300 WALMART COMMUNITY BRC	06/30/2014	587.83
00035078	230629 WEEKLY SENTINEL	06/30/2014	100.00
00035079	240900 YORK COUNTY REGISTRY OF DEEDS	06/30/2014	57.00
Total Not Prepaid			201,410.37
Total Prepaid			19,052.04
Grand Total			220,462.41

Check Number	-----Account-----	Date Paid	Amount
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WARRANT NUMBER	\$ 220,462.41	DATE 06/27/2014
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\* \* \* TREASURER'S WARRANT \* \* \*

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWN COUNCIL:

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**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: July 08, 2014</b>	<b>Reports &amp; Presentations</b>
<b>Agenda Item: Vaughan State Park presentation</b>	
<b>Department Head: Town Manager</b>	
<p>Mr. Dylan Cookson from the Maine Conservation Corps, Veteran Community Leader Program who has been assigned to The Vaughan Woods State Park will give a presentation on his project here.</p>	
<b>Town Manager's Recommendation:</b>	
<b>Requested Action : no formal action</b>	
<b>Vote</b>	



**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: July 08, 2014</b>	<b>NB Item # 2</b>
<b>Agenda Item: Signing authority for land sale to the land trust</b>	
<b>Department Head: Town Manager</b>	
<b>Town Manager's Recommendation:</b>	
<b>Requested Action: Motion to give signing authority to the Town Manager on or about July 11, 2014 for the Joint Sale of land with Marty Parent to the Land trust</b>	
<b>Vote</b>	



**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: July 08, 2014</b>	<b>NB Item # 1</b>
<b>Agenda Item: Sign presentation by Linda Becker and Dan Boyle</b>	
<b>Department Head: Town Manager</b>	
The Council received a presentation in the past from Linda Becker concerning signage on route 236	
<b>Town Manager's Recommendation:</b>	
<b>Requested Action : no formal action</b>	
<b>Vote</b>	





# Maine Municipal Association

60 COMMUNITY DRIVE  
AUGUSTA, MAINE 04330-9486  
(207) 623-8428  
www.memun.org

## Memorandum

**To:** Key Municipal Officials of MMA's Member Municipalities  
**From:** Peter Nielsen, President, Maine Municipal Association  
**Date:** June 23, 2014  
**Re:** Ballots for Election to MMA'S Legislative Policy Committee



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MMA's member municipalities have made their nominations for the 2014-2016 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town or City Council of your municipality.

### Number of votes

Most municipalities are asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. *You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.*

### Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

### Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name you write in. The write-in candidate need not be from your municipality, but must be an elected or appointed official from a municipality in your Senate/LPC district. *Check to be sure the write-in candidate is willing to serve if elected!* Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

### Deadline for returning ballot

Return ballot by 5:00 p.m. on August 6, 2014 to:

State and Federal Relations Dept.  
Maine Municipal Association  
60 Community Drive, Augusta, ME 04330  
FAX: 624-0129

**Your participation is important - Thank You!**

**OFFICIAL BALLOT** – District 35

**Maine Municipal Association's Legislative Policy Committee**  
July 1, 2014 – June 30, 2016

**VOTE FOR TWO:**

Torbert Macdonald, Jr., Selectman, Town of York

Perry Ellsworth, Manager, Town of South Berwick

\_\_\_\_\_ (name) \_\_\_\_\_ (position) \_\_\_\_\_ (municipality) (  write in)

**Candidate Profiles Are On Reverse Side**

MUNICIPALITY: SOUTH BERWICK DATE: 7-08-2014

 **BY SELECTMEN/COUNCILORS:**

_____	Gerald W. MacPherson, Sr.
signature	print name
_____	David H. Webster
signature	print name
_____	Jean Demetracopoulos
signature	print name
_____	John C. Kareckas
signature	print name
_____	Russell H. Abell
signature	print name

**Return by 5:00 p.m., August 6, 2014 to:**

Laura Ellis, Maine Municipal Association  
60 Community Drive, Augusta, ME 04330  
Fax: 624-0129  
(over)

## **LPC Senate District 35**

Berwick (part)  
Eliot

Kittery  
Ogunquit

South Berwick  
York

### **Candidate Profile:**

Torbert Macdonald, Jr. has is serving his third term on the Board of Selectman in the Town of York. He has also served on the Planning Board, Conservation Commission, Charter Commission and Comprehensive Plan Committee. He would like to serve on the LPC because of his interest in land use and environmental issues, particularly in the coastal zone. He is also interested in issues of accountability and transparency in local government.

Perry Ellsworth has served municipal government in a variety of capacities for 32 years. He has served the Town of South Berwick as Manager for 3 ½ years. Prior to that he was Manager in Rangeley for 6 ½ years, Selectman Chair in Strong for 7 years, served on Planning Board and School Boards including as Director and served on the Franklin County Budget Committee for 6 years. He also served on the Maine Town and City Managers' Executive Board. Perry served this past term on the LPC and would like to continue his service because he has a strong interest in representing the "municipal side" in actions taken by the Legislature.



**Municipal Officials  
Fiscal Year 2015**

Perry A. Ellsworth	Town Manager, Tax Collector, Treasurer, Road Commissioner
Barbara Bennett, CCM	Town Clerk, Registrar of Voters, Motor Vehicle Agent, IF&W Agent
Craig Skelton	Assessing Agent
Beverly J. Hasty	Deputy Tax Collector
Fern R. Houliares	Deputy Treasurer
Jon St. Pierre	Public Works Director
Joe Rousselle	Code Enforcement Officer, Plumbing Inspector, Health Officer
Jim Marchese (Eliot)	Alternate CEO & LPI
Kathy Pridham	General Assistance Administrator
Dana P. Lajoie	Police Chief, Constable
George E. Gorman	Fire Chief, Fire Warden
Blain Cote	Emergency Management Director
Karen Eger	Library Director
Sharon R. Brassard	Recreation Director
Harvey Barr	Animal Control Officer

Affirmed this 8<sup>th</sup> day of July 2014:

\_\_\_\_\_  
Gerald W. MacPherson, Sr.

\_\_\_\_\_  
David H. Webster

\_\_\_\_\_  
Jean Demetracopoulos

\_\_\_\_\_  
Russell H. Abell

\_\_\_\_\_  
John C. Kareckas