

**South Berwick  
Board of Assessors  
September 27, 2016**

Chairman John C. Kareckas called the meeting to order at 6:30pm. Assessors present included Russell H. Abell, John James, and Laura Leber. Town Manager Perry Ellsworth was also in attendance. Councilor Thomas Chase and Assessing Agent Craig Skelton were not present.

1. On a motion by Mr. Abell, seconded by Mr. James, it was unanimously voted to sign the 2016 Municipal Valuation Return, as presented.

[The totals are used for state planning purposes and calculation of reimbursements from the State for programs such as the Homestead Exemption, Veran Exemption, and the Tree Growth Program]

2. 16/17 Abatement #1:

On a motion by Mr. Abell, seconded by Mrs. Leber, it was unanimously voted to grant abatement to Grayhawk Leasing, LLC, acct #S0041P in the amount of \$3800.00. The property was overvalued because the tax was based on the original value instead of the depreciated amount.

The meeting was adjourned at 6:41pm.

Attest:

Barbara Bennett, CCM  
Town Clerk



**South Berwick  
Town Council Meeting  
September 27, 2016**

Chairman John C. Kareckas called the meeting to order at 6:42pm. Councilors present included Russell H. Abell, John James, and Laura Leber. Town Manager Perry A. Ellsworth was also in attendance. Thomas Chase was not present.

**Approval of Minutes**

1. Council 09-13-16: On a motion by Mr. James, seconded by Mr. Abell, it was unanimously voted to adopt the minutes as written.

**Treasurer's Warrant**

1. On a motion by Mr. Abell, seconded by Mrs. Leber, it was unanimously voted to sign the warrant dated September 21, 2016 in the amount of \$181,681.61.

**Public Comment**

None

**Town Manager's Report**

- Suggested using the projector during meetings so the public can see the same items that the Councilors are looking at on their laptops.
- The podcast camera has been adjusted for a wider view and the microphone in the ceiling has been moved back to help eliminate background humming.
- There was a special presentation earlier in the day by the State's Attorney General regarding consumer protection (including email and telephone scams) and the resources available. The presentation was podcast for anyone that wishes to go back and view it.
- The parking committee met again. The lot on Railroad Ave will be utilized for employees of downtown businesses, freeing up parking for patrons. There will also be some overnight parking by permit. The cost will be set at the same rate that Avesta is paying, currently \$200/yr.
- Reminded everyone of the public hearing on Tuesday October 4<sup>th</sup> at 6:30pm. Mr. Ellsworth clarified that the purpose of the hearing was to discuss the plans for the Norton Street site.
- We are distributing new fridge magnets. They contain the direct dial phone numbers to most of the offices at the Town Hall. This should help provide better phone service to our residents by eliminating the need to deal with numerous menu choices when someone calls in.
- Have tentatively set a public informational meeting for Thursday, October 20<sup>th</sup> at 6:00pm. A rep from MMA will be on site to go over the pros and cons of the State referendum questions.
- Will be at the MMA convention next Wednesday and Thursday and off on Friday.

**New Business**

1. On a motion by Mr. James, seconded by Mrs. Leber, it was unanimously voted to hold a public hearing on Tuesday, October 11, 2016 at 6:30pm to receive comment on the annual updates to the General Assistance Appendices.

2. On a motion by Mr. James, seconded by Mr. Abell, it was unanimously voted to meet in workshop with the York River Study Group on Tuesday, November 1, 2016 at 6:30pm.

3. Discussion public hearing procedures:

The Council discussed establishing set procedures for public hearings. Mr. Kareckas proposed fourteen (14) items to be added to the Administrative Code.

**Councilor Comments**

1. Mr. James:

-Requested that any questions or discussions regarding the police station be limited to a public forum. He commented that individual conversations with residents seems to be generating miss-information. Mrs. Leber commented that she is not sure that approach would be practical.

2. Mr. Abell

-Commented that it is an obligation of the Council and Manager to respond to resident comments and questions.

3. Mr. Kareckas:

-Made note that he was contacted by SoBo Central regarding Candidate's Night. Currently two (2) dates are proposed, October 24<sup>th</sup> and October 27<sup>th</sup>.

-Commented that the Council does need to address resident concerns, but cautioned everyone about getting into an email dialogue. The Council does need to speak as one voice.

**Adjournment**

On a motion by Mr. James, seconded by Mr. Abell, it was unanimously voted to adjourn the meeting at 7:22pm.

Attest:

Barbara Bennett, CCM

Draft

**South Berwick Town Council  
Public Hearing  
Site Plans for Police Station on Norton Street  
October 4, 2016**

Chairman John C. Kareckas opened the hearing at 6:30pm. Councilors present included Russell H. Abell, John James, Laura Leber, and Thomas Chase. Town Manager Perry A. Ellsworth was also in attendance.

The purpose of the hearing was to receive public comment on the proposed four (4) site plans for the new police station at the Norton Street site near the Fire Station.

- Chairman Kareckas opened the hearing by explaining how the hearing would be run.
- Town Manager Perry Ellsworth gave the background and history of the project. Meetings began in April 2013; since that time there have been over 20 meetings and workshops. A needs assessment was done and several locations were looked at as potential sites. They included the Community Center, renovate Town Hall, the Town Hall parking lot, Railroad Avenue, Goodwin Street open space, Powderhouse Hill, and Willow Drive. Mr. Ellsworth emphasized that the Shoetown Playground and the adjacent open space are not being taken for the project.
- Mike Lassel, Lassel Architects, gave an overview of the four (4) proposed plans for the Norton Street location, including a list of pros and cons for each. \*
- Jerry Upton, Ross St, spoke in favor of plan #4. He stated that it is the logical place and appears to be the most cost effective. It would add a level of security to the area, especially for the playground.
- Bettina Laverriere, Old Emery's Bridge Rd, spoke in favor of plan #4, especially because it would keep the Community Center as is.
- Chris McQuade, Spring St, stated that he is in favor of a new police station, but this is not the right location. He added that he felt this would divide the community and asked the Council to explore more options.
- Laurie Medige, Spring St, commented that Mr. Upton's son is a police officer and questioned if there was any bias on his part.
- Rebecca Cogswell, Goodwin Pl, commented that Norton Street is not the right site. She added that more people have spoken against the location than for it.
- Richard Clough, Academy St, stated that option #4 is the best. He commented that the Council has already voted for the Norton Street site and have passed the time that it can reconsider that vote [vote of 08/09/16]. Mr. Clough went on to say that there have been a number of other projects that were initially met with significant opposition, but for the good of the entire community the Council proceeded. We now have the York Hospital facility, the post office/bank, the Cummings Mill renovation and reuse, and the soccer field on Willow Drive.
- Marcia Gagnon, Main St, spoke in favor of the Norton Street location. She commented that it is a great use for the space. Looking at other options requiring the purchase of land will cause an even larger tax increase.
- Catherine Pritchett, Spring St, spoke in opposition to the location. She commented that there are only four, two lane roads that provide access. It is a residential area and the roads are too narrow.
- Kate Doherty, Goodwin St, spoke in opposition to the Norton Street site. Traffic is the major issue.
- Ginny Zavacky, Goodwin St, stated that there is already a significant traffic problem on Norton Street.
- Steve Thompson, Spring St, stated that he is opposed to all of the plans. The neighborhood is crowded, traffic is already a problem, and the addition of a police station may create unseen future impacts on the area.
- Audrey Fortier, Rodier Rd, thanked the Council for its thoughtful process. She is in favor of plan #4. She added that the police are a good neighbor.

- Ken Weston, Spring St, stated that this is not the right site for the project. He added that he was involved in the other site evaluations. He expressed his concerns that the Norton Street site was being shaped to fix the project instead of exploring additional sites that may be a better fit. He also commented that using the Norton Street site would affect both the Recreation Department and Fire Department; both of which have not been involved in the process. Mr. Weston also expressed concerns that the traffic issue will create delays in emergency response times.
- Pam Williams, Main St, spoke in opposition to the site. She stated that the high density of children and the existing traffic problems are significant issues.
- Jon Edy, Ross St, commented that the kids in the Norton Street area are required to walk to school. The increased traffic will create additional safety issues.
- Dan Baldwin, Goodwin Pl, stated that he is opposed to all of the plans. He added that plan #4 is misleading because it does take away some of the green space.
- Norm Fortier, Rodier Rd, stated that plan #4 looks best. He added that the fire department responds from the station; most of the time when police receive calls they are already out on the road and wouldn't always be leaving from the station.
- Peter Seekamp, Ross St, stated that he is opposed to the Norton Street site. He commented that a large building next to the playground is not conducive to child development. He also stated that the roads are too narrow and we shouldn't put everything in one basket.
- Karen Briggs, Academy St, stated that she is most concerned with the safety of the children. It is already difficult to cross the streets even in the crosswalks.
- Kristen Shock, Spring St, commented that the Norton Street site is not suitable due to the negative impact on the area. Safety and traffic are significant issues and a traffic study should be conducted.
- Charles Farrell, Bittersweet Ln, commented that traffic is a significant problem. He added that with the new subdivision going in, there will be an additional problem with the traffic patterns in the neighborhood.
- Elizabeth Baldwin, Goodwin Pl, stated that she is opposed to the project. It is not the right place; too much traffic.
- John Mettam, Young St, stated that he was opposed to the site. There is too much traffic and consolidating all of our emergency services in one place is a bad idea.
- Jim Hockenhull, Goodwin Pl, commented that Norton Street is already a traffic bottleneck.
- Paul Steinhauer, Hill Dr, commented that if the options are limited he would chose #4. When he lived on Spring Street many were opposed to the Community Center and fire station location. He added that the 'not in my backyard' mentality is short sighted and tiring. We must look at what's best for the entire community; including the tax implications.
- Sam Murray, Emery's Bridge Rd, thanked the Council for its efforts. He commented that after reviewing all the options plan #4 seems to be the most feasible spot.
- Richard Raitt, Witchtrot Rd, commented that plan #4 looks the best. Traffic is an issue everywhere. Perhaps making some of the roads one-way would help.
- Rebecca Cogswell, Goodwin Pl, stated that it's not about the traffic; it's about the kids and their future.
- Chris McQuade, Spring St, commented that it's not a 'not in my backyard' thing. He added that he doesn't believe the Council has done enough research.
- Richard Clough, Academy St, (in response to other comments) plan #4 would allow for the fire department to expand, Norton Street is not the only area that has a traffic problem, there are plenty of places for kids to play, and criminals are not held or released in South Berwick, they are taken to Alfred.
- Pam Williams, Main St, questioned why other sites were dismissed. She asked the Council to revisit the other potential locations.
- Catherine Pritchett, Spring St, commented that the vote to use the Norton Street site was a split decision 3-2. Mr. Kareckas commented that if the Council has a split vote, the majority vote is the decision of the Council and even though he was in the opposition, he will fully support the decision.

-Ken Weston, Spring St, asked if a town wide vote for the site renovation of the Town Hall should be re-examined.

-Steven Thompson, Spring St, commented that the Norton Street site is on the edge of town and would require further travel. He added that it doesn't affect people that don't live in the neighborhood.

-Michelle James, Hooper Sands Rd, commented that the location chosen for the new police station affects everyone in town. Traffic seems to be the major concern; and it appears that with or without the police station traffic will remain a problem in the area.

-Amanda Donovan, Union St, commented that it doesn't sound like the police station is the real issue; traffic is. She added that Mr. Lassel has given several presentations on various sites and only about ten (10) people showed up.

-Jerry Upton, Ross St, commented that traffic is the issue and the police department will have a nil affect. He added that his son being a police officer has no effect on his opinion.

-Nate Howe, Ross St, commented that he loves the old town set up; it will be a shame when this is all condos.

-Laurie Medige, Spring St, commented that just because people can't or don't attend meetings doesn't mean they don't care.

-Richard Clough, Academy St, asked about the rumor that the Town Hall was going to be sold. Mr. Kareckas commented that the Council had a broad study done on the building and it is estimated to cost upwards of \$825,000 to bring the building up to standard. It is not up for sale, but future consideration will need to be given to the building.

-Peter Seekamp, Ross St, stated that the police station in a residential neighborhood is inappropriate. He asked that more outreach be done for another site.

-Elizabeth Baldwin, Goodwin Pl, asked for clarification as to why a two story building would be problematic at the Town Hall but not on Norton Street. Mr. Kareckas stated that one problem would be the displacement of the Town Offices. Mr. Ellsworth commented that he suggested moving the Town Hall as part of future capital improvement plans. A basement would be cheaper in the new building, because splitting up the spaces at the Town Hall would be much less cost effective. Also, the Town pursued a permit from the DEP, unfortunately the State has declared the 'run off' in the Town Hall parking lot as a stream and we were denied a Tier 1 Permit.

-Nate Howe, Ross St, stated that he believes the Town Hall could be revisited because of the change in what is required. He added that he would be happy to pay more taxes to see the Town Hall renovated and continue its use as it is.

-Kera Ashline, Nealley St, commented that she has lived here for over 60 years. Every time something was proposed to be changed many people were unhappy, but South Berwick has always come out on top.

-John James, Councilor, commented that small towns often have their police and fire departments in residential areas. He grew up in Eliot with the fire and police in his backyard.

-Russell Abell, Councilor, commented that one problem with converting the Town Hall is that the Town Hall is public space; not all of the police department is public. That would create logistic issues with renovations and we are limited because of the structure of the building. He added that he voted in the opposition to the Norton Street site, but the Council must do what is best for the most. To that end, the Council has and continues to try to reduce the impacts buy reconsidering the size and configuration of the project.

The hearing was closed at 8:36pm.

Attest:

Barbara Bennett, CCM

\*Attached to these minutes in the office record book is the informational packet provided by the Town Manager, which includes copies of the plans and the list of pros and cons.



Check Number	Account	Date Paid	Amount
00040063	008200 HAMPTON POLICE DEPARTMENT	10/11/2016	-85.00
00040109	132525 SECRETARY OF STATE	10/11/2016	50.00
00040110	132500 SECRETARY OF STATE M/V	10/11/2016	17,022.83
00040111	132500 SECRETARY OF STATE M/V	10/11/2016	17,582.19
00040112	010040 AAA POLICE SUPPLY	10/11/2016	798.00
00040113	241323 F. M. ABBOTT POWER EQUIPMENT	10/11/2016	1,299.98
00040114	010285 ADMIRAL FIRE & SAFETY INC	10/11/2016	106.80
00040115	010650 AMERICAN RED CROSS	10/11/2016	750.00
00040116	011250 TREASURER, STATE OF MAINE	10/11/2016	16.00
00040117	011422 KERA ASHLINE	10/11/2016	27.98
00040118	020225 BAKER & TAYLOR	10/11/2016	269.94
00040119	241321 BEN MEADOWS	10/11/2016	125.58
00040120	021668 BLOW BROS	10/11/2016	55.00
00040121	022150 BOSTON CO.	10/11/2016	1,175.00
00040122	022240 GARY BOUCHER	10/11/2016	175.02
00040123	022242 BOUND TREE MEDICAL	10/11/2016	1,191.98
00040124	030220 CARING UNLIMITED	10/11/2016	500.00
00040125	030510 CENTRAL MAINE POWER	10/11/2016	1,901.99
00040126	030725 CITIZENS BANK (CHG)	10/11/2016	90.00
00040127	031355 TERRIE COLLINS	10/11/2016	100.00
00040128	031350 COLLINS SHEET METAL INC.	10/11/2016	65.00
00040129	031425 COLONIAL LIFE & ACCIDENT INS.	10/11/2016	1,396.00
00040130	031485 COMMUNICATION TECHNOLOGIES INC	10/11/2016	90.00
00040131	031579 CONSTELLATION NEW ENERGY	10/11/2016	3,109.64
00040132	032030 CUMMINS NORTHEAST INC	10/11/2016	951.93
00040133	241324 SUSAN DAIGNAULT	10/11/2016	510.00
00040134	040300 DEMCO	10/11/2016	152.99
00040135	041000 DOVER MOTOR MART FM	10/11/2016	1,164.74
00040136	050500 KAREN EGER	10/11/2016	43.78
00040137	141000 FAIRPOINT COMMUNICATIONS	10/11/2016	1,190.97
00040139	060240 FARWELL'S AUTO SERVICE	10/11/2016	1,305.76
00040140	060300 FAVORITE FOODS INC	10/11/2016	772.56
00040141	060715 FIREPROGRAMS	10/11/2016	795.00
00040142	061203 FOGARTY'S RESTAURANT	10/11/2016	40.00
00040143	070210 GALLS LLC	10/11/2016	28.99
00040144	021375 H T BERRY COMPANY INC	10/11/2016	221.40
00040145	191330 HANNAFORD'S	10/11/2016	173.59
00040146	080248 HANSCOM'S TRUCK STOP INC	10/11/2016	860.13
00040147	081305 HARRISON SHRADER ENTERPRISES	10/11/2016	1,187.00
00040148	080998 HOME DEPOT	10/11/2016	379.83
00040149	081394 HUSSEY EXCAVATION INC	10/11/2016	1,050.00
00040150	090120 INLAND FISHERIES & WILDLIFE	10/11/2016	522.25
00040151	090138 INVOICE CLOUD	10/11/2016	50.00
00040152	100150 JANETOS MARKET	10/11/2016	53.88
00040153	120970 LIBBY SCOTT INC.	10/11/2016	67,251.88
00040154	071170 M W GRENIER ENTERPRISES LLC	10/11/2016	30.00
00040155	132400 MAINE SAD #35	10/11/2016	635,422.11
00040156	133285 MARKET BASKET	10/11/2016	44.41
00040157	133795 MICK BODYWORKS INC	10/11/2016	9,025.86
00040158	134200 MAINE MUNICIPAL ASSO (INS)	10/11/2016	20,698.80
00040159	134400 MAINE MUNICIPAL ASSOCIATION	10/11/2016	98.50
00040160	133000 MAINE PERS	10/11/2016	1,795.47
00040161	140600 NEPTUNE INC	10/11/2016	306.40
00040162	150025 OAKWOODS LUMBER INC	10/11/2016	3,000.00
00040163	150175 OFFICE OF INFORMATION TECH A/P	10/11/2016	120.00
00040164	070200 P GAGNON & SON INC	10/11/2016	735.00

PUBLIC RECORD

Check Number	Account	Date Paid	Amount
00040165	160230 PERMA-LINE CORP	10/11/2016	46.47
00040166	200700 PIKE INDUSTRIES INC	10/11/2016	2,498.08
00040167	160320 PINE TREE WASTE INC	10/11/2016	2,135.92
00040168	161015 PORTLAND STREET SERVICE CENTER	10/11/2016	344.35
00040169	170000 QUILL CORPORATION	10/11/2016	871.56
00040170	180205 REC 1	10/11/2016	206.40
00040171	180477 RICE'S AUTOMOTIVE CENTER	10/11/2016	361.50
00040172	190705 SEACOAST SHIPYARD ASSOCIATION	10/11/2016	500.00
00040173	192400 SO BERWICK PETTY CASH ACCOUNT	10/11/2016	18.97
00040174	193400 SO MAINE AREA AGENCY ON AGING	10/11/2016	200.00
00040175	193622 SPRINGER ELECTRICAL SERV INC	10/11/2016	240.00
00040176	193640 STAPLES	10/11/2016	93.97
00040177	241322 JAMES SWANEY	10/11/2016	212.95
00040178	200125 TASER INTERNATIONAL	10/11/2016	278.14
00040179	241313 THE WAREHOUSE	10/11/2016	5.60
00040180	201200 TRACTOR SUPPLY COMPANY	10/11/2016	12.99
00040181	133105 TREASURER OF STATE/C.WPNS	10/11/2016	55.00
00040182	133117 TREASURER, STATE OF MAINE	10/11/2016	273.20
00040183	201300 TWO-WAY COMMUNICATION SERV INC	10/11/2016	1,039.70
00040184	210500 UNITED STATES POST OFFICE	10/11/2016	141.00
00040185	210700 JUSTIN D VACHON	10/11/2016	150.00
00040186	230800 WEX BANK	10/11/2016	1,510.51
00040187	240425 YORK AMBULANCE ASSN INC	10/11/2016	6,832.17
00040188	240900 YORK COUNTY REGISTRY OF DEEDS	10/11/2016	57.00
00040189	240450 TREASURER, YORK COUNTY	10/11/2016	364,249.73
Total Not Prepaid			1,145,562.35
Total Prepaid			34,570.02
Grand Total			1,180,132.37

PUBLIC RECORD

WARRANT NUMBER ..... \$ 1,180,132.37 ..... DATE 10/06/2016 .....

\* \* \* TREASURER'S WARRANT \* \* \*

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWN COUNCIL:

.....  
.....  
.....  
.....

APPROVED \_\_\_\_\_  
DATE \_\_\_\_\_  
TOWN MANAGER \_\_\_\_\_

TOWN COUNCIL

*Agenda Information Sheet*

<b>Meeting Date:</b> October 11, 2016	<b>PH &amp; NB #1</b>
<b>Subject:</b> General Assistance Appendices	
<b>Information:</b>	
This is the annual update to the appendices.	
<b>Staff Comments/Recommendation:</b>	
<b>Requested Action:</b>	
Adopt updated Appendices A-C of the General Assistance Ordinance.	
<b>Vote:</b>	



TO: Municipal Officials/Welfare Directors/General Assistance Administrators

FROM: Ian Miller, General Assistance Program Manager

RE: 2016 – 2017 General Assistance Ordinance Maximums

DATE:

Enclosed please find the following items:

- MMA's new (October 1, 2016–September 30, 2017) “**General Assistance Ordinance Appendix**” (A - D).
- “**GA Maximums Summary Sheet**” which consolidates GA maximums into one document. Municipalities do have to insert individual locality maximums from Appendix A and C in the summary sheet where indicated in order to complete the information. The “summary” does not have to be adopted, as it is not an Appendix but a tool for municipal officials administering GA.
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

#### **Appendix A - D**

The enclosed Appendices A - D have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – D. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

## **Food Maximums**

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. As of October 1, 2015, those amounts are:

<b>Number in Household</b>	<b>Weekly Maximum</b>	<b>Monthly Maximum</b>
1	45.12	194
2	83.02	357
3	118.84	511
4	150.93	649
5	179.30	771
6	215.12	925
7	237.67	1,022
8	271.86	1,169

**Note: For each additional person add \$146 per month.**

## GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2016 to September 30, 2017.**

### APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
<p><b>NOTE:</b> For each additional person add \$75 per month.</p> <p style="text-align: center;">(The applicable figures from Appendix A, <i>once adopted</i>, should be inserted here.)</p>						

### APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	45.20	194.36
2	89.60	385.28
3	119.80	515.14
4	151.00	649.30
5	194.90	838.07
6	233.90	1,005.77
7	257.20	1,105.93
8	283.00	1,216.90
<p><b>NOTE:</b> For each additional person add \$149 per month.</p>		

### APPENDIX C - HOUSING MAXIMUMS

<u>Number of Bedrooms</u>	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				
<p style="text-align: center;">(The applicable figures from Appendix C, <i>once adopted</i>, should be inserted here.)</p>				

*FOR MUNICIPAL USE ONLY*

**APPENDIX D - UTILITIES**

**ELECTRIC**

**NOTE:** For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households *Without Electric Hot Water:*** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$14.00	\$60.00
2	\$15.70	\$67.50
3	\$17.45	\$75.00
4	\$19.70	\$86.00
5	\$23.10	\$99.00
6	\$25.00	\$107.00

**NOTE:** For each additional person add \$7.50 per month.

2) **Electricity Maximums for Households *With Electrically Heated Hot Water:*** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$20.08	\$86.00
2	\$23.75	\$102.00
3	\$27.70	\$119.00
4	\$32.25	\$139.00
5	\$37.30	\$160.00
6	\$41.00	\$176.00

**NOTE:** For each additional person add \$10.00 per month.

**NOTE:** For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

**APPENDIX E - HEATING FUEL**

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

**FOR MUNICIPAL USE ONLY**

**NOTE:** When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

**APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES**

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

**NOTE:** For each additional person add \$1.25 per week or \$5.00 per month.

**SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5**

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

**FOR MUNICIPAL USE ONLY**



**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: October 11, 2016</b>	<b>NB #2</b>
<b>Agenda Item:</b> Right of way/easement	
<b>Department Head:</b> Town Manager	
<b>Town Manager's Recommendation:</b>	
Jim Flynn will request a right of way across Town property needed prior to an application to the Planning Board for re-establishing the Inn now owned by Seacoast Christian School	
<b>Requested Action:</b> Action, if any by the Town Council	
<b>Vote</b>	



**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: October 11, 2016</b>	<b>Item #3</b>
<b>Agenda Item:</b> Police Cruiser Purchase	
<b>Department Head:</b> Town Manager	
<b>Town Manager's Recommendation:</b>	
<p>Our Capital Budget includes the purchase of a cruiser in this fiscal year. We have solicited bids and wish to move forward with the purchase. We have solicited three bids and may have a fourth prior to the meeting. This vehicle will be financed through a 3 year lease as shown in the capital budget. The Town Manager will present the bids at the meeting</p>	
<b>Requested Action:</b> Authorize the Town Manager to move forward with the purchase and financing of a new Police Cruiser  (Council must accept/award bid)	
<b>Vote</b>	



**TOWN COUNCIL**  
**Agenda Information Sheet**

<b>Meeting Date: October 11, 2016</b>	<b>Item #4</b>
<b>Agenda Item:</b> Change in Fire Department Capital Account	
<b>Department Head:</b> Fire Chief	
<b>Town Manager's Recommendation:</b>	
Discuss change in use of funds approved in the Fire Department Capital account	
<b>Requested Action:</b> Authorize the change in use of funds	
<b>Vote</b>	



**TOWN COUNCIL**  
***Agenda Information Sheet***

<b>Meeting Date: October 11, 2016</b>	<b>NB #5</b>
<b>Agenda Item: Liquor License for Rob Miller – Isidore On the Rocks</b>	
<b>Department Head Recommendation:</b>	
<p>This is a request for a liquor license and special amusement permit renewal.</p> <p>The Police Chief has been consulted and replied “Records for this past 12 months indicate no problem of concern, general activity only.”</p>	
<b>Town Manager’s Recommendation</b>	
<b>Requested Action</b>	
Motion and vote to approve the liquor license & special amusement permit for Isidore On the Rocks.	
<b>Vote</b>	

**BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS**  
**DIVISION OF LIQUOR LICENSING AND ENFORCEMENT**  
 8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008  
 10 WATER STREET, HALLOWELL, ME 04347  
 TEL: (207) 624-7220 FAX: (207) 287-3434  
 EMAIL INQUIRIES: [MAINELIQUOR@MAINE.GOV](mailto:MAINELIQUOR@MAINE.GOV)

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash Ck Mo:	

NEW application:  Yes  No

PRESENT LICENSE EXPIRES

11/27/16

INDICATE TYPE OF PRIVILEGE:  MALT  VINOUS  SPIRITUOUS

**INDICATE TYPE OF LICENSE:**

- RESTAURANT (Class I,II,III,IV)  RESTAURANT/LOUNGE (Class XI)  CLASS A LOUNGE (Class X)  
 HOTEL (Class I,II,III,IV)  HOTEL NO FOOD (Class I-A)  
 CLUB w/o Catering (Class V)  CLUB with CATERING (Class I)  GOLF COURSE (Class I,II,III,IV)  
 TAVERN (Class IV)  QUALIFIED CATERING  OTHER: \_\_\_\_\_

REFER TO PAGE 3 FOR FEE SCHEDULE

**ALL QUESTIONS MUST BE ANSWERED IN FULL**

Corporation Name: <u>Isidore On the Rocks</u>	Business Name (D/B/A) <u>Isidore On the Rocks</u>
APPLICANT(S) - (Sole Proprietor) <u>Robert Miller</u> DOB: <u>8/3/74</u>	Physical Location: <u>18 Portland St.</u>
Address: <u>338 Diamond Hill Rd.</u>	Mailing Address: <u>338 Diamond Hill Rd.</u>
City/Town: <u>Berwick</u> State: <u>ME</u> Zip Code: <u>03901</u>	City/Town: <u>Berwick</u> State: <u>ME</u> Zip Code: <u>03901</u>
Telephone Number: <u>207 752-2854</u> Fax Number: _____	Business Telephone Number: <u>207 704-0188</u> Fax Number: _____
Federal I.D. #: <u>45 3033263</u>	Seller Certificate #: or Sales Tax #: <u>1153342</u>
Email Address: Please Print <u>Isidore on the rocks@yahoo.com</u>	Website: <u>Isidore on the rocks.com</u>

If business is NEW or under new ownership, indicate starting date: \_\_\_\_\_

Requested inspection date: \_\_\_\_\_ Business hours: 3pm - close 10pm

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: \_\_\_\_\_
2. State amount of gross income from period of last license: ROOMS \$ \_\_\_\_\_ FOOD \$ 282810.11 LIQUOR \$ 196973
3. Is applicant a corporation, limited liability company or limited partnership? YES  NO

If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you permit dancing or entertainment on the licensed premises? YES  NO

5. If manager is to be employed, give name: Miles Spalding

6. Business records are located at: 18 Portland St. South Berwick, ME 03908

7. Is/are applicant(s) citizens of the United States? YES  NO

8. Is/are applicant(s) residents of the State of Maine? YES  NO

9. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:  
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Robert Miller	8-3-74	Dover, NH
Miles Spalding	1-23-82	N. Conway, NH

Residence address on all of the above for previous 5 years (Limit answer to city & state)

378 Diamond Hill Rd. Berwick, ME 03901

10. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES  NO

Name: Robert Miller Date of Conviction: May 23, 2011  
 Offense: Domestic Violence Location: York County  
 Disposition: off probation May 24, 2012 (use additional sheet(s) if necessary)

11. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?  
Yes  No  If Yes, give name: \_\_\_\_\_

12. Has/have applicant(s) formerly held a Maine liquor license? YES  NO

13. Does/do applicant(s) own the premises? Yes  No  If No give name and address of owner: James Flynn  
169 Main St. South Berwick, ME 03908

14. Describe in detail the premises to be licensed: (On Premise Diagram Required) \_\_\_\_\_  
Full Service Restaurant & Bar

15. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?  
YES  NO  Applied for: \_\_\_\_\_

16. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? over 300ft Which of the above is nearest? School

17. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES  NO

If YES, give details: \_\_\_\_\_

The Division of Liquor Licensing & Enforcement is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: South Berwick, ME on 9-23, 20 16  
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

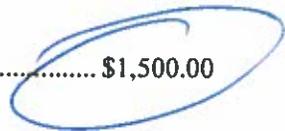
Signature of Applicant or Corporate Officer(s)

Print Name

Print Name

**FEE SCHEDULE**

<b>FILING FEE: (must be included on all applications)</b> .....	<b>\$ 10.00</b>
<b>Class I</b> Spirituous, Vinous and Malt .....	\$ 900.00
<b>CLASS I:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
<b>Class I-A</b> Spirituous, Vinous and Malt, Optional Food (Hotels Only) .....	\$1,100.00
<b>CLASS I-A:</b> Hotels only that do not serve three meals a day.	
<b>Class II</b> Spirituous Only .....	\$ 550.00
<b>CLASS II:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
<b>Class III</b> Vinous Only .....	\$ 220.00
<b>CLASS III:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
<b>Class IV</b> Malt Liquor Only .....	\$ 220.00
<b>CLASS IV:</b> Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
<b>Class V</b> Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) .....	\$ 495.00
<b>CLASS V:</b> Clubs without catering privileges.	
<b>Class X</b> Spirituous, Vinous and Malt – Class A Lounge .....	\$2,200.00
<b>CLASS X:</b> Class A Lounge	
<b>Class XI</b> Spirituous, Vinous and Malt – Restaurant Lounge .....	\$1,500.00
<b>CLASS XI:</b> Restaurant/Lounge; and OTB.	



**UNORGANIZED TERRITORIES** \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:  
 Bureau of Alcoholic Beverages and Lottery Operations  
 Division of Liquor Licensing and Enforcement  
 8 State House Station, Augusta, ME 04333-0008.  
 Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.