

**South Berwick Town Council
Public Hearing
General Assistance Appendices
October 11, 2016**

Chairman John C. Kareckas opened the hearing at 6:30pm. Councilors present included Russell H. Abell, John James, Laura Leber, and Thomas Chase. Town Manager Perry A. Ellsworth was also in attendance.

The purpose of the hearing was to receive public comment on the annual updates to the General Assistance Ordinance Appendices.

It was explained that Appendices A-D are adjusted annually per the State formula for maximum benefits for items such as housing, heating, food, and utilities. The updated maximums would cover from October 1, 2016 to September 30, 2017.

The State currently reimburses the Town for 70%. The General Assistance budget has dropped by over \$50,000 in the last several years.

The hearing was closed at 6:34pm.

Attest:

Barbara Bennett, CCM

**South Berwick
Town Council Meeting
October 11, 2016**

Chairman John C. Kareckas called the meeting to order at 6:35pm. Councilors present included Russell H. Abell, John James, Laura Leber, and Thomas Chase. Town Manager Perry A. Ellsworth was also in attendance.

Approval of Minutes

1. Board of Assessors 09-27-16: On a motion by Mr. James, seconded by Mr. Chase, it was unanimously voted to adopt the minutes as written.
2. Town Council 09-27-16: On a motion by Mrs. Leber, seconded by Mr. James, it was unanimously voted to adopt the minutes as written.
3. Public Hearing 10-04-16: On a motion by Mr. James, seconded by Mrs. Leber, it was unanimously voted to adopt the minutes as written.

Treasurer's Warrant

1. On a motion by Mr. Abell, seconded by Mr. James, it was unanimously voted to sign the warrant dated October 6, 2016 in the amount of \$1,180,132.37.

Note was made that this warrant includes \$67,251 for paving, the monthly school payment of \$635,422, and the County tax of \$364,249.

Public Comment

None

Town Manager's Report

-The public informational meeting scheduled for October 20th regarding the state ballot referenda will be held here. Kate Dufour from Maine Municipal will be present to provide insight into the pros and cons of each. Everyone is invited to attend. Mr. Ellsworth commented that some state representatives and several area towns have been included.

-Recently attended the Maine Municipal Association's annual convention. There were good training opportunities.

-Reminded everyone that use of Town property and facilities requires permission and proof of proper liability insurance. He added that there are a number of signs out advertising the Pumpkin Fest; this is not a Town sponsored program.

Unfinished Business

1. Ken Weston, Spring St, requested that the Council reconsider the Norton Street location for the new police station. He stated that a majority of people at the public hearing spoke in opposition to the site. He added that the public needs the opportunity to speak about other sites.

New Business

1. On a motion by Mrs. Leber, seconded by Mr. James, it was unanimously voted to adopt the updated Appendices A-D of the General Assistance Ordinance for October 1, 2016 to September 30, 2017, as presented.

2. Jim Flynn, Great Works Properties, made a brief presentation regarding a proposal to convert the old 'Paul's Hotel' (currently owned by the Seacoast Christian School) into a new hotel. Mr. Flynn gave an overview of the property's history and current status. He stated added that the plan is to renovate and preserve as much of the history of the building as possible. In order to make the project viable an easement from the Town would be necessary to access the proposed parking area.

Mr. Kareckas and Mr. Abell both commented that the project is a great opportunity for the Town.

Mr. Ellsworth noted that he supports the project, but there are issues that will need to be addressed. Most significantly he propane tank used for the back-up generator. He added that there should not be any cost to the Town.

Dan Boyle, Chair Historic District Commission, and Nicole St. Pierre, Vice-Chair Old Berwick Historical Society, both spoke in favor of the proposed project.

Consensus was that the proposal would be a great way to preserve a historic building and the potential for increased use of downtown businesses would provide economic growth.

On a motion by Mr. James, seconded by Mr. Chase, it was unanimously voted to authorize the Manager to work with Great Works Properties and the Town Attorney to put together the necessary documents to move forward, contingent on Planning Board approval. Mrs. Leber abstained from voting because the Flynn's are business clients.

3. On a motion by Mr. Abell, seconded by Mr. James, it was unanimously voted to authorize the Manager to seek financing for a three (3) year lease/purchase agreement for a police interceptor utility vehicle from Darling Ford in the amount of \$27,205.

4. Mr. Ellsworth explained that the Fire Department Capital account currently has a balance of \$14,000. The funds were earmarked for a new thermal imaging camera. A new camera can be purchased for \$6550. The Fire Chief has asked that the remaining funds be used to replace the radio in dispatch (in use since 1998); this would include a repeater being installed at the tower on Powderhouse Hill.

On a motion by Mr. James, seconded by Mr. Chase, it was unanimously voted to authorize the change in use of funds to purchase a radio and antenna for the Fire Department not to exceed \$6000.

5. On a motion by Mr. Abell, seconded by Mr. James, it was unanimously voted to approve the renewal of Isidore on the Rock's liquor license and special amusement permit. Mrs. Leber abstained from voting because the Flynn's (owners of the property) are business clients.

Councilor Comments

1. Mr. Abell:

-Made note that the Marshwood Education Foundation would hold its annual fund raiser on the 28th of October in Eliot. He added that the Foundation provides funding to teachers for innovative and new solutions for classroom learning.

2. Mr. Chase:

-Commented that the highway crew did a great job on the roads.

3. Mrs. Leber:

-Commented that our school system is very fortunate to have a fundraising group like the Marshwood Education Foundation.

4. Mr. Kareckas:

-Sadly made note of the passing of former Councilor Gerry MacPherson's wife Donna.

Adjournment

On a motion by Mr. Abell, seconded by Mr. James, it was unanimously voted to adjourn the meeting at 7:50pm.

Attest:

Barbara Bennett, CCM

TOWN OF SO. BERWICK
CHECK REGISTER

Check Number	Account	Date Paid	Amount
00040190	132500 SECRETARY OF STATE M/V	10/25/2016	13,200.42
00040191	132500 SECRETARY OF STATE M/V	10/25/2016	11,502.50
00040192	192400 SO BERWICK PETTY CASH ACCOUNT	10/25/2016	25.26
00040193	010285 ADMIRAL FIRE & SAFETY INC	10/25/2016	439.60
00040194	010336 AGGREGATE RECYCLING CORP	10/25/2016	2,791.85
00040195	010360 AIR CLEANING SPECIALISTS OF NE	10/25/2016	617.00
00040196	010585 AMAZON	10/25/2016	120.03
00040197	011260 ANTHEM BLUE CROSS BLUE SHIELD	10/25/2016	71,296.74
00040198	011800 AVESTA HOUSING	10/25/2016	374.00
00040199	020225 BAKER & TAYLOR	10/25/2016	157.64
00040200	021300 BERNSTEIN SHUR	10/25/2016	109.00
00040201	022850 BUSINESS EQUIPMENT UNLIMITED	10/25/2016	7,408.00
00040202	021770 BNY MELLON	10/25/2016	120,687.50
00040203	030530 CENTRAL TIRE CO INC	10/25/2016	899.90
00040204	030510 CENTRAL MAINE POWER	10/25/2016	3,871.14
00040205	030725 CITIZENS BANK (CHG)	10/25/2016	139.95
00040206	031350 COLLINS SHEET METAL INC.	10/25/2016	1,206.00
00040207	031857 VICKY COUTURE	10/25/2016	12.96
00040208	040133 DOREEN DEARBORN	10/25/2016	12.96
00040209	040175 RAYMOND M DELCOURT	10/25/2016	150.00
00040210	040530 DEDE DIONNE	10/25/2016	48.95
00040211	060750 FIRE TECH & SAFETY	10/25/2016	1,787.00
00040212	060763 FISHER AUTO PARTS	10/25/2016	180.38
00040213	241326 FOUR SEASONS FENCE	10/25/2016	3,700.00
00040214	070210 GALLS LLC	10/25/2016	1,004.48
00040215	191330 HANNAFORD'S	10/25/2016	197.91
00040216	080248 HANSCOM'S TRUCK STOP INC	10/25/2016	567.63
00040217	081305 HARRISON SHRADER ENTERPRISES	10/25/2016	6,290.00
00040218	087011 INT'L ACADEMIES EMER DISPATCH	10/25/2016	100.00
00040219	089010 INDUSTRIAL BURNER SERVICES INC	10/25/2016	312.50
00040220	089050 INDUSTRIAL PROTECTION SERVICES	10/25/2016	4,178.00
00040221	100150 JANETOS MARKET	10/25/2016	134.30
00040222	120510 LAWSON PRODUCTS INC.	10/25/2016	212.43
00040223	120970 LIBBY SCOTT INC.	10/25/2016	4,278.00
00040224	125975 MAD SCIENCE OF MAINE	10/25/2016	1,394.00
00040225	131698 MAINE BETTER TRANSPORTATION	10/25/2016	80.00
00040226	132400 MAINE SAD #35	10/25/2016	1,143.89
00040227	133195 MAINE TURNPIKE AUTHORITY	10/25/2016	21.80
00040228	133285 MARKET BASKET	10/25/2016	45.00
00040229	133777 MARKS PRINTING HOUSE	10/25/2016	72.00
00040230	241325 DAIMLER INVESTMENTS US CORP	10/25/2016	127,641.94
00040231	131500 MCFARLAND SPRING CORP.	10/25/2016	443.50
00040232	132200 MAINE FIRE CHIEFS ASSOCIATION	10/25/2016	92.00
00040233	000008 MAINE GOVERNMENT FINANCE OFFIC	10/25/2016	35.00
00040234	133795 MICK BODYWORKS INC	10/25/2016	780.40
00040235	134300 MAINE MUNICIPAL EMPLOYEES	10/25/2016	4,903.12
00040236	241300 NATIONAL ASSOCIATION OF CHIEFS	10/25/2016	60.00
00040237	140105 NAPA AUTO PARTS	10/25/2016	567.72
00040238	140600 NEPTUNE INC	10/25/2016	80.50
00040239	140809 NEW ENGLAND COACH	10/25/2016	400.00
00040240	140300 NATIONAL FIRE PROTECTION	10/25/2016	175.00
00040241	141290 NORTH COAST SERVICES LLC	10/25/2016	6.21
00040242	141370 NORTHEAST HYDRAULICS INC	10/25/2016	143.09
00040243	141400 NORTHERN DATA SYSTEMS INC	10/25/2016	8,538.00
00040244	070200 P GAGNON & SON INC	10/25/2016	181.49
00040245	160500 PCM-G	10/25/2016	66.45

PUBLIC RECORD

Check Number	Account	Date Paid	Amount
00040246	200700 PIKE INDUSTRIES INC	10/25/2016	456.73
00040247	160320 PINE TREE WASTE INC	10/25/2016	1,118.67
00040248	160650 POIRIER GUIDELINES	10/25/2016	14,095.94
00040249	170000 QUILL CORPORATION	10/25/2016	132.93
00040250	160692 READY REFRESH	10/25/2016	257.93
00040251	210420 RESERVE ACCOUNT	10/25/2016	1,500.00
00040252	241327 RONALD D. HATHORNE	10/25/2016	600.00
00040253	191323 SHOEM CORP.	10/25/2016	682.50
00040254	191753 FOREST SMITH	10/25/2016	675.00
00040255	192400 SO BERWICK PETTY CASH ACCOUNT	10/25/2016	34.91
00040256	192401 SOUTH BERWICK PETTY CASH - REC	10/25/2016	87.93
00040257	192900 SO BERWICK WATER DISTRICT	10/25/2016	80,367.22
00040258	191780 SHRM	10/25/2016	199.00
00040259	193605 SOUTHWORTH-MILTON INC	10/25/2016	153.24
00040260	193640 STAPLES	10/25/2016	59.94
00040261	133150 TREAS:STATE OF ME:SAFETY	10/25/2016	25.00
00040262	201300 TWO-WAY COMMUNICATION SERV INC	10/25/2016	1,698.17
00040263	210620 US BANK EQUIPMENT FINANCE	10/25/2016	112.00
00040264	193670 US BANK CORPORATE TRUST	10/25/2016	79,709.67
00040265	210500 UNITED STATES POST OFFICE	10/25/2016	860.25
00040266	211500 VERIZON WIRELESS	10/25/2016	745.06
00040267	133358 W.B.MASON	10/25/2016	56.47
00040268	230300 WALMART COMMUNITY BRC	10/25/2016	85.34
00040269	230800 WEX BANK	10/25/2016	109.04
00040270	241103 YORK HOSPITAL	10/25/2016	89.25
00040271	240900 YORK COUNTY REGISTRY OF DEEDS	10/25/2016	71.00
Total Not Prepaid			564,140.15
Total Prepaid			24,728.18
Grand Total			588,868.33

WARRANT NUMBER _____ \$ 588,868.33 DATE 10/19/2016

APPROVED 10-19-2016
 DATE [Signature]

* * * TREASURER'S WARRANT * * *

TOWN MANAGER THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE THE SUM SET AGAINST EACH NAME AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

TOWN COUNCIL:

**TOWN OF SOUTH BERWICK, MAINE
MUNICIPAL ELECTION WARRANT
NOVEMBER 8, 2016**

State of Maine

County of York, ss.

To: Joseph Rousselle, resident of South Berwick

Greetings:

In the name of the Town of South Berwick, you are hereby required to notify the inhabitants of said Town, qualified to vote in Town affairs to assemble at the R. P. Gagnon Assembly Hall, third floor of the Town Hall at 180 Main Street, South Berwick, on Tuesday, the 8th day of November 2016 at 6:00 o'clock in the forenoon, then and there, to act on the following articles:

ARTICLE 1: To elect a moderator to preside at said meeting.

ARTICLE 2: To elect two Town Council members, for a three-year term each and one member of the Board of Directors of School Administrative District #35, for a three-year term.

The polls for voting on Article 2 by secret ballot will be opened at 6am and will be closed at 8pm. Absentee ballots will be processed on Saturday, November 5th from 10am to 3pm and on Election Day at 8:00am, 9:00am, 10am, 11am, noon, 2pm, 3pm, 4pm, 5pm, 6pm, 7pm, and 8pm as necessary.

The Registrar of Voters will hold office hours while the polls are open to correct any errors on the voting list or change a name or address, and to accept new enrollments. A person not registered as a voter may not vote in any election.

Given under our hands this 25th day of October 2016.

John C. Kareckas

John J. James

Russell H. Abell

Laura S. Leber

Thomas A. Chase

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: October 25, 2016	NB #2																								
Agenda Item: Purchase Compact Track Loader																									
Department Head: Jon St. Pierre																									
Town Manager's Recommendation: Purchase																									
<p>The 2007 skid steer is a critical piece of highway equipment used for both summer and winter operations. This replacement was part of our planned purchases for this fiscal year</p> <p>Bids:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Company</th> <th style="text-align: left;">Description</th> <th style="text-align: right;">Amount</th> <th style="text-align: right;">Allowance</th> <th style="text-align: right;">Discount</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>MB Tractor</td> <td>ASV RT60</td> <td style="text-align: right;">54,900.00</td> <td style="text-align: right;">12,000.00</td> <td style="text-align: right;">4,600.00</td> <td style="text-align: right;">38,300.00</td> </tr> <tr> <td>Bobcat of Boston</td> <td>T450 T4 Bobcat</td> <td style="text-align: right;">62,067.15</td> <td style="text-align: right;">10,000.00</td> <td></td> <td style="text-align: right;">52,067.15</td> </tr> <tr> <td>Jordan Equipment</td> <td>T450 T4 Bobcat</td> <td style="text-align: right;">58,710.11</td> <td style="text-align: right;">12,000.00</td> <td style="text-align: right;">13,491.63</td> <td style="text-align: right;">33,218.48</td> </tr> </tbody> </table>		Company	Description	Amount	Allowance	Discount	Total	MB Tractor	ASV RT60	54,900.00	12,000.00	4,600.00	38,300.00	Bobcat of Boston	T450 T4 Bobcat	62,067.15	10,000.00		52,067.15	Jordan Equipment	T450 T4 Bobcat	58,710.11	12,000.00	13,491.63	33,218.48
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Jordan Equipment	T450 T4 Bobcat	58,710.11	12,000.00	13,491.63	33,218.48																				
Requested Action: Authorize the Town Manager to purchase a 2016 Compact Track Loader (T450 T4 Bobcat) from Jordan Equipment for \$33,218.48 with the trade in of 2007 Bobcat T140																									
Vote																									

TOWN COUNCIL

Agenda Information Sheet

Meeting Date: October 25, 2016	NB #3																																				
Agenda Item: Utility Truck Purchase																																					
Department Head: Jon St. Pierre																																					
Town Manager's Recommendation: Purchase																																					
Replacement for the 2005 utility truck per the Capital plan. This truck is used for utility work during the summer and winter plowing.																																					
CAB & CHASSIS QUOTES																																					
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Requested Action: Authorize the Town Manager to purchase a 2016 F-350 from Starkey Ford for \$32,190 minus trade in of 2005 Ford f350 of \$5,250 (\$26,940) and include installation of Platform Body and Fisher Plow Attachment from Messier Equipment for \$9,451. Total Capital Purchase of <u>\$36,391</u>																																					
Vote																																					

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: October 25, 2016	Item #4
Agenda Item: Change Town Council Meeting Date	
Department Head: Town Manager	
Town Manager's Recommendation:	
Due to the normal meeting date falling on the same day as a major election I propose that we move the meeting date and agenda to the following Tuesday, November 15, 2016 at 6:30 p.m.	
Requested Action: Motion to postpone the Town Council meeting scheduled for November 08, 2016 to November 15, 2016	
Vote	

TOWN COUNCIL
Agenda Information Sheet

Meeting Date: October 25, 2016	NB #5
Agenda Item: Set Public Hearing Date	
Department Head: Town Manager	
Town Manager's Recommendation:	
Set date for a Public hearing for changes to Chapter 140 'Zoning" concerning landscaping and lighting.	
Requested Action: Motion to set a Public Hearing date for changes to Chapter 140 – Zoning on November 22, 2016 at 6:30 p.m.	
Vote	

