

**SOUTH BERWICK SENIOR CENTER
2016 - 2017
MEMBERSHIP REGISTRATION/RENEWAL**

Membership for the South Berwick Senior Center runs from September to September. The cost for one year's membership is \$20.00.

If this is a membership renewal, we ask that you still complete this form, as we need your permission to include your contact information in our Membership Directory. If you do not want this information printed in the directory or made available to other members, please state your wishes on the appropriate line below.

It is required that all members read, sign and date the Code of Conduct on the reverse side of the Membership Form.

NAME: _____ **BIRTHDAY:** _____

STREET: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **CELL PHONE:** _____

I hereby DO ____ /DO NOT ____ give permission for the South Berwick Senior Center to include the above information in a member's directory, which will be made available to the public.

SIGNED: _____ **DATE:** _____

Please Return this Form to the Center with your Payment of \$20.00

Please Make Checks Payable to Town of South Berwick

_____ **I would also like to become a member of the Friends of the South Berwick Senior Center for the September 2016 to 2017 year at no additional charge.**

----- Office Use Only -----

Date: _____ Cash: _____ Check#: _____ Card: _____ Entered: _____

South Berwick Senior Center, 71 Norton Street, South Berwick, ME 03908
207-384-3310

South Berwick Recreation Department

Senior Activities

Code of Conduct

The South Berwick Community Building at 71 Norton Street, South Berwick, ME, offers senior activities dedicated to enriching the lives of all area adults over the age of fifty. This program includes informational lectures, cards and games, meals, socialization and more in a safe and enjoyable environment for members and their guests. For the comfort and protection of all who enjoy these programs, the following Code of Conduct Policy must be observed.

1. It is unlawful and unacceptable to discriminate against another's age, gender, marital status, national origin, pregnancy, race, color, ancestry, religion, sexual orientation or physical/mental disability.
2. Harassment, including any unwelcome conduct or behavior whether verbal, physical or via social media, will not be tolerated toward members, guests, staff or volunteers.
3. Disruptive behavior is not permissible.
4. Theft, vandalism or misuse of Recreation Department property or that of members, guests, staff or volunteers will not be tolerated.
5. On occasions where meals are served at the Community Building, no other food items can be provided or consumed on the property, unless discussed with and approved in advance by a staff member.
6. Tobacco use is not permitted within the Community Building or any other Town building within 20 feet of any entryway, vent or doorway.
7. Illegal drug or alcohol use/possession, including prescriptions not intended for the user, is not permitted. This includes reporting to the Community Building or any of the Senior Activities under the influence.
8. There will be no solicitation, sales, advertising or circulation of a petition or survey, unless approved in advance by the Town.

As a member/guest at our Center, if you are made to feel uncomfortable by another's actions or are aware of any violation of these rules, please report it to the Recreation Director immediately. All reports will be investigated with discretion and discussed only on a "need to know" basis.

Violations of the Code of Conduct will result in the person of authority verbally requesting that the behavior be discontinued. Failure of a member/guest to comply with the person of authority's verbal warning may lead to further discipline up to and including revocation of membership. Discipline is intended to be progressive; however, these actions need not be applied in sequence, depending on the severity of the infraction:

1. Verbal Warning
2. Written Warning
3. Suspension of Membership
4. Revocation of Membership

The South Berwick Recreation Department has a zero tolerance policy. It is the expectation that this Code of Conduct be respected and adhered to.

By signing below, I acknowledge that I have been provided, have read, do understand and will abide by the South Berwick Recreation Department Senior Activities Code of Conduct.

Signature

Date

Printed Name

Date